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DANE COUNTY
NOVEMBER 2017

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FOR 2017 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2410 LIBRARY							
LIBR LIBRARY							
01 PERSONAL EXPENSES							
2410-5-68-000-00-000-000-10009 -	441,900	SALARIES AND WAGES 441,900.00	379,665.21	34,025.22	.00	62,234.79	85.9%
2410-5-68-000-00-000-000-10027 -	300	OVERTIME 300.00	.00	.00	.00	300.00	.0%
2410-5-68-000-00-000-000-10072 -	15,000	LIMITED TERM EMPLOYEES 15,000.00	17,549.52	1,111.87	.00	-2,549.52	117.0%*
2410-5-68-000-00-000-000-10090 -	2,000	PER MEETING 2,000.00	1,235.21	.00	.00	764.79	61.8%
2410-5-68-000-00-000-000-10099 -	35,600	RETIREMENT FUND 35,600.00	30,373.02	2,722.01	.00	5,226.98	85.3%
2410-5-68-000-00-000-000-10108 -	35,100	SOCIAL SECURITY 35,100.00	29,713.74	2,615.74	.00	5,386.26	84.7%
2410-5-68-000-00-000-000-10117 -	75,500	HEALTH 75,500.00	69,543.76	6,322.16	.00	5,956.24	92.1%
2410-5-68-000-00-000-000-10153 -	7,400	DENTAL 7,400.00	6,127.40	612.74	.00	1,272.60	82.8%
2410-5-68-000-00-000-000-10171 -	500	DISABILITY INSURANCE 500.00	420.19	38.75	.00	79.81	84.0%
2410-5-68-000-00-000-000-10180 -	200	LIFE INSURANCE 200.00	139.28	14.16	.00	60.72	69.6%
2410-5-68-000-00-000-000-10185 -	100	FSA ADMINISTRATION FEE 100.00	.00	.00	.00	100.00	.0%
2410-5-68-000-00-000-000-10189 -	5,300 -	WORKERS COMPENSATION 5,300.00	.00	.00	.00	5,300.00	.0%
TOTAL PERSONAL EXPENSES	618,900	618,900.00	534,767.33	47,462.65	.00	84,132.67	86.4%
02 OPERATING EXPENSES							
2410-5-68-000-00-000-000-20437 -	125,000	BEYOND THE PAGE EXPENSE 127,868.35	81,066.18	.00	280.24	46,521.93	63.6%
2410-5-68-000-00-000-000-20507 -	71,500	BOOKS & MATERIALS FOR LIB COLL 71,500.00	51,974.63	4,736.82	10,957.15	8,568.22	88.0%

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2410-5-68-000-00-000-000-20535 -		CHILDREN'S PROGRAM RES					
	1,300	1,300.00	2,234.33	.00	.00	-934.33	171.9%*
2410-5-68-000-00-000-000-20648 -		CONFERENCES AND TRAINING					
	2,800	2,800.00	2,117.99	201.49	.00	682.01	75.6%
2410-5-68-000-00-000-000-20810 -		DATA PROCESSING SERVICES					
	36,900	36,900.00	31,410.54	.00	.00	5,489.46	85.1%
2410-5-68-000-00-000-000-21415 -		LIBRARY DONATIONS PURCHASES					
	10,000	10,000.00	2,326.80	1,165.00	.00	7,673.20	23.3%
2410-5-68-000-00-000-000-21463 -		LOCAL LIBRARY SUPPLIES					
	10,000	10,000.00	5,886.95	.00	.00	4,113.05	58.9%
2410-5-68-000-00-000-000-21465 -		LSTA GRANT EXPENSE					
	0	2,854.00	3,190.46	.00	.00	-336.46	111.8%*
2410-5-68-000-00-000-000-21809 -		OPERATING EQUIPMENT EXPENSE					
	20,100	20,100.00	12,808.49	430.58	.00	7,291.51	63.7%
2410-5-68-000-00-000-000-21979 -		PRINCIPAL & INTEREST ON DEBT					
	44,083	44,083.00	44,083.22	4,260.56	.00	-.22	100.0%*
2410-5-68-000-00-000-000-22043 -		PRINTING STA & OFFICE SUPPLIES					
	7,700	7,700.00	2,362.92	328.71	1,600.28	3,736.80	51.5%
2410-5-68-000-00-000-000-22373 -		SHARED UTILITIES & MAINTENANCE					
	10,570	10,570.00	660.00	.00	.00	9,910.00	6.2%
2410-5-68-000-00-000-000-22646 -		TRAVEL EXPENSE					
	2,100	2,100.00	2,510.29	380.92	.00	-410.29	119.5%*
2410-5-68-000-00-000-000-22736 -		TELEPHONE					
	1,600	1,600.00	1,448.91	132.07	.00	151.09	90.6%
TOTAL OPERATING EXPENSES	343,653	349,375.35	244,081.71	11,636.15	12,837.67	92,455.97	73.5%
03 CONTRACTUAL EXPENSES							
2410-5-68-000-00-000-000-30835 -		DELIVERY SERVICE					
	193,600	193,600.00	193,516.00	.00	.00	84.00	100.0%
2410-5-68-000-00-000-000-31226 -		INDIRECT COSTS					
	33,750	33,750.00	30,937.50	2,812.50	.00	2,812.50	91.7%
2410-5-68-000-00-000-000-31260 -		INSURANCE					
	9,700	9,700.00	.00	.00	.00	9,700.00	.0%
2410-5-68-000-00-000-000-31944 -		PMT TO ADJ CO LIB					
	195,000	195,000.00	194,969.00	.00	.00	31.00	100.0%
2410-5-68-000-00-000-000-31953 -		PMT TO LIB FOR EXTEN OF SERV					
	3,052,300	3,052,300.00	3,050,288.00	.00	.00	2,012.00	99.9%
2410-5-68-000-00-000-000-31954 -		PMT TO LIB FOR LIB FACILITIES					
	718,400	718,400.00	718,381.00	.00	.00	19.00	100.0%
2410-5-68-000-00-000-000-32232 -		RENTAL OF SPACE					
	84,300	84,300.00	.00	.00	.00	84,300.00	.0%
TOTAL CONTRACTUAL EXPENSES	4,287,050	4,287,050.00	4,188,091.50	2,812.50	.00	98,958.50	97.7%
TOTAL LIBRARY	5,249,603	5,255,325.35	4,966,940.54	61,911.30	12,837.67	275,547.14	94.8%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LIBRARY	5,249,603	5,255,325.35	4,966,940.54	61,911.30	12,837.67	275,547.14	94.8%
TOTAL EXPENSES	5,249,603	5,255,325.35	4,966,940.54	61,911.30	12,837.67	275,547.14	
GRAND TOTAL	5,249,603	5,255,325.35	4,966,940.54	61,911.30	12,837.67	275,547.14	94.8%

** END OF REPORT - Generated by Tracy Herold **

NOVEMBER 2017 EXPENSE REPORT - approved by board 01/04/18 (batch 4452)

Fund	Name	Vendor	Description	Amount	Invoice Date	Inv	Post Date	Visa	Fund	Amount
	PERSONNEL EXPENSES			\$51,575.00						\$51,575.00
20437	Beyond the Page grant								20437	\$1,240.95
		Monona PL	btp ez grant	\$200.00	12/07/17	1		-		
		Deerfield PL	btp ez grant	\$200.00	12/07/17	1		-		
		Madison PL - Goodman South	btp ez grant	\$200.00	12/07/17	1		-		
		Susan Engwall	november hours	\$640.95	12/07/17	1		-		
20507	Books & Materials								20507	\$10,535.95
		Baker & Taylor	collection	\$3,955.64	10/25-11/21	8		-		
		SCLS	annual flipster subscription fee	\$2,459.45	11/22/17	1		-		
		Oregon Manor	refund for lp return	\$37.51	12/07/17	1		-		
		Midwest Tape	collection	\$2,400.35	10/26-11/22	7	10/31-11/27	pc 11-tracy		
		Magazines	magazine collection	\$134.96	11/01 & 11/23	2	11/02 & 11/24	pc 11-tracy		
		Center Point	large print collection	\$1,013.76	11/17 & 11/21	2	11/20 & 11/22	pc 11-mary		
		Ingram	collection	\$18.19	11/10/17	1	11/13/17	pc 11-mary		
		Amazon	large print collection	\$30.53	11/07 & 11/18	2	11/8 & 11/20	pc 11-mary		
		Amazon	kits	\$179.86	11/14 & 11/16	2	11/15 & 11/16	pc 11-mary		
		BifolkaPro	kits	\$305.70	11/13/17	1	11/14/17	pc 11-mary		
20535	Children's programming									
20648	Conferences / training								20648	(\$24.24)
		Kalahari resorts	wla conf room- tax refund	(\$24.24)	11/06/17	1	11/07/17	pc 11-tracy		
20810	Data processing svcs									
21415	Library donations purchases								21415	\$1,408.63
		Amazon	magic pebble, play literacy	\$750.46	10/25-11/20	5	10/26-11/21	pc 11-mary		
		Today's Classroom	magic pebble, play literacy	\$76.87	10/26/17	1	10/27/17	pc 11-mary		
		Fun Express	magic pebble, play literacy	\$271.83	10/27/17	1	10/30/17	pc 11-mary		
		Lakeshore Learning	magic pebble, play literacy	\$128.18	11/14/17	1	11/16/17	pc 11-mary		
		Discount School Supplies	play literacy, toy replacement	\$181.29	11/22/17	1	11/24/17	pc 11-mary		
21463	Local library supplies									
21465	LSTA									
21809	Operating equipment								21809	\$910.04
		Dane Co Hwy	october fuel & maintenance	\$420.70	10/31/17	1		-		
		Engine Generator Specialties	bkm maintenance	\$413.54	11/15/17	1	11/22/17	pc 11-todd		
		Cintas	bkm maintenance	\$75.80	10/28 & 11/14	2	10/30 & 11/15	pc 11-tracy		
22043	Printing / office supplies								22043	\$483.07
		RICOH USA	copier (10/31/17-12/31/17)	\$300.14	10/25/17	1		-		
		Staples	office supplies	\$158.34	10/26-11/26	8	10/27-11/27	pc 11-tracy		
		Dane Co - postage	october postage	\$24.59	10/31/17	1		-		
22373	Shared utilities / mtnc									
22646	Travel expenses								22646	\$59.92
		Driscoll	mileage	\$59.92	11/30/17	1		-		
22736	Telephone								22736	\$80.99
		Verizon	phone service	\$80.99	11/19/17	1		-		
30835	Delivery service									
31226	Indirect costs									
31260	Insurance									
31944	Pmt to Adj Co Lib									
31953	Pmt to lib for ext of svc									
31954	Pmt to lib for facilities									
32232	Rental of space									
57107	(CP LIBR) Bookmobile									
57113	(CP ADMIN) Move								57113	\$1,149.28
		SCLS	network rack	\$68.38	10/31/17	1		-		
		Zerbee	cabinet dolly	\$89.63	11/01/17	1	11/02/17	pc 11-tracy		
		Demco	3 booktrucks	\$991.27	11/22/17	1	11/27/17	pc 11-tracy		

TOTAL = \$67,419.59

PERSONNEL	\$51,575.00
20437	\$1,240.95
20507	\$10,535.95
20648	(\$24.24)
21415	\$1,408.63
21809	\$910.04
22043	\$483.07
22646	\$59.92
22736	\$80.99
57113	\$1,149.28
NOV TOTAL =	\$67,419.59