



County Executive
Joe Parisi

DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

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Commissioner / Director
Gerald J. Mandli

DATE: January 5, 2021

TO: Chair and Members of the Personnel and Finance Committee

FROM: Gerald J. Mandli, Commissioner / Director

RE: Crew Leader Position Vacant for More Than Six Months, Position #807

County Ordinance 29.52(15) requires the Personnel and Finance Committee and the County Executive to approve filling positions that are vacant longer than six (6) months. Crew Leader position #807 for the Department of Public Works, Highway and Transportation was left unfilled in the wake of the COVID-19 pandemic. There is now a need to fill this position.

What is the nature of the work or what is the essential function of the positions?
Position is responsible for the oversight of crew work.

How has this function been fulfilled without this position?
Crews were overseen by acting crew leaders or crew leaders were forced to manage two crews.

What will be the impact on the Department's function and mission if the position remains vacant?
Crews will not be as efficient to complete needed State and County work.