

## Area Agency on Aging of Dane County

### 2020 Paul H. Kusuda Special Projects Fund Grant Application

The 2020 Paul H. Kusuda Special Projects Fund Grant augments Dane County-funded Client-Centered Case Management and related services provided by the 12 Senior Focal Points. It may cover all or part of one-time costs to meet any of the following Case Management Program needs:

- a. To continue or restore client services that had to be curtailed because of diminished staff time;
- b. To enable staff to attend staff development or in-service training (for example, tuition, books or other resources, transportation/lodging costs);
- c. To plan, develop, and provide new client service(s) heretofore thought to be evidence-based, unique, or needing application in a case-setting;
- d. To meet unexpected costs not included in the current budget (to include equipment, supplies, postage or services);
- e. To enable social research targeting program or technique effectiveness; or
- f. To fund other initiatives that either enhance case management services or improve the quality of life for financially eligible older adults served by this program.

The grant-funded project covers the period 1 January 2020 through 31 December 2020. Projects are limited to a minimum of \$500 and maximum of \$13,807.

Use this fillable form (**your responses must fit within the specified space**) and email it with letters of support to: [aaa@countyofdane.com](mailto:aaa@countyofdane.com). Completed applications and letters of support must be received by **Wednesday, 19 February 2020, 4 pm**.

#### Proposal Information

|  |  |
|--|--|
| Project Title  |  |
| Amount Requested   |  |
| Agency Name  |  |
| Agency Address   |  |
| Applicant Name   |  |
| Applicant Phone Number   |  |
| Applicant Email Address  |  |
| This project is: <input type="checkbox"/> a <b>new</b> project <i>or</i> <input type="checkbox"/> an <b>expansion</b> of an existing project.  |  |
| <i>If planning to expand an existing project, attach a <b>one-page addendum</b> describing the nature and scope of the current project and how it will be expanded. Collaborations are encouraged.</i> |  |

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**PROPOSAL [50 points—two pages maximum]**

Describe the proposal's focus, purpose, and steps that will be taken to meet the purpose.

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**QUALIFICATIONS [15 points—one page maximum]**

Describe qualifications of the individual to be assigned major responsibility for the project. Include such elements as years of experience working with older adults and specific work skills to be used to complete this proposal.

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**Complete the following chart, indicating amount requested from the Special Projects Fund, matching funds from other sources, and the total cost of the project. [5 points]**

| Item             | Amount Requested | Matching Funds* | Total Cost |
|------------------|------------------|-----------------|------------|
| Personnel        |                  |                 |            |
| Space Costs      |                  |                 |            |
| Supplies         |                  |                 |            |
| Transportation   |                  |                 |            |
| Equipment Rental |                  |                 |            |
| Other            |                  |                 |            |
| <b>TOTAL</b>     |                  |                 |            |

*\* Cash or in-kind support.*

**Explain each budget item and why it is necessary for this project. [5 points]**

| Item           | Why is this necessary? |
|----------------|------------------------|
| Personnel      |                        |
| Space Costs    |                        |
| Supplies       |                        |
| Transportation |                        |
| Other          |                        |

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**AGENCY COMMITMENT [15 points—one page maximum]**

After the funding period is completed, what plans have been made to continue efforts or to use purchased equipment?

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**ORGANIZATIONAL OPERATIONS [10 points—one page maximum]**

Who will have primary responsibility for overseeing successful completion of the proposed project? Specify either the percentage of staff time or number of hours per month to be devoted to this project and the qualifications of that staff member.