



# Dane County

## Minutes - Draft

### Tree Board

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Tuesday, July 17, 2018

3:45 PM

5201 Fen Oak Drive Madison WI 53718

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#### A. Call To Order

**Present** 8 - MARLA EDDY, ED BARTELL, NANCY SCHLIMGEN, LAURA WYATT, ADAM HELMINIAK, BILL CLAUSIUS, ERNIE PEARSON, and MICHELE RITT

**Excused** 1 - NICOLAS CORRELL

**Absent** 1 - JONATHAN KLAAS

*Also present: Lisa Johnson, Dane County UWEX*

#### B. Consideration of Minutes

[2018](#) 6-19-18 TREE BOARD MINUTES  
[MIN-116](#)

**Attachments:** [2018 MIN-116](#)

A motion was made by HELMINIAK, seconded by PEARSON, that the Minutes be approved. The motion carried by a voice vote of 6-0.

**C. Action Items:****1. Arbor Day Application Review and Adjustments**

Applications to be sent October with a reminder in mid-November and another reminder in January ahead of the due date in February. Chosen site will be notified in late February-early March. RITT will help to compile lists of PTOs, PFOs, PTAs, WEAC, STEM teachers, MSCR persons who might be interested to broaden the pool of applicants. Non-chosen sites will be encouraged to re-apply the following year.

**2. Proclamation and Recognition Program:****i. Arbor Day Proclamation to be kept on file and tweaked annually**

a. Frames can be purchased at Dollar Store

b. WYATT will research proclamations to bring in

c. Discussion re: County Board recognition of school for 2020. Johnson will look for County board proclamation she designed for 2018 to use as a model.

**ii. Individual/non-profit/business/community recognition**

a. Create a form with criteria on the website for nominations

b. Send link and info to garden clubs, foresters, etc.

c. 'Champion of Trees' . Description of goals, how the entity was involved and what was accomplished.

d. Recognition will occur at County Board meeting, in community, press release, recognizing the work and supporting the forest

e. EDDY, HELMINIAK and BARTELL will work on this for the September meeting

**3. PSA Updates**

a. CORRELL was absent (excused) so the item was tabled till the next meeting

b. Johnson will check with support staff on status of invoice/payment

**4. Annual Work Plan**

a. BARTELL's draft was discussed and refined

b. Board members should review the plan for the next meeting

c. BARTELL, EDDY and HELMINIAK will continue to work on this

**5. Website Update**

Since our contact at the county is no longer there, Johnson will contact IT to ask who is the replacement and if a re-training can be done for Johnson, BARTELL and HELMINIAK.

**D. Presentations - None****E. Reports to Committee - None****F. Future Meeting Items and Dates**

August 21, 2018 and September 4 18, 2018

**G. Public Comment on Items not on the Agenda - None****H. Such Other Business as Allowed by Law**

## I. Adjourn

A motion was made by RITT, seconded by PEARSON, that the meeting be adjourned. The motion carried by a voice vote of 6-0.

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Lisa Johnson, 608-224-3714, johnson.lisa@countyofdane.com, 711 Relay*