



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, March 11, 2020

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Chair Haight called the meeting to order at 5:30 pm.

Staff in attendance: Jones; Jensen; Meyers; and Ladell

Guest in attendance: Jason Illstrup, newly appointed Airport Commission Citizen Member

Present: 6 - WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, PAUL RUSK, ANGELA THOMAS and SALLY PROBASCO

Excused: 3 - PERRY ARMSTRONG, JERRY BOLLIG and ANDREW SCHAUER

Pledge of Allegiance

The pledge was recited.

Chair Haight moved "such other business" to the beginning of the meeting and introduced Deputy Airport Director, Dave Jensen. The Chair mentioned that Dave was retiring effective March 20, 2020 after a long career at the Airport that began in 1991. He then read a proclamation signed by the Airport Commissioners, commending and thanking Jensen for his dedicated service to the Airport and the citizens of Dane County. Jensen served 29 years in different capacities, including service as the interim director and ultimately serving as the Deputy Director. The Chair presented to Jensen a framed copy of the proclamation.

The commission applauded, and asked Jensen to say a few words. Jensen expressed that it was an honor and privilege to have worked in his capacity at the Airport. He mentioned that he would miss the people, most of all. He added that he and his wife, Sue and their family would soon be spending even more time up north at the cottage to enjoy, among other things, the opening of fishing season.

B. Consideration of Minutes

1. [2019](#) AIRPORT COMMISSION MINUTES 2 12 2020
[MIN-500](#)

Attachments: [February 12, 2020 Airport Commission Minutes](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor PETERS, that the Minutes be approved. The motion carried by a voice vote. (5-0)

C. Report of Subcommittees - None**D. Referrals (Resolutions & Ordinance Amendments)**

1. [2019](#) APPROVAL OF FOURTH AMENDMENT OF OPERATING AGREEMENT AND
[RES-518](#) TERMINAL BUILDING LEASE OF UNITED AIRLINES, INC. - DANE COUNTY
REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2019 RES-518](#)
[2019 RES-518 Fiscal Note](#)
[2019 RES-518 CONTRACT #10479D](#)

A motion was made by Vice Chair PROBASCO, seconded by Supervisor McCARVILLE that this resolution be recommended by approval. The motion carried by a voice vote. (5-0)

2. [2019](#) APPROVAL OF SECOND AMENDMENT OF OPERATING AGREEMENT AND
[RES-544](#) TERMINAL BUILDING LEASE OF SUN COUNTRY AIRLINES - DANE COUNTY
REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE and SCHAUER

Attachments: [2019 RES-544](#)
[2019 RES-544 Fiscal Note](#)
[2019 RES-544 CONTRACT #13517B](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor RUSK, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

3. [2019 RES-545](#) AUTHORIZING EXECUTION OF LEASE EXTENSIONS FOR RENTAL CAR CONCESSIONAIRES OPERATING AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE and SCHAUER

Attachments: [2019 RES-545](#)
[2019 RES-545 Fiscal Note](#)
[2019 RES-545 CONTRACTS](#)

A motion was made by Vice Chair PROBASCO, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

E. Items Requiring Commission Action

1. Mileage and Per Diem for Airport Commissioners in attendance at this, March 11, 2020 Meeting of the Airport Commission

A motion was made by Vice Chair PROBASCO, seconded by Supervisor RUSK to approve mileage and per diem for members in attendance at this, March 11, 2020 meeting of the Airport Commission. Motion carried by a voice vote. (5-0)

F. Presentations - None

G. Reports to Commission

1. Activity Report

Chair Haight called on Director Jones to report on Activity.

Jones reported that January's 2020 activity started off on a positive note. The month of January over last year the same month realized an increase of 14.4% in enplanements.

Jones reported that it is too early to know how the Corona Virus outbreak will impact the airlines and local economy. The County is following the Center for Disease Control (CDC) for daily updates. Public Health for Madison and Dane County (PHMDC) is posting daily updates on their website to advise caution and inform citizens on the Corona Virus implications and number of cases by locale.

Jones added that Airport has a pandemic plan and put out a press release assuring travelers that additional cleaning is taking place at the Airport including the use of more effective products.

There was a brief question and answer period and the commission noted that the "Air Currents" newsletter on the Airport's website is very useful for updated information.

2. Update on Public Information Meeting on Per and Polyfluoralkyl Substances (PFAS)

Jones reported that the Public Information Meeting on Per and Polyfluoralkyl Substances (PFAS) was to be scheduled for mid-March is now being scheduled for late in April due to difficulty finding a common date for all of the vested parties involved. The meeting may be held at Madison College.

Jones and Rusk commented that once the time and place for the meeting are determined, the public notice will be sent out and a process and website will be designed for the format of the meeting.

A short discussion ensued.

H. Future Meeting Items and Dates

1. Next meeting tentatively scheduled for Wednesday, April 8, 2020 @ 5:30 pm, or Call of the Chair (Please note that due to a Religious Holiday this will need to be rescheduled.)

Due to Dane County's Policy regarding holding meetings on some religious holy days, the Airport Commission has rescheduled their April Commission meeting to Wednesday, the 22nd of April, 2020 at 5:30 pm, or Call of the Chair.

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

see notes after the "Pledge of Allegiance"

K. Adjourn

Minutes respectfully submitted on behalf of Chair Haight - cjl

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1