

# FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Parks	LEGISTAR FILE	2018 FTR-21		
<b>TRANSFER AMOUNT(S) FROM</b>				<b>CURRENT BALANCES</b>			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	30,000	Park Improvement Projects	LEWSLUNY 58036				
2							
3							
4							
5							
<b>TRANSFER AMOUNT(S) TO</b>				<b>CURRENT BALANCES</b>			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$30,000	Schumacher Farm Restoration	LEWSLUNY 57104				
2							
3							
4							
5							
<b>EXPLANATION</b>				<b>APPROVALS</b>			
To transfer \$30,000 from Park Improvement Projects to Schumacher Farm Restoration to complete door and window replacements in the Center for Rural History. These funds shall carry forward until expended.					DATE	APPROVED	DENIED
				Controller			
				County Executive			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							