

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Supervisor McCarville		Resolution No. 2020 RES-382
Vote Required: Majority _____ Two-Thirds <input checked="" type="checkbox"/>		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR RECONFIGURATION OF DISTRICT ATTORNEY VICTIM WITNESS OFFICE SPACE

Policy Analysis Statement:

Brief Description of Proposal -

Request approval to adjust budget account lines, in the 2021 Budget, to fund the purchase of office furniture and completion of electrical work in the District Attorney Victim Witness Unit to reconfigure space to add more work stations.

Current Policy or Practice -

The Dane County District Attorney Office has had to hire additional staff due to the enactment of Marsy's Law in the spring of 2020 that mandated an increase in service delivery. This requires the need for additional work spaces. A plan to reconfigure the current space in the Victim Witness Unit would allow for three additional work stations.

Impact of Adopting Proposal -

The purchase of office furniture and completion of electrical work would allow for three additional work stations within the Victim Witness Unit of the District Attorney Office.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

☐ No Budget Effect
☐ Increases Rev. Budget
☒ Increases Exp. Budget
☐ Decreases Rev. Budget
☒ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

n/a

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital	\$24,662				Other				
Total	\$24,662	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:	Dane County District Attorney	Division:	Criminal and Traffic Adult		
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