



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging Board

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, March 2, 2020

3:45 PM

AAA/ADRC, 2865 N. Sherman Ave., Room 109
Madison WI 53704

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A. Call To Order

Staff & Guests Present: Cheryl Batterman, Paulette Glunn, Ashley Hillman, Jim Krueger, Laura Langer, Howard Thomas, Angela Velasquez, and Margie Zutter

Vice Chair KILMER called the meeting to order at 4:11 pm.

- Present** 6 - DONALD ASHBAUGH, Supervisor RICHARD KILMER, DIANNE LEIGH, SRIDEVI MOHAN, Supervisor MELISSA RATCLIFF, and Supervisor MATT VELDRAN
- Absent** 5 - FRAN BARMAN-PAULSON, TED BUNCK, PAMELA FLAD, Supervisor NIKOLE JONES, and CAROLE L. KRETSCHMAN

B. Consideration of Minutes

[2019](#) MINUTES FROM FEBRUARY 3, 2020
[MIN-473](#)

Attachments: [2020_0203_AAA_Board_Mtg](#)

A motion was made by VELDRAN, seconded by ASHBAUGH, that the minutes be approved. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

C. Action Items

1. COMMITTEE APPOINTMENTS

[2019](#) COMMITTEE RECOMMENDATION 030220
[ACT-377](#)

Attachments: [Committees Recommendation 030220](#)

A motion was made by RATCLIFF, seconded by MOHAN, to appoint Ted Bunck, Bill Clausius, Jerry Derr, and Esther Olson to new three-year terms on their respective committees. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

2. COMMITTEE DESCRIPTIONS (LEGISLATIVE/ADVOCACY & NUTRITION/WELLNESS)

[2019
ACT-374](#) LEGISLATIVE ADVOCACY COMMITTEE DESCRIPTION DRAFT

Attachments: [Legislative Advocacy Committee Description DRAFT](#)

[2019
ACT-375](#) NUTRITION WELLNESS COMMITTEE DESCRIPTION DRAFT

Attachments: [Nutrition Wellness Committee Description DRAFT 021120](#)

A motion was made by ASHBAUGH, seconded by RATCLIFF, to approve the descriptions of the Legislative/Advocacy and Nutrition/Wellness committees as presented. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

3. RECOMMENDATION: OLDER AMERICANS MONTH PROCLAMATION

[2019
ACT-376](#) STAFF RECOMMENDATION 030220 OAA MONTH

Attachments: [Staff Recommendation 030220 OAA Month](#)

Batterman recommended the Dane County Board of Supervisors deliver a proclamation recognizing May as Older Americans Month during its meeting on 7 May 2020. Supervisors Kilmer, Ratcliff, and Veldran agreed to sponsor the proclamation. Ratcliff will edit the draft proclamation for the purpose of adding resource information. Batterman will invite AAA Board and Committee members and AAA contracted agencies to attend the meeting.

A motion was made by RATCLIFF, seconded by VELDRAN, to approve submitting the Older Americans Month Proclamation for consideration by the Dane County Board of Supervisors. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

4. 2020 PAUL H. KUSUDA SPECIAL PROJECTS FUND GRANT

Kilmer introduced and welcomed Dr. Misao Kusuda, daughter of the late Paul H. Kusuda. Paul Kusuda was a longtime Board member and advocate for older adults and was the driving force in the creation of this grant, which addresses unmet and unforeseen needs to avoid disruptions in case management services.

Batterman stated the grant total is \$15,807, which includes \$13,807 in Dane County General Purpose Revenue and a \$2,000 donation by the Kusuda family. DeForest Area Community & Senior Center requested \$2,208 to purchase laptops for case managers to better serve seniors. NewBridge Madison and Colonial Club Senior Activity Center requested \$10,380 and \$10,000, respectively, to offset the impact of significant and unexpected funding cuts by United Way of Dane County. The range in application scoring by Board members was just 16 points.

Batterman recommended the Board consider fully funding DeForest's proposal and splitting the remaining funding evenly between NewBridge Madison and The Colonial Club.

A motion was made by RATCLIFF, seconded by LEIGH, to fully fund DeForest Area Community & Senior Center's request for \$2,208 and award \$6799.50 to NewBridge Madison and The Colonial Club. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

D. Presentations

1. 2019 MALLY GRANT: ONLY LEAVES SHOULD FALL CONFERENCE (SAFE COMMUNITIES/HILLMAN)

[2019 PRES-145](#) 2019 MALLY FINAL REPORT--SAFE COMMUNITIES

Attachments: [2019 Mally Final Report--Safe Communities](#)

[2019 PRES-147](#) OLSF PRESS RELEASE SEPT 2019

Attachments: [OLSF Press Release Sept 2019](#)

[2019](#) OLSF 2019 EVALUATION SUMMARY
[PRES-148](#)

Attachments: [OLSF 2019 Evaluation Summary](#)

Safe Communities of Madison and Dane County Falls Prevention Manager Ashley Hillman presented an overview of the 2019 "Only Leaves Should Fall" event and answered Board members' questions. She thanked the Board for the \$500 grant and Dane County Department of Human Services for providing free transportation to 10 participants.

2. 2019 PAUL H. KUSUDA SPECIAL PROJECTS FUND GRANT: TECHNOLOGY SUPPORT & SERVICES (NW DANE/GLUNN)

[2019](#) 2019 KUSUDA GRANT FINAL REPORT--NW DANE
[PRES-146](#)

Attachments: [2019 Kusuda Grant Final Report--NW Dane](#)

Executive Director Paulette Glunn provided an overview how the grant allowed Northwest Dane Senior Services to improve technology support and services for its case manager and clients. She also answered Board members' questions and thanked the Board and Kusuda family for the grant funding.

E. Reports to Committee

1. STATE & FEDERAL REPORT

[2019](#) GAO NUTRITION REPORT
[RPT-653](#)

Attachments: [GAO Nutrition Report](#)

[2019
RPT-654](#)

CAREGIVER NEEDS ASSESSMENTS REPORT

Attachments: [Caregiver Needs Assessments Report](#)

Laura Langer of the Wisconsin Office on Aging reported research analyst Cory Steinmetz is collecting data and highlighting key findings that will be beneficial to Senior Nutrition Programs throughout the state. AAA Aging Program Specialist Angela Velasquez has received data for the City of Madison and is awaiting data for the remainder of Dane County. The U.S. Government Accountability Office plans to hire a National Nutritionist to provide technical assistance to states. Maryland is studying what motivates Senior Nutrition Program participants to make donations. Results are expected later this year.

The Governor's Taskforce on Caregiving continues to meet and has implemented the Caregivers Needs Assessment statewide – data that Langer shared with the Board. Identifying families of caregivers that are at risk, implementing caregiver pilot programs and increasing public awareness of available long-term support options are among its top objectives. There are three caregiver-focused bills circulating in the Wisconsin Legislature. The Wisconsin Care Act would require hospitals to record the name of a family caregiver when a loved one is admitted, notify the caregiver if the patient is discharged or moved, and provide instruction about the medical tasks the family caregiver will provide at home. The second bill would create a \$1,000 income tax credit for family members who give in-home care to qualified disabled and elderly people. The third measure would expand the Family Medical Leave Act options for family caregivers. Batterman reported the AAA Legislative/Advocacy Committee and Wisconsin Aging Advocacy Network are also tracking these bills.

2. BOARD MEMBER REPORTS

a. AAA ACCESS COMMITTEE

The March meeting was canceled due to a lack of quorum.

b. AAA LEGISLATIVE/ADVOCACY COMMITTEE

Batterman reported the Legislative/Advocacy Committee requested a United Way of Dane County representative to attend the next meeting to discuss how the organization determines which programs to fund and to share the levels of funding to senior-related programs in 2020.

AAA contracted agencies are in the early stages of forming priorities for the 2021 AAA Budget. Focal Point Directors recently identified five potential focus areas: Alcohol & Other Drug Abuse, Housing, Loneliness, Supportive Home Care, and Transportation. Workgroups that include the Directors, Dane County Department of Human Services (DCDHS) staff, and community stakeholders are being formed to draft budget proposals.

The Committee may hold its May meeting at an off-site location to focus on strategic planning.

c. AAA NUTRITION/WELLNESS COMMITTEE

Velasquez reported Committee members were tasked with coming to the April meeting ready to discuss 2021 AAA Budget priorities. The final year of a two-year proposal to increase Nutrition Site Management will be a priority.

Senior Nutrition Program meals usage is up 8% (at a cost of \$115,000) in January and February over the same period in 2019 – a development that could lead to the exhaustion of catered meals funding before the year ends. Velasquez is closely monitoring this trend.

d. DANE COUNTY HEALTH & HUMAN NEEDS COMMITTEE

Kilmer reported the Behavioral & Mental Health Subcommittee met on 3 February 2020 to identify gaps in mental health services and make recommendations for RFP policy criteria. The Subcommittee will reconvene once the RFP is awarded.

e. DANE COUNTY HUMAN SERVICES BOARD

Ratcliff reported the Board conducted a joint meeting with the Health & Human Needs Committee on 27 February 2020 in an effort to better define the Board's focus.

Board members will serve as work group facilitators as DCDHS employees begin work to create the department's new strategic plan in June and July.

f. DANE COUNTY SPECIALIZED TRANSPORTATION COMMISSION

Veldran reported the Commission met at the RSVP of Dane County office on 20 February 2020 and received an overview of RSVP's services in 2019 that included a Bus Buddy travel training program update.

3. BOARD MEMBER STATUS

Batterman reported there has been no change since the February report. The County Executive's Office is delaying appointments until the Board of Supervisor's elections in April.

4. CHAIR & STAFF REPORTS

Batterman reported she will distribute the 2019 AAA Annual Report at the April meeting.

Batterman continues her work with Focal Points in promoting seniors' participation in the 2020 United States Census, which will inform the Federal Government in funding distribution for public benefit programs.

Batterman reported the Request for Proposals to provide two full-time mental health professionals to work with case managers in addressing the unmet needs of non-Medicaid eligible older adults has been released with a deadline for submission of 2 April 2020.

Velasquez submitted an entry about Dane County's My Meal-My Way Senior Nutrition Program restaurant model to be considered for an N4A Aging Innovations & Achievement Award. The highly successful congregate dining model has been replicated in Wisconsin and nationally.

Velasquez will schedule a demonstration of Tualta – a web-based, interactive database that aims to reduce caregiver burden and extend the length of time older adults age in place by building skills to help families manage care at home. Modules offer tactical training for daily caregiving tasks and skills for caregivers of individuals with Alzheimer's disease and other dementias. AAA staff hope Dane County caregivers will begin using Tualta this month.

F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 6 APRIL 2020, 3:45 PM @ AAA/ADRC

G. Public Comment on Items not on the Agenda

NewBridge Madison Executive Director Jim Krueger thanked the Kusuda family and the Board for continuing to honor Paul H. Kusuda's legacy of advocacy for older people in Dane County via the Special Projects Fund Grant.

Zutter stated additional funding from Dane County played a role in RSVP being able to raise volunteer driver reimbursement rates from 51 cents per mile to 55 cents on 1 October 2019, and to the federal rate of 57.5 cents on 1 February 2020. The agency is hopeful the increase will draw more volunteer drivers – a high need after home-delivered meal delivery increased by 20,000 meals in 2019.

H. Such Other Business as Allowed by Law

[2019](#) PREPARING YOUR WORKPLACE FOR CORONAVIRUS
[COM-016](#)

Attachments: [Preparing Your Workplace for Coronavirus](#)

[2019](#) WHAT EMPLOYERS NEED TO KNOW ABOUT CORONAVIRUS
[COM-017](#)

Attachments: [What Employers Need to Know About Coronavirus](#)

[2019](#) WHAT YOU NEED TO KNOW ABOUT CORONAVIRUS DISEASE 2019
[COM-018](#)

Attachments: [What You Need to Know About Coronavirus 2019](#)

[2019](#) COVID-19/DHS
[COM-019](#)

Attachments: [COVID-19 DHS](#)

Mohan, an epidemiologist with Public Health Madison & Dane County, distributed information about Coronavirus/Covid 19 and answered fellow Board members' questions. Langer provided a link to coronavirus information and resources on the Wisconsin Department of Health Services website. Velasquez stated contingency planning regarding Dane County's congregate dining sites is underway.

I. Adjournment

A motion was made by RATCLIFF, seconded by KILMER, to adjourn. The motion carried by the following vote:

Ayes: 6 - ASHBAUGH, KILMER, LEIGH, MOHAN, RATCLIFF and VELDRAN

Absent: 5 - BARMAN-PAULSON, BUNCK, FLAD, JONES and KRETSCHMAN

This meeting adjourned at 5:29 p.m.

Minutes respectfully submitted by Howard Thomas, AAA Clerk III.