

**DANE COUNTY
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

☒ Original ☐ Update
Sponsor:
Vote Required:
Majority ☒ Two-Thirds

Substitute No.
Resolution No. 075
Ordinance Amendment No. _____

**AWARDING CONTRACT FOR FACILITY LINEN AND RESIDENT PERSONAL
LAUNDRY SERVICES AT BADGER PRAIRIE HEALTH CARE CENTER - DCDHS - BP DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

State and Federal statutes that govern the operation of licensed nursing facilities require the cleaning of facility linen and resident personal clothing.

Current Policy or Practice -

Contracts over \$100,000 require County Board approval.

Impact of Adopting Proposal -

The Department of Administration and Badger Prairie Health Care Center solicited bids from providers and based upon review of these bids, staff recommends the award of a five-year contract to Madison United Healthcare Linen, Ltd. The annual cost of the contract is approximately \$213,000. Funds are already included in the budget.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -									
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$213,000				State				
Capital					Other				
Total	\$213,000	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
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		Date:	6/5/2019
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