



## Bid Waiver Form

<b>Short Description of Goods/Services</b>	Back Indexing of Historic Land Records
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<b>Date</b>	3/12/2019
<b>Department</b>	Register of Deeds
<b>Name</b>	Kristi Chlebowski
<b>Email</b>	chlebowski@countyofdane.com
<b>Phone</b>	(608) 267-8814
<b>Purchasing Agent</b>	Carolyn Clow

<b>Vendor Name</b>	Fidlar Technologies
<b>Vendor MUNIS #</b>	2655
<b>Requisition #</b>	1059
<b>Requisition Year</b>	2019
<b>Total Cost</b>	\$ 46,200.00
<b>Vendor Quote Attached</b>	<input checked="" type="checkbox"/> <b>Yes – Quote is required to be attached.</b>

**Provide a detailed description of the goods/services intended to be purchased:**

Fidlar Technologies had developed a back indexing product, called crowdForce, that was customized to integrate with Fidlar's land records software that the Register of Deeds office currently uses. Due to the proprietary nature of the software, Fidlar Technologies is in a unique position to develop the product for back indexing of the documents

Fidlar Technologies is able to assist with this project as they have with previous projects. Fidlar's fee to help complete this project would be \$46,200.00, and would be completed by the end of 2019. As a result, I am requesting a contract addendum in the amount of \$46,200.00 with Fidlar Technologies to be paid from a new account line REGDEEDS NEW "back Indexing Contract" to complete this work.



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Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input checked="" type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input checked="" type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input type="checkbox"/>	A unique or opportune buying condition exists

**Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:**

Fidlar Technologies is the Register of Deeds land records recording software vendor. Indexing of records must use proprietary software that integrates with their software while protecting the database and images of our records.

## Bid Waiver Approval (Purchasing Use Only)

<b>Under \$36,000 Controller Approval</b>	<b>Date</b>
<b>\$36,000 or over Personnel &amp; Finance Committee Approval Date</b>	