

Dane County Contract Cover Sheet

Dept./Division	168/1815 Corp Counsel	Contract # <small>Admin will assign</small>	11715A
Vendor Name	Legal Files, Inc.	Addendum	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Vendor MUNIS #	23826	Type of Contract	
Brief Contract Title/Description	Continued maintenance and Enterprise Configuration for Legal Files Software	<input checked="" type="checkbox"/>	Dane County Contract
Contract Term	5 years - through June 1, 2024	<input type="checkbox"/>	Grant
Total Contract Amount	\$ \$86,890.00	<input type="checkbox"/>	County Lessee
		<input type="checkbox"/>	County Lessor
		<input type="checkbox"/>	Intergovernmental
		<input type="checkbox"/>	Purchase of Property
		<input type="checkbox"/>	Property Sale
		<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)		
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	<input checked="" type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)		RFB/RFP # 113083
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)		
	<input type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)		
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	CRPCGNOP	Obj Code	30533	Amount	\$ 63,195
Req #	Org Code	AIRADMIN	Obj Code	47887	Amount	\$ 23,695
Year	Org Code		Obj Code		Amount	\$

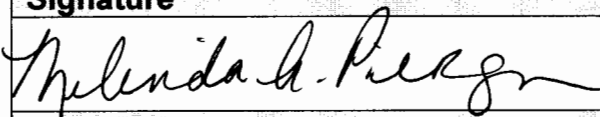
Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.		Res # 148
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.		Year 2019

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	8/21/19		
mm	Controller	8/23/19	8/23/19	
CC	Purchasing	8/23/19	8/23/19	
MC	Corporation Counsel	8/23/19	8/23/19	
RA	Risk Management	8/23/19	8/23/19	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Melinda Pierson/Legal Office Supervisor	Name	Legal Files, Inc. Contract: Gordon Hack
Phone #	608-266-4427	Phone #	1-800-500-0537, ext. 247
Email	pierson.melinda@countyofdane.com	Email	gordon.hack@legalfiles.com
Address	CCB-419	Address	801 S. Durkin Dr., Springfield, IL 62704

Certification: The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
		
	Printed Name	
	Melinda A. Pierson	
		8-21-19

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	



DANE COUNTY CONTRACT ADDENDUM

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Legal Files Software, Inc. (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #11715, have previously entered into a contractual relationship pursuant to which Provider provides legal case management software, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the maintenance term for five (5) years and add an enterprise configuration license.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through June 1, 2024 to continue the use of the software at an additional cost of \$86,890.00.
3. Sections XII. Living Wage and XIII. Domestic Partner Equal Benefits of the Master Agreement are removed and no longer in effect.



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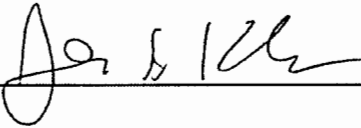
Description	Price	Qty	Cost
Legal Files™ Enterprise Configuration License Fee (one-time fee)	\$19,995	1	\$19,995
License Subtotal:			\$19,995
Custom Data Conversion Utility (Utility to convert Non-Enterprise Database to an Enterprise Database)	\$2,500	1	\$2,500
Online Administrative Training	\$300/2-hour session	4	\$1,200
Implementation and Training Services Subtotal:			\$3,700
Maintenance and Support Renewal – Year One Subscription (Includes 28 user licenses, server license, 10 mobile licenses and Enterprise Configuration)			\$12,639
Maintenance and Support Renewal – Year Two Subscription (Includes 28 user licenses, server license, 10 mobile licenses and Enterprise Configuration)			\$13,270
Maintenance and Support Renewal – Year Three Subscription (Includes 28 user licenses, server license, 10 mobile licenses and Enterprise Configuration)			\$13,270
Maintenance and Support Renewal – Year Four Subscription (Includes 28 user licenses, server license, 10 mobile licenses and Enterprise Configuration)			\$13,934
Maintenance and Support Renewal – Year Five Subscription (Includes 28 user licenses, server license, 10 mobile licenses and Enterprise Configuration)			\$13,934
Maintenance and Support Subtotal:			\$67,047
LESS: DISCOUNT FOR PREPAYMENT OF MAINTENANCE AND SUPPORT			(\$3,852)
Maintenance and Support Total:			\$63,195
Total:			\$86,890



DANE COUNTY CONTRACT ADDENDUM

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

 , CEO

8-20-19
Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed