



# Dane County

## Minutes - Final Unless Amended by Committee

### Public Works Sustainability Subcommittee

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Thursday, March 8, 2018

12:00 PM

City-County Building Room 106B conference room

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#### City-County Building Room 106B conference room

#### A. Call To Order

*Meeting called to order at 12:03 p.m. Also present: Matt Alsaker, Mark Clarke, Bill Franz, Kerry Porter, Jan Tetzlaff, Jon Welch, Lisa MacKinnon. Mandli present after agenda item C1.*

**Present** 6 - JOHN HENDRICK, JERRY MANDLI, ROBIN SCHMIDT, DAVE MERRITT, DAVE RIPP, and GREG BROCKMEYER

**Excused** 2 - CHUCK ERICKSON, and LAURA HICKLIN

#### B. Consideration of Minutes

1. [2017 MIN-532](#) MINUTES OF THE 11-14-17 MEETING OF THE PUBLIC WORKS SUSTAINABILITY SUBCOMMITTEE

**Attachments:** [MINUTES OF THE 11-14-17 MEETING OF THE PUBLIC WORKS SUSTAINABILITY SUBCOMMITTEE](#)

A motion was made by HENDRICK, seconded by RIPP, that the minutes be approved. The motion carried by a voice vote.

#### C. Action Items

1. [2017 ACT-651](#) 2018 RD 1 SMART FUND PROPOSAL--SHERIFF'S OFFICE FREEWAY SERVICE TEAM VEHICLE CNG AND LED

**Attachments:** [2018 Round 1 SMART FUND DCSO FST CNG LED Barnes CNG Conversion Gen Comm bluePRINT](#)

*The DCSO indicated they would be getting the CNG for this vehicle from the county highway garage bio-CNG source, which is the same place they fuel their current CNG freeway service truck.*

A motion was made by RIPP, seconded by HENDRICK, that the action item be approved for funding not to exceed \$26,537.46. The motion carried by a voice vote.

2. [2017 ACT-654](#) 2018 RD 1 SMART FUND PROPOSAL--SHERIFF'S OFFICE HYBRID DETECTIVE VEHICLE

**Attachments:** [2018 RD 1 SMART FUND PROPOSAL--SHERIFF'S OFFICE HYBRID DETECTIVE VEHICLE](#)

*Lt. Porter (DCSO) indicated that this fuel-efficient vehicle is not an addition to the DCSO fleet; rather it will replace an SUV that gets about 15 MPG with a hybrid vehicle that will get an estimated 40 MPG, thereby saving fuel and reducing fossil fuel use, and reducing emissions.*

*The subcommittee members had a discussion regarding their desire to have any future proposals for vehicle upgrades include an increment of funding from the department making the request as a part of the proposal, so that the SMART Fund is not covering the entire cost of the vehicle replacement and the departments contribution offsets the cost of the full cost.*

*The subcommittee approved this item but made the approval contingent on the Sheriff's Office returning the proceeds of the auction to the SMART Fund rather than to the general fund when they sell a DCSO vehicle at a later date in 2018.*

*The estimated sales proceeds from the auction of the old DCSO vehicle is \$3,500. The County Board will draft a resolution at a later date directing the transfer of funds from the DCSO vehicle auction sale, increasing the expenditures of the SMART Fund by the proceeds of the auction (\$3,500) and DCSO will work with the Controller after the auction to record the transfer properly.*

**A motion was made by HENDRICK, seconded by RIPP, that the action item be approved for funding not to exceed \$23,286 with conditions.**

**The condition for approval of this item is that the Sheriff's Office will receive the full requested funding up front to purchase the vehicle but they shall return the proceeds of the auction to the SMART Fund rather than to the general fund when they sell a DCSO vehicle at a later date in 2018.**

**The estimated sales proceeds from the auction of the old DCSO vehicle is \$3,500. The County Board will draft a resolution at a later date directing the transfer of funds from the DCSO vehicle auction sale, increasing the expenditures of the SMART Fund by the proceeds of the auction (\$3,500) and DCSO will work with the Controller after the auction to record the transfer properly.**

**The motion carried by a voice vote.**

3. [2017](#) 2018 RD 1 SMART FUND PROPOSAL--AEC EXHIBITION HALL SET-UP  
[ACT-655](#) LIGHTING

**Attachments:** [Ex Hall Working Lights SMART Fund Application](#)

[Exhibit Hall Working Lights LED Upgrade ROI](#)

[ARBAY4-260](#)

[AMENDED\\_ Ex Hall Working Lights SMART Fund Application](#)

[AMENDED\\_ Exhibit Hall Working Lights LED Upgrade ROI Alt2](#)

*Mark Clarke indicated that this revised proposal will include the direct purchase of 150 additional energy efficient lights. 788 bulbs will be replaced rather than 488 bulbs. The return on investment is the same with the additional bulbs. AEC will use the existing labor for scheduled projects to install the additional bulbs.*

*Bill Franz indicates that AEC's utility bills have been reduced by \$15,000 per month at the same time that business has increased.*

**A motion was made by RIPP, seconded by HENDRICK, that the action item be approved for funding not to exceed \$110,664. The motion carried by a voice vote.**

4. [2017](#) SMART FUND 2018 CRITERIA REVISION INPUT  
[ACT-653](#)

**Attachments:** [SMART FUND 2018 CRITERIA REVISION INPUT](#)

*The subcommittee members discussed the future focus of the SMART Fund. Topics discussed included:*

*A motion was made by SCHMIDT, seconded by MERRITT, that staff do the following:*

*1) Revising the SMART Fund application materials to include language about additional favor being given to educational projects that might not have a large ROI but that have strong sustainability educational components and requiring that applicants describe the benefits of the educational components, soliciting innovative projects done as pilots to test new sustainability technologies in county operations and requiring that applicants describe the elements of the innovative technology being proposed, language requiring applicants to determine eligibility of project for Focus on Energy or other financial incentives.*

*2) Contacting all departments to solicit from department heads ideas for additional staff in each department who could be designated sustainability point people who will also receive the SMART Fund application solicitation and communications. Ideally this would be a diverse group to provide diverse range of ideas for future SMART Fund projects.*

*3) Exploring options for educational/outreach signage indicating SMART Fund projects.*

*4) Exploring opportunities to communicate around technology and sustainability with a multigenerational and increasingly diverse county employee pool. Mandli and Welch have some resources on this.*

**A motion was made by SCHMIDT, seconded by MERRITT, that staff do the following:**

**1) Revise the SMART Fund application materials as directed (e.g., to include language about additional favor being given to educational projects that might not have a large ROI but that have strong sustainability educational components and requiring that applicants describe the benefits of the educational components , soliciting innovative projects done as pilots to test new sustainability technologies in county operations and requiring that applicants describe the elements of the innovative technology being proposed, language requiring applicants to determine eligibility of project for Focus on Energy or other financial incentives.**

**2) Follow up with Facilities Management to get outcomes for the water filling station project (post-one year mark).**

**3) Contact all departments to solicit from Department heads ideas for additional staff in each department who could be designated sustainability point people who will also receive the SMART Fund application solicitation and communications. Ideally this would be a diverse group to provide diverse range of ideas for future SMART Fund projects.**

**The motion carried by a voice vote.**

## D. Presentations

NONE

## E. Reports to Committee

NONE

## F. Future Meeting Items and Dates

*The Round 2 SMART Fund email soliciting applications will go out in early June with an early July deadline.*

## G. Public Comment on Items not on the Agenda

NONE

## H. Such Other Business as Allowed by Law

NONE

## I. Adjourn

*The meeting adjourned at 12:55 p.m.*

**A motion was made by MANDLI, seconded by SCHMIDT, that the meeting be adjourned. The motion carried by a voice vote.**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

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