



# Dane County

## Minutes - Final Unless Amended by Committee

### Community Development Block Grant (CDBG) Commission

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Thursday, April 26, 2018

5:30 PM

McFarland Municipal Center  
5915 Milwaukee St.  
McFarland, WI 53558

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McFarland, WI 53558

#### A. Call To Order

*The meeting was called to order at 5:30 p.m.*

*Staff and others present: Sarah Leong (Squashington Farms); Kodzo Michel Yawo (Quality Transit); Peter Ouchakof (staff).*

#### B. Public Comment on Items not on the Agenda

*None.*

#### C. Consideration of Minutes

*Motion by Johnson, seconded by Egerer, to approve the minutes of the March 22, 2018 CDBG Commission meeting. Motion carried unanimously by a voice vote.*

[2018](#)  
[MIN-011](#)

MINUTES OF THE MARCH 22, 2018 CDBG COMMISSION MEETING.

**Attachments:** [03.22.18 CDBG Minutes](#)

This Minutes was approved

#### D. Action Items

[2018](#)  
[ACT-012](#)

CDBG LOAN REQUEST- QUALITY TRANSIT, LLC.

*Chair Amegashie of the CDBG Loan Review Team briefed the Commission on the loan request and the updated application materials requested by the Commission at the March 22 meeting and submitted to the Loan Review Team members for consideration at the April 26 meeting. Mr. Yawo was available to answer questions from the Commission members.*

*Motion by Amegashie, seconded by Stechschulte, to approve the Loan Review Team's funding recommendation of \$85,000 with a 7-year term and interest rate of 5.75% (Prime plus one).*

*Motion passed unanimously by a voice vote.*

**This Action Item was approved.**

[2018](#)  
[ACT-013](#)

MBL LOAN REQUEST- SQUASHINGTON FARMS, LLC.

**Attachments:** [MBL\\_Application\\_SquashingtonFarms](#)

*Chair Amegashie of the CDBG Loan Review Team briefed the Commission on the microloan request from Squashington Farms. Co-owner Sarah Leong was present to answer questions from Commission members.*

*Motion by Motion by Stechshulte, seconded by Amegashie, to approve the \$8,000 loan request with a 7-year term and interest rate no higher than Prime plus one, and eligibility for loan forgiveness after two years if business meets the County's loan forgiveness requirements. Motion carried unanimously by a voice vote.*

**This Action Item was approved.**

[2018](#)  
[ACT-014](#)

ELECTON OF CDBG CHAIR AND VICE CHAIR.

*Motion by Amegashie, seconded by Oberle, to re-appoint Chair Solberg and Vice Chair Johnson to another one-year term. Motion passed unanimously by a voice vote.*

**This Action Item was approved**

**E. Presentations**

**F. Reports to Committee**

[2018](#)  
[RPT-012](#)

2019 CDBG RFP POSTINGS AND WORKSHOPS.

**Attachments:** [2019 CDBG RFPs and Workshops](#)

*Staff provided an update on the 2019 RFP process and workshop sessions.*

[2018](#)  
[RPT-010](#)

APRIL EXPENDED FUNDS REPORT.

**Attachments:** [Expended Funds Report- April 2018](#)

*Staff reported on the April 2018 Expended Funds Report.*

[2018](#)  
[RPT-011](#)

APRIL CDBG LOAN REPORT.

**Attachments:** [RLF Loan Report- April 2018](#)

*Staff reported on the April 2018 RLF loan report.*

## **G. Future Meeting Items and Dates**

*May 24, 2018 at 5:30 p.m. at the McFarland Municipal Center.*

*Future agenda items:*

- Signage requirements at CDBG-funded facilities and construction sites.*
- Update on the Camrock properties loan and foreclosure of property.*

## **H. Adjourn**

*Motion by Stechschulte, seconded by Oberle, to adjourn. The motion carried unanimously by a voice vote, and the meeting was adjourned at 6:25 p.m.*

**The meeting was adjourned.**