

Dane County Conditional Use Permit Application


Application Date	G.U.P Number
07/31/2017	DCPCUP-2017-02392
Public Hearing Date	
09/26/2017	

OWNER INFORMATION		AGENT INFORMATION	
OWNER NAME ALBION, TOWN OF	Phone with Area Code	AGENT NAME	Phone with Area Code
BILLING ADDRESS (Number, Street) 5 W ROLLIN ST		ADDRESS (Number, Street)	
(City, State, Zip) EDGERTON, WI 53534		(City, State, Zip)	
E-MAIL ADDRESS		E-MAIL ADDRESS	

ADDRESS/LOCATION 1		ADDRESS/LOCATION 2		ADDRESS/LOCATION 3	
ADDRESS OR LOCATION OF CUP		ADDRESS OR LOCATION OF CUP		ADDRESS OR LOCATION OF CUP	
597 Academy Drive					
TOWNSHIP ALBION	SECTION 21	TOWNSHIP	SECTION	TOWNSHIP	SECTION
PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED	
0512-214-6820-3		0512-214-6819-6		0512-214-6708-0	

CUP DESCRIPTION
Governmental Use

DANE COUNTY CODE OF ORDINANCE SECTION	ACRES
10,13(2)(m)	1.1

DEED RESTRICTION REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No Applicant Initials _____	Inspectors Initials RWL1	SIGNATURE:(Owner or Agent) 
		PRINT NAME: Julie Hanewall
		DATE: 8-14-17

COMMENTS: BRING EXISTING LAND USE (PUBLIC WORKS GARAGE) INTO COMPLIANCE WITH CURRENT ORDINANCES

Six Standards of a Conditional Use Permit

Provide an explanation on how the proposed land use will meet all six standards.

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

The public works equipment is current kept outdoors on-site. The proposal is to construct a new building to house the equipment indoors and shield it from view.

2. The uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by establishment, maintenance or operation of the conditional use.

The public works facility has been operating in the location for over 25 years. The proposal will reduce the impact in the neighborhood by storing equipment indoors.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

The site has been used by the public works department for along time. The surrounding area is existing residential housing. There is no anticipated development for the area.

4. That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made.

The existing roads are adequate to support the public works facility. No improvements are needed.

5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

The ingress and egress to the site are existing. Access is used intermittently throughout the day.

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

The building will comply with the commercial building code.



DANE COUNTY
PLANNING DEVELOPMENT

Conditional Use Application

Application Fee: \$486 Mineral Extraction: \$1136

Zoning Division
Room 116, City-County Building
210 Martin Luther King Jr. Blvd.
Madison, Wisconsin 53703-3342
Phone: (608) 266-4266
Fax: (608) 267-1540

Items required to be submitted with application:

- o Written Legal Description of Conditional Use Permit boundaries
- o Scaled drawing of the property showing existing/proposed buildings, setback requirements, driveway, parking area, outside storage areas, location/type of exterior lighting, any natural features, and proposed signs.
- o Scaled map showing neighboring area land uses and zoning districts
- o Written operations plan describing the items listed below (additional items needed for mineral extraction sites)
- o Written statement on how the proposal meets the 6 standards of a Conditional Use

Owner	<u>Town of Albion</u>	Agent	_____
Address	<u>620 Albion Rd</u>	Address	_____
Phone	<u>Edgerton, WI 53534</u>	Phone	_____
	<u>(608) 884-8974</u>		_____
Email	<u>jhanewall@townofalbion.net</u>	Email	_____

Parcel numbers affected: 0512-214-6820-3 Town: Albion Section: 21

Property Address: _____

Existing/ Proposed Zoning District : A-2(1)

- o Type of Activity proposed: governmental uses
Separate checklist for mineral extraction uses must be completed.
- o Hours of Operation
- o Number of employees
- o Anticipated customers
- o Outside storage
- o Outdoor activities
- o Outdoor lighting
- o Outside loudspeakers
- o Proposed signs
- o Trash removal
- o Six Standards of CUP (see back)

The statements provided are true and provide an accurate depiction of the proposed land use. I authorize that I am the owner or have permission to act on behalf of the owner of the property.

Submitted By: Julie Hanewall

Date: 7/26/2017

Town of Albion
597 Academy Dr
Edgerton, WI 53534

August 15, 2017

Operations plan for CUP 02392 Town of Albion

This CUP will bring the Town of Albion's existing land use into compliance with current ordinances. This new building will allow indoor storage of all Town of Albion equipment, much of which is stored outside at the present time. There is outside storage of gravel for shouldering and use on gravel roads during the warmer months. Outdoor activities include loading trucks with gravel as necessary and also loading plow trucks with sand and salt mix from salt shed during winter months. Minimal lighting will be added on new building and will be directed downward. No outside load speaker or signage will be added. Trash removal will be handled the same as all other buildings on the site. Hours of operation are normally 6:00 a.m. to 3:00 p.m. Monday thru Thursday and 6:00 a.m. to 10:00 a.m. Fridays, some nights and weekends depending on the weather. There are two full time employees.

Town of Albion
Julie Hanewall, Clerk

