



# Dane County

## Minutes - Final Unless Amended by Committee

### Office for Equity and Inclusion Advisory Board

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Friday, June 9, 2017

11:30 AM

Centro Hispano

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Centro Hispano (810 W Badger Rd, Madison, WI 53713)

#### A. Call To Order

Meeting Called to order at 12:04pm

**Present** 7 - KAREN MENENDEZ COLLER, GREG JONES, CHUCK ERICKSON, SHELIA STUBBS, JOSEPH BARING, EVERETT MITCHELL, and COLLEEN BUTLER

**Excused** 4 - FLOYD ROSE, JANEL HEINRICH, LUCIA NUNEZ, and LESLIE ORRANTIA

#### B. Consideration of Minutes

1. [2017 MIN-105](#) Minutes of the 6/9/17 Office for Equity and Inclusion Advisory Board Meeting

**Attachments:** [Advisory Board Minutes 3-3-17](#)

March 3rd Minutes Approval Tabled until September 1, 2017

#### C. Action Items

1. [2017](#)  
[ACT-143](#)

*PIE Grant application will be updated to have clear language about innovation, flip questions 3&4, and delete negative outcomes Question.*

Collen Butler provided back ground information and responded to questions regarding the PIE Grant development process. Wesley Sparkman offered thanks for the work of the subcommittee and the content development provided by Collen Butler. The committee expects to use Survey Monkey as a tool for online application submission.

Greg Jones inquired about the number of characters necessary to answer to answer each question. Is 700 characters the amount expected for each question? Colleen Butler clarified that 700 characters would be used for the summary section.

Judge Mitchell inquired about the possibility of having a survey linked to the application material. The group agreed that the final version of the application should provide clear language about innovation, flip scoring sections 3&4, and delete negative outcomes Question

**Appointees:**

Lucia Núñez, Leslie Orrantia Janel Heinrich appointed by Greg Jones.  
Supervisor Carousel Bayrd, Supervisor Shelia Stubbs, Supervisor Hayley Young appointed by Sharon Corrigan.

2. [2017](#)  
[ACT-161](#)

Approval of Draft Pie Grant Application

**Attachments:** [PIE Grant Sample Application](#)

An application launch date was set for 2 weeks within final draft completion. The committee suggested that the Department provide outreach to organizations that are often out of the loop. Advisory board members agreed to use their networks and contacts to promote the PIE Grant. The OEI website would be used for the PIE Grant application.

## E. Reports to Committee

1. **2017**  
**RPT-148**

An introduction to the OEI Contract Compliance Specialist and goals was provided. The Advisory board expressed general support of a computer tracking system and the notion of enhancing the targeted business program.

2. **2017**  
**RPT-149**

Orientation packets are being collated/developed, and will be provided for advisory board committee members

**3. 2017  
RPT-150**

Supervisors Stubbs and Erickson provided a detailed overview of Dane County government. Supervisor Stubbs highlighted the fact that many board committees lack ethnic/racial diversity. Supervisor Stubbs provided examples of ongoing diversity and inclusion efforts throughout Dane County. Supervisor Erickson described efforts of The Land and Water Resources Department in developing Equity & Inclusion goals to establish diversity.

**4. 2017  
RPT-151**

The Advisory Board discussed the possibility of holding collaborative meetings between the Equal Opportunities Commission & OEI Advisory Board. The committee was in general agreement that it would be beneficial to combine meetings on occasion.

**5. 2017  
RPT-152**

All County departments are developing equity and inclusion work plans.

In general, it was agreed that Department equity work plans should be presented by Departments, scheduled, and reviewed at future advisory board meetings. It was also mentioned that The RESJ Core group is reviewing/discussing department equity plans. The committee was in agreement that equity work plan review and the opportunity to make suggestions would be meaningful. The Advisory committee would attempt to have a board planning meeting within the next two weeks.

**F. Future Meeting Items and Dates**

Meeting dates were set for the First Friday of every month.

- September 1st at 11:30am-1:30pm will be the next meeting date
- The PIE Grant Application Review committee will plan to meet mid July/August

**G. Public Comment on Items not on the Agenda**

None.

**H. Such Other Business as Allowed by Law**

Supervisor Stubbs presented ideas for having an OEI Department presence at Juneteenth. The OEI Department is sponsoring the Juneteenth event.

Greg Jones asked if the office had been approached with anything relating to the recent shootings. Wesley Sparkman noted that The OEI Department had not received any inquiries regarding the recent shootings.

## I. Adjourn

**Meeting Adjourned at 1:40pm**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

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