



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging Board

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, June 3, 2019

3:45 PM

AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison WI 53704

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AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison WI 53704

#### A. Call To Order

*Staff & Guests Present: Cheryl Batterman, Todd Campbell, Jane De Broux, Marcia Hendrickson, Sally Jo Spaeni, Carrie Springer, Howard Thomas, Angela Velasquez, and Margie Zutter*

**Chair Kretschman called the meeting to order at 3:49 pm.**

- Present** 8 - FRAN BARMAN-PAULSON, CAROLE L. KRETSCHMAN, DIANNE LEIGH, RICHARD KILMER, MELISSA RATCLIFF, DONALD ASHBAUGH, PAMELA FLAD, and SRIDEVI MOHAN
- Absent** 3 - MATT VELDRAN, NIKOLE JONES, and TED BUNCK

#### B. Consideration of Minutes

[2019](#) MINUTES FROM MAY 6, 2019  
[MIN-050](#)

**Attachments:** [2019\\_0506\\_AAA Board Mtg](#)

**A motion was made by RATCLIFF, seconded by BARMAN-PAULSON, that the minutes be approved. The motion carried by the following vote:**

- Ayes:** 8 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, FLAD and MOHAN
- Absent:** 3 - VELDRAN, JONES and BUNCK

*Bunck arrived at 3:58 pm.*

- Present** 9 - FRAN BARMAN-PAULSON, CAROLE L. KRETSCHMAN, DIANNE LEIGH, RICHARD KILMER, MELISSA RATCLIFF, DONALD ASHBAUGH, TED BUNCK, SRIDEVI MOHAN, and PAMELA FLAD
- Absent** 2 - MATT VELDRAN, and NIKOLE JONES

**C. Action Items**

## 1. 2019 LECK &amp; MALLY EDUCATION GRANTS

[2019  
ACT-046](#) 2019 LECK GRANT REVIEW SUMMARY

**Attachments:** [2019 Leck Grant Review Summary](#)

AAA Manager Cheryl Batterman stated the available amount is \$6,823. The three-person review panel recommended the full amount be awarded to NewBridge Madison's "Portable Food Pantry" – a food security program that provides a free monthly food pantry delivery service of nutritious food for older adults in need. The program is operational on the north side of Madison, with plans to expand to another high-need area of the city. The Triangle Neighborhood Organization (TNO) submitted the other application seeking \$4,184.66 for use to open a small store for residents of the neighborhood, which has limited access to grocery stores. Review panel members shared that they had concerns with the viability of TNO's business plan.

**A motion was made by ASHBAUGH, seconded by KILMER, to award \$6,823 to NewBridge Madison's Portable Food Pantry program. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

[2019  
ACT-047](#) 2019 MALLY GRANT REVIEW SUMMARY

**Attachments:** [2019 Mally Grant Review Summary](#)

Batterman stated \$500 is available and must be used to provide education to aging network staff and/or senior adults. The three-person review panel recommended the full amount be awarded to Safe Communities of Madison-Dane County to be spent on space fees for the "Only Leaves Should Fall" half-day falls prevention seminar on 24 September 2019. Triangle Neighborhood Organization (TNO) applied for \$486 to be used toward making the kitchen at Brittingham Apartments fully functional. Fitchburg Senior Center applied for \$500 to conduct a pilot project in which two Knox Boxes would be purchased and installed at privately-owned homes of senior citizens so first responders could easily gain access to the residence in an emergency situation without causing damage.

**A motion was made by RATCLIFF, seconded by BARMAN-PAULSON, to award the \$500 Mally Grant to Safe Communities of Madison-Dane County. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

## 2. ACCESS COMMITTEE RECOMMENDATIONS: CLIENT-CENTERED CASE MANAGEMENT POLICY & PROCEDURES AND LOGIC DIAGRAM

[2019](#)  
[ACT-048](#) CLIENT-CENTERED CASE MANAGEMENT POLICY &  
PROCEDURES DRAFT 4

**Attachments:** [Client-Centered Case Management Policy & Procedures DRAFT4 2019](#)

[2019](#)  
[ACT-049](#) FINAL LOGIC DIAGRAM DRAFT2 2019

**Attachments:** [Final Logic Diagram DRAFT2 2019](#)

*Batterman stated a workgroup of experienced Focal Point case managers and City of Madison Senior Services Manager Sally Jo Spaeni updated the policy and procedures document and logic diagram, a process which occurs every five years. A copy of the tracked changes was shared with the remaining case managers and Focal Point Directors; their edits were incorporated into the draft, which was shared with the Access Committee. Minor linguistic changes were made by committee members prior to voting to recommend the AAA Board approve both documents.*

**A motion was made by RATCLIFF, seconded by BUNCK, to approve the changes to the Client-Centered Case Management Policy & Procedures, and the Case Management Logic Diagram. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

## 3. 2020 AAA BUDGET PRIORITIES

[2019](#)  
[ACT-063](#) 2020 AAA BUDGET PRIORITIES DRAFT

**Attachments:** [2020 AAA Budget Priorities DRAFT 052319](#)

*Batterman distributed the document, which now includes the mental health services priority. The priorities won't be finalized until late summer, after projected state funding levels for 2020 are received and Dane County Department of Human Services releases its proposed budget.*

**A motion was made by BARMAN-PAULSON, seconded by FLAD, to approve the 2020 AAA Budget Priorities Draft document. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

4. LEGISLATIVE/ADVOCACY COMMITTEE RECOMMENDATION: STATE MEDICAID EXPANSION

[2019 ACT-064](#) LEGISLATIVE/ADVOCACY COMMITTEE RECOMMENDATION: STATE MEDICAID EXPANSION

**Attachments:** [Leg-Adv Committee Recommendation 060319 Medicaid Expansion](#)

*Batterman distributed a draft letter the AAA Legislative/Advocacy Committee proposes the Board send to state lawmakers to expresses strong support for Medicaid Expansion and urge elected officials to take action to ensure it is included in the 2019-2021 state budget.*

**A motion was made by MOHAN, seconded by RATCLIFF, to approve the letter urging lawmakers to include Medicare Expansion in the 2019-2021 state budget. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

**D. Presentations**

1. OUTSIDE THE BOX: AN EXPERIENCE OF BEING OLDER IN DANE COUNTY (FLAD)

*Flad shared she is a member of three online caregiver support groups and read excerpts from posts that illustrate the stressful situations faced by many caregivers and serve as a reminder of the urgent need to assist and support these vulnerable individuals.*

2. DANE COUNTY NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (DE BROUX)

[2019 PRES-021](#) DANE COUNTY NFCSP UPDATE

**Attachments:** [Dane County Caregiver Program](#)

*As requested by AAA Board members, Dane County Caregiver Program Coordinator Jane De Broux provided an overview of the program, and answered Board members' questions.*

**E. Reports to Committee**

1. STATE & FEDERAL REPORT (MINOGUE)

*No report.*

2. BOARD MEMBER REPORTS

## a. AAA ACCESS COMMITTEE (BARMAN-PAULSON, FLAD &amp; MOHAN)

*Mohan reported Dane County Department of Human Services Adult Protective Services Manager Beth Freeman and AAA Elder Benefit Specialist Tiffany Scully provided updates on their respective programs at today's meeting. There were no action items.*

## b. AAA LEGISLATIVE/ADVOCACY COMMITTEE (BUNCK &amp; KRETSCHMAN)

*Bunck reported the Medicaid Expansion letter approved today by the Board was the major topic of discussion at the meeting on 22 May 2019.*

## c. AAA NUTRITION/WELLNESS COMMITTEE (BARMAN-PAULSON &amp; LEIGH)

*Barman-Paulson reported the committee hasn't met since April. The next meeting is 14 June 2019 at Cranberry Creek Café (Madison).*

## d. DANE COUNTY HEALTH &amp; HUMAN NEEDS COMMITTEE (KILMER &amp; VELDRAN)

*Kilmer reported Journey Mental Health Center, with whom the County contracts to provide services, delivered results of its internal audit to the Committee on 9 May 2019. The purpose of the audit was to review expenses, including salary and overhead, and to ensure a strategic plan of services to Dane County residents is in place. Copies of the PowerPoint presentation and the written report are attached to the Committee meeting minutes.*

## e. DANE COUNTY HUMAN SERVICES BOARD (RATCLIFF)

*Ratcliff reported the Board plans to partner with Orion Family Services, a private, nonprofit organization that provides treatment services to troubled children and their families, to conduct a focus group to determine if there are gaps in mental health services offered to juveniles. The Board originally planned to partner with Wisconsin Family Ties, a statewide, parent-run organization that works with families that include children with social, emotional or behavioral challenges, but concluded Orion Family Services would be a better option. The focus group session is planned for this month.*

## f. DANE COUNTY SPECIALIZED TRANSPORTATION COMMISSION (ASHBAUGH)

*Ashbaugh reported no business was conducted on 16 May 2019 due to lack of a quorum. Those in attendance heard a presentation about the Southwestern Wisconsin Community Action Program's "Work 'N Wheels Program." The auto loan program is designed to help income-eligible families and individuals who live outside of public transit service areas in obtaining an affordable and dependable vehicle.*

### 3. CHAIR & STAFF REPORTS

*Batterman reported AAA staff will begin work on the 2020 AAA budget this month.*

*AAA Aging Program Specialist Angela Velasquez is working with Sara Koenig, Elder Nutrition Program Manager for the Wisconsin Department of Health Services/Division of Public Health, to submit a proposal for a Federal Innovation Demonstration Grant to further demonstrate the Dane County Elder Nutrition Program's My Meal-My Way restaurant model for nationwide replication. The grant would provide approximately \$168,000 over three years to produce a replication manual, test the impact on current Dane County My Meal-My Way restaurant sites in terms of diner participation and diner donations when they are open more than one day a week, and pay for those additional meals. The potential sites that would expand service days are Cranberry Creek Café (Madison) and Fink's Café (Mount Horeb). A new restaurant site specializing in ethnic cuisine would also be opened. Dane County would partner with Barron, Crawford, and Portage Counties in executing the project.*

*Batterman reported 337 individuals registered to attend the Wisconsin Aging Advocacy Network-sponsored Aging Advocacy Day on 14 May 2019 at the State Capitol – up from 190 in 2018 -- and encouraged Board members to participate in 2020. A generous stipend from the Wisconsin State Bar Elder Law and Special Needs Section allowed for the printing of a booklet of WAAN's issue papers and other advocacy materials that helped participants provide a consistent message to lawmakers. Former governor Tommy Thompson participated in a panel discussion about how to advocate in a bi-partisan fashion.*

### F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 1 JULY 2019, 3:45 PM @ AAA/ADRC

### G. Public Comment on Items not on the Agenda

*None.*

### H. Such Other Business as Allowed by Law

*Batterman introduced Carrie Springer, who recently began her duties as Dane County Legislative Liaison. Springer, who most recently worked as a Strategic Communications Specialist for the University of Wisconsin, plans to attend AAA's Legislative/Advocacy Committee meetings, as did her predecessors, to keep Committee members up to date on issues important to older adults living in Dane County and to ensure the Committee's advocacy efforts align with the Dane County Legislative Agenda.*

[2019](#)  
[DISC-007](#)

RSVP SWEEPSTAKES FLYER

**Attachments:** [RSVP Sweepstakes Flyer](#)

*RSVP of Dane County Executive Director Margie Zutter distributed entry forms for the organization's 2019 Sweepstakes fundraiser.*

## I. Adjournment

**A motion was made by KILMER, seconded by RATCLIFF, to adjourn. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, KILMER, RATCLIFF, ASHBAUGH, BUNCK, MOHAN and FLAD

**Absent:** 2 - VELDRAN and JONES

*This meeting adjourned at 5:10 pm.*

*Minutes respectfully submitted by Howard Thomas, AAA Clerk III.*