

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Rusk		Resolution No. 2018 RES-204
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

**Title of Resolution or Ord. Amd.:**

AUTHORIZING EXECUTION OF A PURCHASE OF SERVICES AGREEMENT FOR CONSULTING SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

**Policy Analysis Statement:**

Brief Description of Proposal -

Landrum and Brown, Inc. will provide consulting services related to air service development, rates and charges analysis, non-aeronautical revenue development, and business and financial planning for the Dane County Regional Airport.

Current Policy or Practice -

There is no consulting services agreement in place to provide aviation consulting to the Airport as outlined in this agreement with Landrum and Brown, Inc.

Impact of Adopting Proposal -

The airport will have access to professional on-call aviation consulting services under a five year Purchase of Services agreement with Landrum and Brown, Inc.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The cost of consulting services during the initial year of the five year agreement will not exceed \$80,000. Thereafter, during each of the remaining four years of the term of the agreement the amount will not exceed what is appropriated annually by the Dane County Board for services approved under the agreement.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
<b>Expenditures -</b>					<b>Revenues -</b>				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$80,000				State				
Capital					Other				
<b>Total</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Airport	Division: Administration	Phone: 246-3384
Prepared by: Doug Pickard	Date: 08/29/18	Phone: 246-3391
Reviewed by: Kim Jones	Date: 08/30/18	