



Bid Waiver Form

Short Description of Goods/Services	: Dane County Police & Resident Listening Circle Program
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Date	March 25, 2019
Department	Human Services
Name	Andre Johnson
Email	johnson.andre@countyofdane.com
Phone	(608) 242-6416
Purchasing Agent	

Vendor Name	
Vendor MUNIS #	
Requisition #	
Requisition Year	
Total Cost	\$ \$46,840
Vendor Quote Attached	<input type="checkbox"/> Yes – Quote is required to be attached.

Provide a detailed description of the goods/services intended to be purchased:

): The Frank Zeidler Center for Public Discussion believes that an important step repairing relationships between law enforcement and communities in Dane County is to come together in safe spaces that provide the opportunity for facilitated, face-to-face communication that builds trust, relationships and resident-based solutions. This program has two main components, which will take place in community centers and churches:

1. Trauma-Informed Adult Facilitator Trainings – A 3-part facilitator training tailored for adult residents including co-facilitation practice and evaluation. The Zeidler Center will train 10 residents in each of the neighborhoods in conflict resolution and trauma-informed facilitation techniques used for transforming difficult conversations into meaningful and productive experiences.
2. Police & Resident Listening Circles – a series of 6 listening circle events/year/neighborhood focused on humanization, trust-building and relationships through pro-social, non-crisis interactions. Each event includes ~7 police officers and up to 40 resident adults and youth who are equally divided into up to 7 facilitated circles. Circles will be co-facilitated by resident facilitators in trainings and senior Zeidler Center facilitators, trained to take anonymous notes, keep time to ensure equality of sharing, and remind people of their dialogue agreements. Planning Committees of residents and officers will co-design the listening circles around topics most relevant for the community including trust, racial and social justice, trauma, community safety, cultural sensitivity, etc. Unlike town hall meetings or "listening sessions" that only allow a few voices to be heard, and tend to escalate tensions, the unique format of these listening circles gives all participants space to share their voice.



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Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input checked="" type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input checked="" type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input checked="" type="checkbox"/>	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:

Zeidler Center is currently working in Dane County, Wisconsin with Madison Police Department's North Precinct to build community trust in police, build local resident leaders, and overall reduce disproportionate minority contact while increasing overall trust in the criminal justice system. They know the community well and have national expertise in the work they are doing. In addition to their qualifications, Zeidler Center was written into a Wisconsin Department of Justice Grant that was approved by the State. It is almost definite that an alternative provider will not be acceptable to the State.

Bid Waiver Approval (Purchasing Use Only)

Under \$36,000	
Controller Approval	Date
\$36,000 or over	
Personnel & Finance Committee Approval Date	