



Budget Committee 2019 Operations Budget

Bylaws

2. Budget Committee

a. The Board shall establish a Budget Committee consisting of the alder member, the supervisor member and the Vice Chair of the Board.

b. The Budget Committee shall:

1) Assist staff in the development of, and make recommendations to the Board regarding, the annual operating budgets for the Madison Department of Health, the County Public Health Division and, when appropriate, the MDCHD.

2) Consider the fiscal impact of and make recommendations to the Board on matters related to capital outlay, resolutions for fund transfers, contracts, resolutions and requests for additional personnel, requests for reclassifications requiring general fund transfers and for all new positions for the Madison Department of Health, the County Public Health Division and, when appropriate, the MDCHD.

3) Approve payments from and settle the accounts of the Madison Department of Health, the County Public Health Division and, when appropriate, the MDCHD, to ensure that expenditures are as authorized and are limited to the amount appropriated.

4) The Budget Committee shall have such additional powers and duties as the Board may delegate to it.

2019 Budget Timeline

Date	Activity
6/4 (Mon.)	Official 2019 Budget Kick-off
6/8 (Fri.) - 6/15 (Fri.)	PHMDC to Develop Program Budget Estimates
6/14 (Thurs.)	Present 2019 Budget Overview to Board of Health Budget Committee
6/18 (Mon.) – 7/6 (Fri.)	PHMDC to Consolidate, Review, and Adjust Program and Agency Budgets
6/28 (Thurs.) (*TENTATIVE*)	Budget Committee to Review Consolidated Budget and Provide Recommendations
7/9 (Mon.) (*TENTATIVE*)	Present final budget draft to full Board of Health for Approval
7/11 (Wed.)	PHMDC to submit 2019 Operating Budget to City Finance

2018 Budget

- Overview
 - \$17,203,787 total budget for 2018
 - 140.55 Funded FTEs

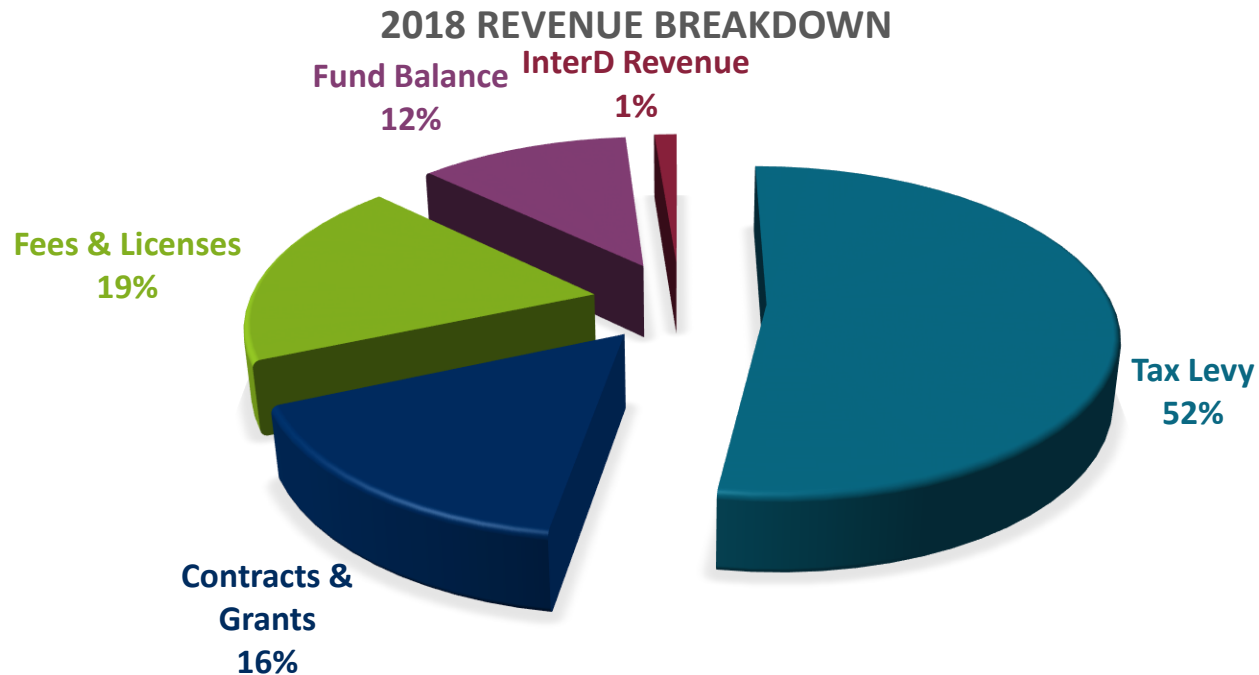
Tax Levy	9,037,021
Contracts & Grants	2,743,758
Fees & Licenses	3,210,523
Fund Balance	2,000,000
InterD Revenue	212,484
Total	17,203,786

Divisional budget overviews

	Operations	Community Health	Environmental Health	Policy, Planning & Evaluation
REVENUE	6,955,220	4,739,104	4,728,171	781,292
SALARIES	1,676,652	4,760,491	2,801,896	851,156
BENEFITS	652,638	2,042,158	1,199,219	350,808
SUPPLIES	120,887	134,526	141,878	34,850
PURCHASED SERVICES	589,459	810,394	644,534	125,410
INDIRECT CHARGES	70,023	13,130	530	-
PRINCIPAL & INTEREST	183,147	-	-	-

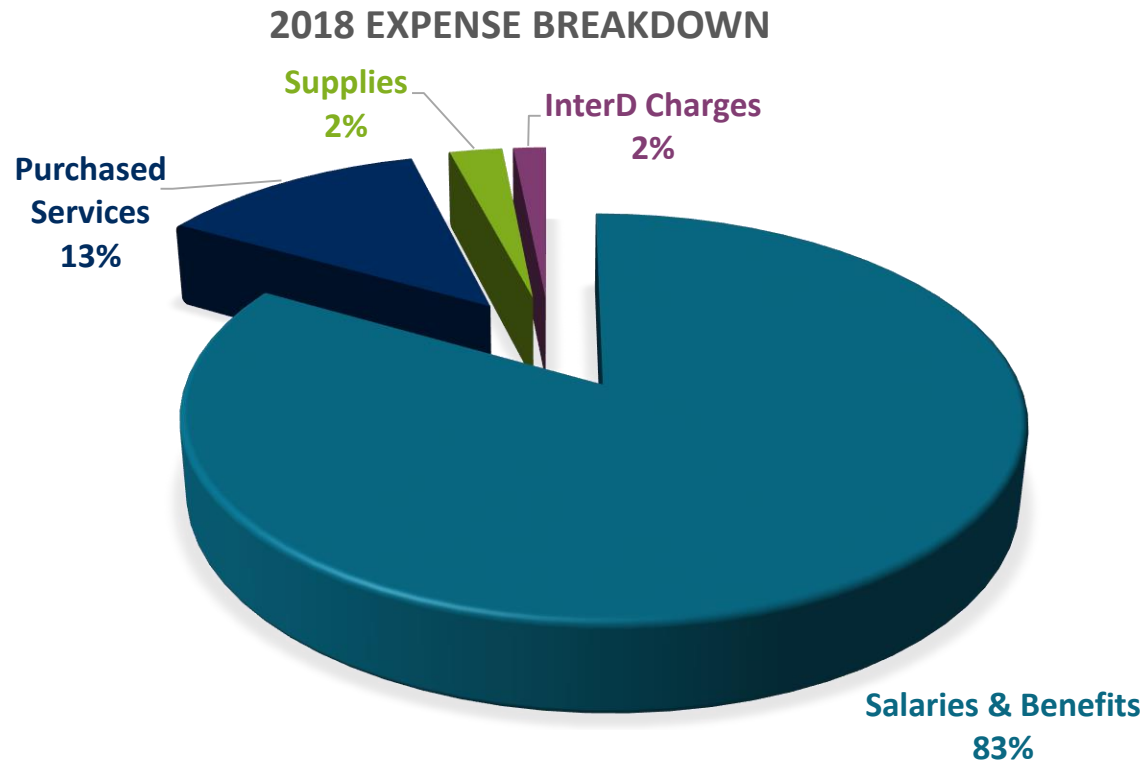
Revenue Sources

\$17,203,787 total budget for 2018



Expense Types

\$17,203,787 total budget for 2018



2019 Budget Target

- Overall target:
 - Cost to continue (\$17,203,787, plus adjustments)
 - Target anticipates utilizing \$600,000 from the Public Health fund balance in 2019
- City of Madison
 - Target: \$5,291,194
- Dane County
 - Target: \$6,240,989
- Remaining portion of the target made up of fees, grants, and contracts
- Projected Salary Savings for 2018
 - \$600,000

2019 Budget Changes (to date)

- Known Revenue Losses
 - Community Health
 - Oscar Rennebohm Grant - \$100K
 - Komen Treatment Access Fund Grant - \$180K
 - Women, Infants, and Children \$104K
 - Environmental Health
 - City of Madison Engineering Contract \$199K
- Potential Revenue Increases*
 - Title X and Reproductive Health Care - \$150K
 - Medicaid Billing - \$60K
 - Environmental Health - \$14K

*Preliminary estimates

Projected Changes to the 2019 Budget

- The projected revenue increases and losses should not be looked at as 1:1 replacements
- Given this information, PHMDC is working to make recommendations to stay within the cost-to-continue budget for the Budget Committee to vote on and approve

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PHMDC Vacancy Update

- Current vacancies
 - Tax-levy full-time equivalents: 14.3
 - Grant-funded full-time equivalents: 1.0
- Anticipated vacancies (resignations/retirements)
 - Tax-levy full-time equivalents: 3.0
- Requested limited-term employees
 - Limited-term employees: 8
 - (may work up to 1200 hours per calendar year, depending on Employee Group)

Vacant – Posted/Ready to Post

Position Title	Position #	FTE	Status
Data Analyst	2507	1.0	Offer accepted – 7/23/2018 start date
Public Health Planner—Violence Prevention	2786	1.0	Final Interviews July 2nd
Sanitarian I	2142	1.0	Ready to post
Sanitarian I	2726	1.0	Ready to post
Sanitarian I	2722	1.0	Ready to post

Vacant – In County approval Process

Position Title	Position #	FTE	Time Vacant
Health Equity Coordinator	2831	1.0	12 months (10 months at stage 3 of 4*)
Disease Intervention Specialist	2846	1.0	10 months
Public Health Nurse (*NFP)	2696	1.0	Over 6 months (reclassified from various positions)
Public Health Nurse (*NFP)	2848	1.0	Over 6 months (reclassified from various positions)
Public Health Nurse (*TB/ACD/Imms)	1406	1.0	Over 6 months (reclassified from various positions)
Public Health Nurse (JFF)	1016	1.0	6 months
Public Health Nurse (JFF)	1889	1.0	3 months
Public Health Nurse (JFF)	2666	1.0	4 months
Public Health Specialist – Maternal and Child Health (Grant funded position)	3114	1.0	3 months

*Pending Board of Health action on 6/14/2018

Vacant – On roster

Position Title	Position #	FTE
Clerk III	2843	0.7
Health Equity Coordinator	1093	0.4
Nurse Family Partnership Coordinator	2672	0.15
Public Health Nurse	1420	0.05

Limited Term Vacancies - Posted

Position Title	Position #
LTE Sanitarian I (3)	N/A
LTE Clerk I-II (2)	N/A
LTE Program Coordinator: Operations/Workforce Development (2)	N/A

From the Dane County Employee Benefit Handbook:

- Limited term employment is the employment of individuals for temporary part-time or full-time work to meet acute work load demands.
- A Limited Term Employee shall not work more than 1200 hours per year.

Questions?