



Dane County

Minutes - Final Unless Amended by Committee

Affordable Housing Development Fund Staff Team

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Thursday, May 9, 2019

1:00 PM

CCB - ROOM, 357 CONFERENCE ROOM

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A. Call To Order

The meeting was called to order at 1:05 p.m.

Staff and others present: Christopher Jaye (Commonwealth Companies); Megan Schultz and Dave Porterfield (Movin' Out); Heidi Wegleitner (County Board District 2); Jacob Klein (JT Klein); Jenna Schmitt (Housing Services Consortium); Jenna Wuthrich and Olivia Parry (staff).

Present 4 - CHUCK HICKLIN, DAVE PHILLIPS, TODD VIOLANTE, and CASEY BECKER

B. Consideration of Minutes

[2019](#)
[MIN-027](#)

MINUTES OF THE MEETING OF MAY 2, 2019

Attachments: [Minutes of 05-02-19](#)

[AHDF Meeting 05.02.19 Sign-in Sheets](#)

The Minutes were approved.

C. Presentations

Registrants to speak commented on the draft AHDF RFP. All were in support of the concept; the developers expressed concern over the new and rigorous tenant selection criteria and tenancy addendum requirements as included in the 2019 RFP. The housing advocates spoke in favor of both sections. One written comment was submitted and is attached to the minutes.

D. Action Items

The staff team reviewed and discussed evaluation criteria and percentage weight of each requirement. Motion by Hicklin, seconded by Becker, to set the scoring criteria to the following weighted percentages of each section:

- 4.4- 5%
- 4.5- 10%
- 4.5.1- 25%
- 4.5.2- 5%
- 4.6- 5%
- 4.7- 10%
- 4.8- 10%
- 4.9- 10%
- 4.10- 20%

Motion passed unanimously by a voice vote.

Motion by Hicklin, seconded by Violante, to incorporate any changes that result from the meeting between the housing advocacy group and developers into the RFP. Hicklin and Becker will attend the meeting to be held on Monday, May 13. Motion passed unanimously by a voice vote.

[2019](#)
[ACT-030](#)

2019 AHDF RFP

Attachments: [RFP #119037 Affordable Rental Housing RFP-DRAFT 5-6-19](#)

This Action Item was approved.

E. Future Meeting Items and Dates

F. Public Comment on Items not on the Agenda

None.

G. Adjourn

Motion by Violante, seconded by Hicklin, to adjourn. Motion passed unanimously by a voice vote, and the meeting adjourned at 2:25 p.m.

The meeting was adjourned.