

**DANE COUNTY
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. <u>2020 RES-084</u>
Vote Required: Majority <input checked="" type="checkbox"/> Two-Thirds		Ordinance Amendment No. _____

**AUTHORIZING WAUNAKEE LEASE FOR
JOINING FORCES FOR FAMILIES PROGRAM – DCDHS – PEI DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) - Prevention & Early Intervention (PEI) Division provides localized services in communities identified as needing those services the most through the Joining Forces for Families Program (JFF). This program leases office space in a building located at 501 South Street, Waunakee, Wisconsin owned by the Waunakee Community School District. The current lease expires on June 30, 2020 and JFF intends to continue leasing this space for another year, beginning July 1, 2020 through June 30, 2021.

The negotiated monthly rental rate for this office space unit will remain the same as the current lease, at \$75.00 per month for total annual rent of \$900.00. The lease includes two renewal options for one year each with no increase in rent. JFF is responsible for utilities and the landlord will be responsible for lawn care and snow removal.

Current Policy or Practice -

Leases require County Board approval.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

☒ No Fiscal Effect
☐ Results in Revenue Increase
☐ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The lease amount is maintained at current lease levels for no net fiscal effect.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues - County Taxes Federal State Other				
Personal Services									
Operating Expenses									
Contractual Services									
Capital									
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
Prepared by:	Thomas Malone	Date:	6/1/2020
Reviewed by:	Chad Lillethun	Date:	6/2/2020