

Dane County Tree Board – 2019 Annual Work Plan

January Discuss coordination of WAA events/training Discuss Annual Recognition Program Discuss annual grant programs opportunities Discuss/finalize spring PSAs due to media February 1 Proclamation ready to approve	July Review AD application for changes Review/apply to ATC grant program I had ATC's deadline is September 30
February Arbor Day (AD) applications due February 1 Sub committee review AD applications Board reviews application Decide on AD school/organization AD proclamation due to County Executive Budget discussion Finalize Spring PSAs due to media	August AD Post does this mean sending it to the schools? I'm confused because it says to send the apps out in October—or is this the first send and the other is a reminder? Review/apply to Green Street grant program Review/apply ATC grant Discuss/finalize fall PSAs due to media September 1
March Spring PSAs due to media Respond to AD schools/organizations Contact selected school/organization Proclamation approved by County Board/Executive	September Fall PSAs to media September 1 Budget requests to County Board for following year projects September 13 is the Departmental presentation day, but Tree Board by September 18 should know how much to ask for I had ATC's deadline is September 30
April AD press release to media Arbor Day Event (on or near last Friday in April)	October DNR grant due October 1 Fall Tree Planting Event County Board budget amendments AD applications request correspondence Follow up letter/email reminder regarding AD applications
May AD recognition and followup Review AD event Follow up survey of AD event to participants with June 1 deadline Review AD application for changes	November Green Street grant due November 1 Follow up letter/email reminder regarding AD applications County Board budget deliberations November 12

June Finalize grant opportunities: which to apply for project list ATC grant due June 1 through September 30 Review budget I had ‘budget review for County Board’, which is slightly different –but the budget isn’t due till September 18, so I’m thinking your verbiage is more correct	December Final follow up letter/email reminder regarding AD applications Initial PSA discussion
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Dane County Tree Board – 2019 Annual Goals

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