

Dane County Contract Cover Sheet

Res 370
Significant

Dept./Division	Sheriff's Office -- Field Services Division
Vendor Name	Village of Brooklyn
Vendor MUNIS #	8461
Brief Contract Title/Description	Law enforcement service contract for the Village of Brooklyn
Contract Term	Effective date 3-6-2021 until terminated in writing by either party
Total Contract Amount	\$

Contract # <small>Admin will assign</small>	14268
Addendum	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input checked="" type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)		
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	<input type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)		
	<input type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)		
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	SHRFFLD	Obj Code	Personnel Services	Amount	\$ 77,300
Req #	Org Code	SHRFFLD	Obj Code	Revenue NEW	Amount	\$ 117,800
Year	Org Code		Obj Code		Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.					
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.					
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.				Res #	370
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.				Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	2/2/21		
	Controller			approvals from all departments via email
	Purchasing			attached herein
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Lillian Radivojevich	Name	Linda Kuhlman, Clerk
Phone #	(608) 284-4801	Phone #	608.455.4201
Email	radivojevich@danesherriff.com	Email	clerk@brooklynwi.gov
Address	PSB, 115 West Doty Street, Madison, Wisconsin, 53703	Address	Village of Brooklyn, PO Box 189, 210 Commercial St., Brooklyn, WI, 53521

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	Printed Name	
	Christopher J. Nygaard, Chief Deputy	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, February 4, 2021 11:41 AM
To: Hicklin, Charles; Clow, Carolyn; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14268
Attachments: 14268.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/4/2021 12:52 PM	Approve: 2/4/2021 12:52 PM
	Clow, Carolyn		Approve: 2/4/2021 12:44 PM
	Gault, David	Read: 2/4/2021 11:46 AM	Approve: 2/4/2021 11:49 AM
	Lowndes, Daniel		Approve: 2/4/2021 11:45 AM
	Stavn, Stephanie	Read: 2/4/2021 1:03 PM	
	Oby, Joe		

Contract #14268
Department: Sheriff
Vendor: Village of Brooklyn
Contract Description: Law Enforcement Service Contract (Res 370)
Contract Term: 3/6/21 – until termination
Contract Amount: \$--

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

2020 RES-370

AUTHORIZING A CONTRACT FOR POLICE SERVICE WITH THE VILLAGE OF BROOKLYN

The Village of Brooklyn, located in Dane County, Wisconsin, has requested the Dane County Sheriff's Office provide police service within the boundaries of said Village, at a level above and beyond the basic level of police service the Sheriff's Office provides other villages, cities and towns within Dane County, effective 3/6/2021. The Village of Brooklyn has agreed to compensate Dane County for the cost of providing one State of Wisconsin, certified sworn law enforcement officer, to perform police service within the Village's boundaries for approximately 37.5 hours weekly.

NOW, THEREFORE, BE IT RESOLVED the Dane County Sheriff, Dane County Executive, and Dane County Clerk are authorized to enter into a policing contract with the Village of Brooklyn, effective 3/6/2021; and

BE IT FURTHER BE IT FURTHER RESOLVED \$117,800 is set up as additional revenue in Sheriff, Field Services, account line, Inter-Agency Revenue Brooklyn (SHRFFLD-NEW) and is credited to the General Fund. Total revenue, estimated at \$141,364 and is prorated for 10 months at \$11,780/month) for effective date of contract 3/6/2021; and

BE IT FURTHER RESOLVED one (1.0) FTE Deputy Sheriff position is created in the 2021 Budget, for the Dane County Sheriff's Office, Field Services Division, to replace the position that will be assigned to the Village of Brooklyn policing contract, effective 3/6/2021. This position is contingent upon continued agreement with the Village of Brooklyn and the personnel services cost estimate for the position is estimated at \$77,300, prorated 43 out of 52 weeks to account for the contract effective date of 3/6/2021, and

BE IT FINALLY RESOLVED that \$77,300 is transferred from the General Fund to the following Sheriff's Office accounts:

Field Services – Salary & Wages (SHRFFLD 10009)	\$44,100
Field Services – Retirement Fund (SHRFFLD 10099)	\$6,000
Field Services – Social Security (SHRFFLD 10108)	\$3,400
Field Services – Health (SHRFFLD 10117)	\$20,900
Field Services – Dental (SHRFFLD 10153)	\$1,400
Field Services – Disability Insurance (SHRFFLD 10171)	\$300
Field Services – Life Insurance (SHRFFLD 10180)	\$0
Field Services – Worker's Compensation (SHRFFLD 10189)	\$1,400
Field Services – Uniforms (SHRFFLD 10234)	\$700
Field Services – Salary Savings (SHRFFLD 10250)	(\$900)

Personnel Services Total	\$77,300
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1 AGREEMENT

2
3
4 Number of Pages, excluding Schedules: 6

5
6 Agreement No.: 14268

7
8 EXPIRATION DATE: _____

9
10 Approvals: _____
11 Corp. Cnsl Risk Mgr. C. O.

12
13 AUTHORITY: Res. 370 , 2021-2022

14
15 Department: SHERIFF's Office

16
17
18
19 THIS AGREEMENT, made and entered into by and between David J. Mahoney, acting solely in his
20 capacity as Dane COUNTY SHERIFF (hereinafter referred to as "the SHERIFF"), the COUNTY of Dane
21 (hereafter, "the COUNTY") and the VILLAGE of Brooklyn (hereafter, "the VILLAGE"),

22
23 WITNESSETH:

24
25 WHEREAS the COUNTY, whose address is c/o COUNTY Clerk, Room 106A, City-COUNTY Building, 210
26 Martin Luther King, Jr. Blvd, Madison, WI 53703, finances a Sheriff's office as required by the laws of this
27 state; and

28
29 WHEREAS the SHERIFF, whose address is Room 2000, 115 W. Doty Street, Madison, WI 53703, is the
30 duly elected and qualified Sheriff of the County of Dane and as Sheriff, manages and directs the
31 operations of the Dane County Sheriff's Office in providing police services throughout the territorial limits
32 of the County of Dane; and

33
34 WHEREAS the VILLAGE, whose address is c/o VILLAGE Clerk-Treasurer, 210 Commercial St. (P.O. Box
35 189) Brooklyn WI 53521, pursuant to s. 61.65(1)(a), Wisconsin Statutes, is authorized to provide law
36 enforcement services and desires to have law enforcement services within the boundaries of the Village of
37 Brooklyn, the VILLAGE being willing to purchase such services from the Dane County Sheriff's Office by a
38 contract pursuant to s. 61.65(1)(a)4., Wisconsin Statutes; and

39
40 WHEREAS the SHERIFF is willing to assign State of Wisconsin certified sworn law enforcement officers
41 to perform police services within the VILLAGE's boundaries, over and above the level of law enforcement
42 services his office provides other villages, cities and towns within Dane County, provided the VILLAGE is
43 willing to pay for such services; and

44
45 WHEREAS the COUNTY is willing to consent to such an arrangement provided its costs are adequately
46 reimbursed by the VILLAGE; and

47
48 WHEREAS the COUNTY and the VILLAGE are authorized to enter into intergovernmental cooperative
49 agreements pursuant to s. 66.0301, Wisconsin Statutes;

50
51 NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties
52 hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, the
53 SHERIFF, the COUNTY and the VILLAGE do agree as follows:
54

55 **Section 1. Term.** The term of this Agreement shall commence as of the date by which all parties hereto
56 have executed this Agreement and shall end as of the date any party terminates this Agreement in the
57 manner provided for in Section 6 herein, unless sooner agreed to by all parties. Services provided under
58 this Agreement shall commence as of the date of the last signature below. The commencement of this
59 Agreement shall supersede and replace all previous agreements for law enforcement services between
60 the parties, except VILLAGE shall be required to reimburse COUNTY for any outstanding expenses
61 arising out of previous agreements.
62

63 **Section 2. Cost.** The VILLAGE shall reimburse the COUNTY its actual cost of providing police services
64 to the VILLAGE under this Agreement. The SHERIFF shall maintain and submit to the VILLAGE a
65 monthly account listing the name of each person providing services under this Agreement together with
66 the hours of service provided, to the nearest whole hour, by the 5th of the month following service. The
67 VILLAGE shall reimburse the COUNTY in said amount payable by the 25th of the month following service.
68 The VILLAGE shall reimburse the COUNTY for all additional direct wages paid to any deputy for regular
69 and overtime hours provided in connection with the prosecution of the VILLAGE's Ordinances under or
70 pursuant to this Agreement. The COUNTY's cost for providing police services shall be calculated
71 according to Schedule A attached and incorporated herein as though fully stated. Upon request of the
72 VILLAGE, COUNTY shall provide documentation in a mutually agreed upon format of the COUNTY's
73 actual costs and the manner in which they were calculated.
74

75 By September 1 of each year, COUNTY will provide to VILLAGE an updated Schedule A for the next year.
76

77 The Schedule A shall itemize all estimated costs to be charged to the VILLAGE for the following year
78 including: hourly wages and benefits, insurance, training, vehicle expenses, clerical costs and indirect
79 costs. Included with the Schedule A will be the basis for which the costs are calculated.
80

81 (a) Annual adjustment. COUNTY reserves the right to increase its monthly charges to the VILLAGE,
82 to reflect labor agreement settlements affecting the assigned deputy's salary, fringe benefits, and any
83 other increased costs which occur within the term of this Agreement. The COUNTY shall provide the
84 VILLAGE 30 days written notice prior to any such increase. Provided, however, the COUNTY will bill
85 the VILLAGE retroactively for any increased costs attributable to such labor agreement settlements
86 when COUNTY's costs of providing services under this Agreement are affected thereby. Any
87 increased costs that have lapsed beyond one year may be payable by VILLAGE in the next budget
88 year.
89

90 **Section 3. Scope of Services.** (INTRO.) The SHERIFF will assign one deputy sheriff ("the Assigned
91 Deputy"), whose selection is mutually agreed upon by the parties after interviews with candidates, along
92 with all necessary law enforcement equipment and uniforms, to provide services to the VILLAGE for a
93 regular work period averaging on an annual basis 37.5 hours per week (not including overtime or court
94 time related to this Agreement but including vacation, sick leave, training and other authorized time off
95 work). It is understood that the one deputy sheriff will serve as the Assigned Deputy and that the
96 Assigned Deputy will not be replaced when on vacation, sick leave, training or other absence from work.
97 Notwithstanding the previous sentence, if the Assigned Deputy is reasonably expected to be absent from
98 work for more than 2 days the VILLAGE may request a replacement deputy. The SHERIFF will provide a
99 replacement on an overtime basis. In such case, the VILLAGE shall be responsible for the cost of the
100 Assigned Deputy and all costs of overtime replacement coverage. The Assigned Deputy shall also be a
101 sworn officers of the VILLAGE.

102
103 The VILLAGE may reduce or increase the number of the assigned deputy sheriffs upon 90 days advance
104 written notice to SHERIFF. If the VILLAGE requests to reduce the number of hours of coverage (less than
105 the annual average of 37.5 hrs/per week per assigned deputy), the contract must be renegotiated to
106 accommodate coverage on an overtime basis.

107
108 The parties acknowledge that from time to time the VILLAGE may request services which necessitate the
109 Assigned Deputy work overtime or be assisted or replaced by another sworn deputy who is hired on
110 overtime. The VILLAGE shall be responsible for all such overtime costs.

111
112 (a) Patrol and First Response. The Assigned Deputy will provide patrol functions within
113 boundaries of the VILLAGE. During patrol hours, the Assigned Deputy will provide continuous patrol
114 within the boundaries of the VILLAGE, subject to breaks, lunch times, and paperwork required to be
115 performed in the office and those situations which require mutual aid assistance by the COUNTY. When possible, the unit(s) will be first responders to all dispatched events in the VILLAGE. The
116 Assigned Deputy will begin and end the patrol tour from the VILLAGE Police Station, if office space is
117 provided by the VILLAGE.

118
119
120 (b) Municipal Code. The Assigned Deputy will enforce all local ordinances for which the VILLAGE
121 empowers him or her and will issue citations using the COUNTY's citation software and records
122 management system or other equivalent manner compliant with Wisconsin law. The VILLAGE will
123 provide an up to date electronic version of the VILLAGE's Code of Ordinances to the COUNTY to be
124 added to COUNTY's database and shall notify the COUNTY of any changes to the ordinances. For
125 purposes of enforcing the provisions of the VILLAGE Code of Ordinances, references in such Code
126 of Ordinances to "law enforcement office", "police department", or "VILLAGE Police Department"
127 shall mean the law enforcement services provided under this Agreement. The Assigned Deputy will
128 attend all required court appearances on all municipal citations for which he or she is subpoenaed.
129 The VILLAGE's attorney and or designee will be responsible for the prosecution of those matters in
130 any court proceedings. Overtime wages for hours in excess of the 37.5 hours per week schedule of
131 section 3 (intro.) incurred by the COUNTY as a consequence of court appearances by the Assigned
132 Deputy on behalf of the VILLAGE shall be reimbursed to the COUNTY by the VILLAGE in
133 accordance with this Agreement. The COUNTY and Assigned Deputy shall reasonably cooperate
134 with the VILLAGE's attorney in the prosecution of all municipal citations and ordinance violations and
135 provide reports as requested.

136
137 (c) Supervision. The SHERIFF shall have supervisory control over the personnel providing
138 services under this Agreement. The SHERIFF shall retain the final authority to make decisions as to
139 the manner in which services shall be rendered following consultation with the VILLAGE Board and
140 its designees pursuant to this Agreement.

141
142 Subject to the above paragraph, the SHERIFF and the VILLAGE will work together in good faith to
143 define and address the VILLAGE's law enforcement needs, including the selection of assigned
144 personnel. The VILLAGE shall bring specific law enforcement concerns to the attention of the
145 Assigned Deputy/Sheriff's Office Supervisor and the Assigned Deputy shall work with the VILLAGE to
146 address these concerns. If the VILLAGE is dissatisfied with the services provided by an Assigned
147 Deputy, the VILLAGE shall provide SHERIFF with written notice of the circumstances of such
148 dissatisfaction, and the SHERIFF shall be given the opportunity to remedy the situation. In the event
149 the situation cannot be remedied to the mutual satisfaction of the parties, the SHERIFF shall begin
150 the process of replacing the Assigned Deputy.

151
152 (d) Liaison with Municipality. Consistent with the SHERIFF's judgment as to good police practices,
153 every effort will be made to respond to the VILLAGE's needs and desires. The VILLAGE will
154 designate a liaison to provide the SHERIFF with any day to day information as to concentration of

patrol efforts, special assignments, etc., which the VILLAGE desires. The liaison will deal directly with the WEST Precinct Lieutenant.

(e) Fines and Forfeitures. Fines or forfeitures collected by the VILLAGE for State charges shall be turned over to the COUNTY and those collected for charges under the VILLAGE's ordinances will be retained by the VILLAGE. The Assigned deputy shall issue charges under the VILLAGE's ordinances whenever permitted by law, except for Operating While Intoxicated citations which shall be issued to the jurisdiction within the discretion of the Assigned Deputy.

(f) Vehicles and Equipment. The COUNTY shall provide all necessary individual equipment and training for the Assigned deputy to perform the duties set forth herein, including but not limited to uniforms, protective gear, firearms, computer and printer. The VILLAGE shall provide all necessary police vehicles, including all necessary equipment and shall maintain insurance for the vehicles. All vehicles furnished by the VILLAGE under this Agreement shall be comparable to, and compatible with, standard equipment issued throughout the Sheriff's Office. If standard equipment needs to be added to the VILLAGE vehicle, the VILLAGE will be responsible for the cost, but can be provided by the SHERIFF for an annual fee. All such vehicles shall further carry identification markings of the Sheriff's Office and the VILLAGE and shall also be prominently identified with the name of the VILLAGE in a form mutually agreed upon by the SHERIFF and the VILLAGE.

Village vehicles shall be replaced when determined necessary by the VILLAGE with the SHERIFF input. If the VILLAGE requests to have the SHERIFF provide a VEHICLE as a temporary or permanent replacement to the VILLAGE vehicle the VILLAGE will be responsible for the cost. The annual and hourly fee for use of the COUNTY vehicle and equipment is included in Schedule A. Any request for a permanent replacement vehicle shall be made at least nine months prior to when it is requested to be in service. At the end of the vehicle depreciation period, VILLAGE shall have the option to keep the vehicle up until it reaches 100,000 miles or request a new replacement vehicle. All vehicles and other equipment provided by the COUNTY shall remain the property of the COUNTY.

(g) Office Space. VILLAGE shall provide and maintain an office for the ASSIGNED DEPUTY's use including a cell phone, telephone, fax, copier, office supplies and internet connectivity. The COUNTY shall provide a computer capable of interfacing with the Sheriff's Office records system. If the VILLAGE does not provide an office, the indirect costs are calculated at a higher rate.

Section 4. Indemnification. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations of joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes.

Section 5. Renewal of Agreement. This Agreement shall be automatically renewed for successive single calendar year terms, under the same conditions and provisions as set forth herein, unless SHERIFF's successor in office signifies his or her objection at any time within 10 days of taking office. Action by a newly elected or appointed SHERIFF shall comply with the provision of section 6.

Section 6. Termination. Either the COUNTY, the SHERIFF or the VILLAGE may terminate this agreement by providing 6 months written notice to the other parties. This section shall not relieve the COUNTY, the SHERIFF, or the VILLAGE of their respective responsibility to furnish or pay for services furnished prior to the effective date of termination.

Section 7. Assignment. No party hereto shall assign any interest in this Agreement without the express written consent of the other parties which consent may be withheld at a party's sole discretion.

Section 8. Cooperation. The parties hereto shall commence, carry on and complete their respective obligations under this Agreement with all deliberate speed and in a sound, economical and efficient manner, in accordance with this Agreement and all applicable laws. In providing services under this Agreement, each party agrees to cooperate with the various departments, agencies, employees and officers of the other party.

Section 9. Personnel. The COUNTY and the VILLAGE each agree to secure at the party's own expense all personnel necessary to carry out that party's obligations under this Agreement. Such personnel shall not be deemed to be employees of the other party (except that the SHERIFF's deputy and employees are also employees of the COUNTY) nor shall they or any of them have or be deemed to have any direct contractual relationship with another party.

Section 10. Notices. Notices, bills, invoices and reports required by this Agreement shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, first class postage attached, addressed to a party's address as set forth above. It shall be the duty of a party changing its address to notify the other party in writing within a reasonable time.

Section 11. No Waiver. In no event shall the making of any payment or acceptance of any service required by this Agreement constitute or be construed as a waiver by the party of any breach of the covenants of this Agreement or a waiver of any default of the other party and the Agreement or a waiver of any default of the other party and the making of any such payment or acceptance of any such service by one party while any such default or breach shall exist shall in no way impair or prejudice the right of that party with respect to recovery of damages or other remedy as a result of such breach or default.

Section 12. Non-Discrimination, Equal Opportunity Employment

(a) During the term of this Agreement, the parties agree not to unlawfully discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs against any person, whether a recipient of services (actual or potential) or an employee or applicant for employment. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation or level of service. The listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases and exceptions shall be permitted only to the extent allowable in state or federal law.

(b) In all solicitations for employment placed on any party's behalf during the term of this Agreement, the hiring party agrees to include a statement to the effect that the hiring party is an "Equal Opportunity Employer."

Section 13. Sole Agreement. This Agreement is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Agreement shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees of any party hereto. The entire agreement of the parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof.

258 **Section 14. Amendment.** This Agreement may be amended by mutual written agreement between all
259 parties.
260

261 **Section 15. Non-appropriation of Funds, Suspension of Services.** If during the term of this
262 Agreement, the governing body of either the COUNTY or the VILLAGE shall fail to appropriate sufficient
263 funds to carry out that party's obligations under this Agreement, the services provided under this
264 Agreement shall be suspended upon a 10 day written notice to the other party. This section shall not
265 relieve the VILLAGE of its responsibility to pay for services furnished to the VILLAGE prior to the effective
266 date of suspension. Services provided under this Agreement shall be reinstated immediately upon notice
267 by either the COUNTY or the VILLAGE that funds therefor have been appropriated.
268

269 IN WITNESS WHEREOF, the parties hereto, either directly or by their respective authorized agents, have
270 caused this Agreement and its Schedules to be executed, as of the dates indicated below.
271

272
273 BY THE SHERIFF:

274
275
276
277 Date Signed:


278 2/04/21

279 
280 David J. Mahoney, SHERIFF

281
282 FOR THE VILLAGE:

283
284
285
286 Date Signed:

287 2/2/21

288 
289 Britt Springer- VILLAGE President

290
291 Date Signed:

292 2/2/21

293 
294 Linda Kuhlman-VILLAGE Clerk/Treasurer

295
296 FOR THE COUNTY:

297
298 Date Signed:

299 _____
300 JOSEPH T. PARISI, Co. Exec.

301
302
303 Date Signed:

304 _____
305 SCOTT McDONELL, COUNTY Clerk

Projected Cost for One Deputy Only

Schedule A

Projection - FTE - 2021

(ESTIMATES based on AVERAGE
WAGE-This will be updated with actual
costs when a deputy is assigned)

	<u>Average Dep</u>
Deputy's hourly wage with benefits	\$ 65.12
Clerical Support (3.5% of deputy cost)	\$ 2.28
Liability Insurance	\$ 0.94
Initial Training	\$ 1.09
Inservice Training	\$ 0.21
Hourly Deputy's Wage and Support Costs	\$ 69.64
37 1/2 hours multiplied by 52 weeks	1,950
<u>Sub-total Personnel costs</u>	<u>\$135,796.44</u>

Dane County's Indirect Cost (4.1%) \$ 5,567.65

Annual Cost of Contract **\$ 141,364.09**

Annual Cost of Contract - 2 Deputies **\$ 282,728.19**

Additional OT Coverage

Average Deputy - OT Hourly Cost 2021	\$68.85
Estimated 4 hrs/week	\$14,320.80
Estimated 8 hrs/week	\$ 28,641.60

Four Hours/Week Added

Personnel	\$14,320.80
Indirect: \$	587.15
Total \$	14,907.95

Eight Hours/Week Additional

Personnel	\$28,641.60
Indirect: \$	1,174.31
Total \$	29,815.91

SCHEDULE A- Section 2

OPTIONAL COUNTY PROVIDED VEHICLE/EQUIPMENT

PERMANENT REPLACEMENT VEHICLE:

Four Year Depreciation Calculations

2021 EST New Vehicle Cost	\$39,000
Est from Auction	\$ 3,700.00
Cost to DCSO minus Auction	\$ 35,300.00
Calculated over 4 years	<u>\$ 8,825.00</u>

TEMPORARY REPLACEMENT VEHICLE:

*annually adjusted

2021 EST \$6.05/hr

*adjusted annually, VILLAGE responsible for fuel

2020 VEHICLE EQUIPMENT COST

Squad Set up	Cost
Blue print lighting and siren package	\$5,600.00
DC-Clevis Tilt Swivel MDC Mounting	\$199.00
Decaling (standard DCSO Package) *non-std could be more	\$900.00
Docking Station	\$592.00
Laser Unit (optional)	\$2,500.00
Mag Light (hard wired)	\$100.00
MDC Software (Enterprise OS, Office & Trend)	\$435.00
Mobile MDC	\$4,129.00
Mobile Printer	\$274.00
Mobile Radio (APX6500 w/O7 control head)	\$4,649.47
Motorola Remote Manag. (RM) License	\$80.00
Portable Radio	\$3,556.50
Printer Mount	\$249.00
Prisoner Cage - Front and rear	\$615.00
Push Bumper	\$650.00
Gamber Johnson Console	\$300.00
Raptor RP-1	\$2,000.00
Rifle Mount & Lock	\$600.00
UATL (Universal Angle Tube) MDC Mounting	\$69.00
Arbitrator Video System	\$6,200.00
Window Bars	\$170.00
Plastic transport seat (optional) \$915.00	\$0.00
Breakaway armrest	\$184.00
Odyssey performance gel battery	\$270.00
Mic mount	\$30.00

Antenna mount	\$25.00
Circuit breaker and fuse box	\$100.00
Installation labor	\$2,600.00

Cargo kit	Cost
100 foot tape	\$50.00
AED	\$2,195.00
Camera & Case	\$325.00
5 collapsible cones	\$210.00
Evidence Kit	\$150.00
Fingerprint Kit	\$75.00
Fire Extinguisher	\$40.00
PBT	\$550.00
Emergency Tool Kit	\$150.00
Measuring Wheel	\$110.00
Oxygen Kit	\$390.00
Go bag	\$200.00
EMS Kit	\$79.00
Rifle -Officer Owned or Department Owned	\$0.00
Road Spikes	\$700.00
Sirchie Drug Test Pouch	\$17.00
Water rescue throw rope	\$59.00
Flares	\$70.00
Less than lethal	\$488.00
Marking paint	\$10.00
Gate opener	\$35.00

TOTAL	\$42,979.97
Annual Cost	\$7,163.33
Total w/ Optional Laser Radar	\$45,479.97
Annual Cost	\$7,580.00
Total w/Optional Plastic Seat	\$43,894.97
Annual Cost	\$7,315.83
Total w/Optional Laser Radar and Plastic Seat	\$46,394.97
	\$7,732.50

*Six Year Depreciation on equipment

Indirect Cost Explanation

Indirect costs are charged when contracted services are provided. They are the Sheriff's Office fair-share of the service departments' costs. Central service departments provide services primarily to other departments (i.e., Information Management, Payroll, Employee Relations, Facilities Management/Maintenance, Building-Use, etc.).

The basis for this is the Central Services Cost Allocation Plan that is prepared by an outside firm in compliance with OMB Circular A-87 Cost Principles for State and Local Governments. That plan distributes the allowable costs of central service departments to grantee departments based on allowable allocation or distribution methodology. These costs are then used in grant reporting, or other cost reporting.

The different rates of Indirect Costs were developed for those contracts that had their own facilities which the deputy occupied. The difference was the percentage that was calculated to cover the facility related costs.

This rate is reviewed annually.