

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>2020 RES-192</u>
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

Authorizing Reclassification of a Vacant Dietetic Specialist to Procurement Specialist in Consolidated Food Service

Policy Analysis Statement:

Brief Description of Proposal -

Consolidated Food Service is requesting to reclassify position #1316, currently classified as a Dietetic Specialist, to a Procurement Specialist. This position orders and receives delivery of food for a large scale meal production facility. These duties are not reflective of the Dietetic Specialist classification.

Current Policy or Practice -

Reclassification requests on vacant positions require County Board approval. County Ordinance requires the Personnel and Finance Committee to approve positions that are vacant for longer than six months

Impact of Adopting Proposal -

Position #1316 will be reclassified to a Procurement Specialist and the division will be approved to fill the position.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The position remains in the same location on the salary schedule.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency: Administration	Division: Administration
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Reviewed by:	Date: Phone: