

# FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office			ORGANIZATION Capital Projects			LEGISTAR FILE # 2019 FTR-05	
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$4,843.00	Patrol Boat	CPSHRF 58053	\$73,929.15	\$0	\$35,646.74	\$38,282.41
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$4,843.00	Air Boat	CPSHRF 57023	\$84,600.00	\$0	\$0	\$84,600.00
2							
3							
4							
5							
EXPLANATION			APPROVALS				
<p>An airboat is uniquely capable of operating effectively in shallow water, over thin/unsafe ice, and short distances over land between bodies of water. The Sheriff's Office airboat was used in the recent flooding in Dane County and was a valuable resource for rescue efforts. The airboat, purchased in 2003, has reached the end of its useful life, requires replacement.</p> <p>The 2019 Adopted Budget approved \$84,600 funding to replace the air boat. Funding to replace the air boat has increased; an additional \$4,843 is required to replace the air boat.</p>				DATE	APPROVED	DENIED	
			Controller				
			County Executive				
			<p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>				