

FUND TRANSFER REQUEST FORM

AGENCY District Attorney		ORGANIZATION Crime Response Program		LEGISTAR FILE # 2018 FTR-15			
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$		Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	11,500	VOCA ONE TIME GRANT CAPITAL	CPDIST 80332	35,896			35,896
2	8,000	VOCA ONE TIME GRANT OPER.	DACRIME 80333	64,243			64,243
3							
4							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$		Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	7,500	ALARMS WITH RADIOS	CPDIST 57043	55,054	28,038.15	14,752.63	12,263.22
2	4,000	SMARTBOARD	CPDIST 57042	9,300	0	0	9,300
3	8,000	POS SVCS – ONE TIME GRANT	DACRIME 30324	15,000	0	6,865.50	8134.5
4							
EXPLANATION			APPROVALS				
2018 RES-059 APPROVED A VOCA ONE TIME GRANT FOR EMERGENCY AND OTHER SERVICES FOR CRIME VICTIMS. DOJ HAS APPROVED ADDITIONAL FUNDING FOR THIS GRANT. THE ADDITIONAL MATCH WILL BE MET VIA AN INTERN VOLUNTEER.				DATE	APPROVED	DENIED	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							