

# Dane County Contract Cover Sheet

RES 280  
Significant

<b>Dept./Division</b>	Alliant Energy Center	<b>Contract #</b> <small>Admin will assign</small>	13923A
<b>Vendor Name</b>	Staff Electric	<b>Addendum</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Vendor MUNIS #</b>	12310	<b>Type of Contract</b>	
<b>Brief Contract Title/Description</b>	AEC Electrical Installs for specialized events	<input checked="" type="checkbox"/>	Dane County Contract
<b>Contract Term</b>	1/1/2021 - 12/31/2025	<input type="checkbox"/>	Grant
<b>Total Contract Amount</b>	\$ 300,000/term	<input type="checkbox"/>	County Lessee
		<input type="checkbox"/>	County Lessor
		<input type="checkbox"/>	Intergovernmental
		<input type="checkbox"/>	Purchase of Property
		<input type="checkbox"/>	Property Sale
		<input type="checkbox"/>	Other

<b>Purchasing Authority</b>	<input type="checkbox"/> <b>\$11,000 or under – Best Judgment</b> (1 quote required)		
	<input type="checkbox"/> <b>Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works)</b> (3 quotes required)		
	<input type="checkbox"/> <b>Over \$37,000 (\$25,000 Public Works)</b> (Formal RFB/RFP required)	<b>RFB/RFP #</b>	
	<input type="checkbox"/> <b>Bid Waiver – \$37,000 or under</b> (\$25,000 or under Public Works)		
	<input checked="" type="checkbox"/> <b>Bid Waiver – Over \$37,000</b> (N/A to Public Works)		
	<input type="checkbox"/> <b>N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other</b>		

<b>MUNIS Req.</b>	Org Code	AECXXXX	Obj Code	10015	Amount	\$ 300,000
<b>Req #</b>	771	Org Code	Obj Code		Amount	\$
<b>Year</b>	2020	Org Code	Obj Code		Amount	\$

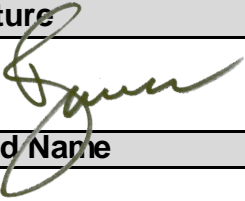
<b>Resolution</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	<b>Res #</b>	280
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	<b>Year</b>	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	12/2/20		
	Controller			approvals from all departments via email
	Purchasing			attached herein
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Bill Franz	<b>Name</b>	Nick Hlavinka
<b>Phone #</b>	608-267-3985	<b>Phone #</b>	608-259-1032
<b>Email</b>	franz@alliantenergycenter.com	<b>Email</b>	nhlavinka@staffelectric.com
<b>Address</b>	1919 Alliant Energy Center Way Madison, WI	<b>Address</b>	2213 Industrial Drive Monona, WI 53713

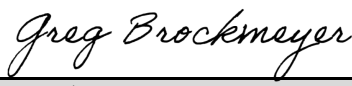

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input type="checkbox"/>	Non-standard contract.

## Contract Cover Sheet Signature

Department Approval of Contract		
<b>Dept. Head / Authorized Designee</b>	Signature	Date
		12/02/2020
	Printed Name	
	Brent S. Kyzer-McHenry	

## Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	Signature	Date
		12/2/20
	Comments	
<b>Corporation Counsel</b>	Signature	Date
		12/2/20
	Comments	

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Wednesday, December 2, 2020 1:09 PM  
**To:** Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel; Krohn, Margaret  
**Cc:** Stavn, Stephanie  
**Subject:** Contract #13923A  
**Attachments:** 13923A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles		
	Patten (Purchasing), Peter		Approve: 12/2/2020 1:17 PM
	Gault, David	Read: 12/2/2020 2:13 PM	Approve: 12/2/2020 2:15 PM
	Lowndes, Daniel	Read: 12/2/2020 1:11 PM	Approve: 12/2/2020 1:11 PM
	Krohn, Margaret	Read: 12/2/2020 1:22 PM	Approve: 12/2/2020 1:24 PM
	Stavn, Stephanie	Read: 12/2/2020 1:14 PM	

Contract #13923A  
Department: Alliant Energy Center  
Vendor: Staff Electric  
Contract Description: Provide Electrical Installs for Specialized Events at the AEC (RES 280)  
Contract Term: 1/1/21 – 12/31/25  
Contract Amount: \$300,000

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

**ADDENDUM OF CONTRACT FOR ELECTRICIAN SERVICES AT THE ALLIANT  
ENERGY CENTER**

The Alliant Energy Center has relied on contracted electrician service during a couple of major events during the year because the workload is more than the existing staff can handle. Purchase of Service Agreement #13923 was awarded to Staff Electric Co., Inc. of Menomonee Falls, WI effective January 1, 2020 to provide electrician services at the Alliant Energy Center.

The Master Agreement was for a \$90,000 maximum contract cost. This was the first time the contract was awarded to Staff Electric so the Alliant Energy Center wanted to get a feel for their work quality before committing to a higher contract amount that would be in line with previous experience. Based on the work performed thus far, the Alliant Energy Center wishes to increase the maximum contract amount to \$300,000.

**NOW THEREFORE BE IT RESOLVED**, that the contract addendum with Staff Electric Co., Inc., W133N5030 Campbell Drive, Menomonee Falls, Wisconsin, 53051 is hereby approved.

**BE IT FINALLY RESOLVED**, that the County Executive and County Clerk are authorized to sign the addendum.

## ADDENDUM OF AGREEMENT

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Staff Electric Co., Inc. (hereinafter, "Provider").

**WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 13923, have previously entered into a contractual relationship pursuant to which Provider supplies electrician services at the Alliant Energy Center, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to *increase the maximum contract cost* as provided for in the Master Agreement.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. Increase the maximum contract cost to \$300,000.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR COUNTY:**

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**FOR PROVIDER:**

Date Signed: 12-1-20  \_\_\_\_\_