

Dane County Contract Cover Sheet

Res 318

Dept./Division	820/Airport
Vendor Name	WI Department of Transportation
Vendor MUNIS #	3022
Brief Contract Title/Description	Extends the designation of the WIS. Secretary of Transportation as Dane County's agent for future Improvement Projects at the DCRA in accordance with Wisconsin Statutes.
Contract Term	Indefinite
Total Contract Amount	\$ N/A

Contract # <small>Admin will assign</small>	14288
Addendum	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input checked="" type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code		Obj Code		Amount	\$
Req #	Org Code		Obj Code		Amount	\$
Year	Org Code		Obj Code		Amount	\$

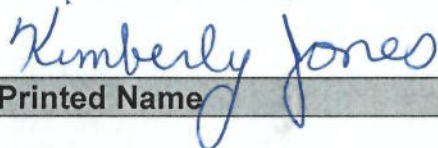
Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	Res #	318
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	2/19/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Kimberly Jones	Name	WI DEPT OF TRANSPORTATION
Phone #	608.246.3391	Phone #	
Email	jones.kimberly@msnairport.com	Email	
Address	4000 International Lane Madison, WI 53704	Address	David Greene, Director Bureau of Aeronautics

Certification:	
The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
		1/21/2021
	Printed Name	
	Kimberly Jones	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, February 23, 2021 9:52 AM
To: Hicklin, Charles; Clow, Carolyn; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14288
Attachments: 14288.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/23/2021 9:53 AM	Approve: 2/23/2021 9:54 AM
	Clow, Carolyn		Approve: 2/23/2021 10:06 AM
	Gault, David	Read: 2/23/2021 9:53 AM	
	Lowndes, Daniel		Approve: 2/23/2021 10:08 AM
	Stavn, Stephanie		
	Oby, Joe		

Contract #14288

Department: Airport

Vendor: Wisconsin Department of Transportation

Contract Description: Approve Agreement Designating the WI Secretary of Transportation as the Airport's agent for improvement projects (Res 318)

Contract Term: 1/1/21 – 12/31/21

Contract Amount: \$--

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

Goldade, Michelle

From: Gault, David
Sent: Tuesday, February 23, 2021 9:56 AM
To: Goldade, Michelle
Subject: Re: Contract #14288

Michelle: I am traveling today and not at my computer. I don't get the vote button on my phone but I approve

Dave Gault
Sent from my iPhone

On Feb 23, 2021, at 9:52 AM, Goldade, Michelle <Goldade@countyofdane.com> wrote:

Contract #14288
Department: Airport
Vendor: Wisconsin Department of Transportation
Contract Description: Approve Agreement Designating the WI Secretary of Transportation as the Airport's agent for improvement projects (Res 318)
Contract Term: 1/1/21 – 12/31/21
Contract Amount: \$--

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

<14288.pdf>

2020 RES-318

**APPROVING PETITION FOR AIRPORT IMPROVEMENT AID AND DESIGNATION
OF THE SECRETARY OF TRANSPORTATION AS DANE COUNTY'S AGENT FOR
IMPROVEMENT PROJECTS AT THE DANE COUNTY REGIONAL AIRPORT**

WHEREAS Dane County, Wisconsin (the "Sponsor"), a Wisconsin quasi-municipal corporation, is authorized under Chapter 114 of the Wisconsin Statutes to acquire, establish, construct, own, control, lease, improve, maintain and operate an airport and equipment associated therewith; and

WHEREAS the Sponsor owns the Dane County Regional Airport (the "Airport") and desires to engage in projects to maintain, develop and improve the Airport; and

WHEREAS users of the Airport have been consulted in the formulation of the projects included in the following Petition for Airport Project Aid and, as evidenced by the transcript provided herewith, a public hearing in accordance with Chapter 114, Wis. Stats., was held prior to the approval of said petition; and

WHEREAS the Sponsor is authorized pursuant to Chapter 114 of the Wisconsin Statutes to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act.

THEREFORE, BE IT RESOLVED that the Sponsor hereby approves the following Petition for Airport Project Aid.

PETITION FOR AIRPORT PROJECT AID

The Sponsor, desiring to sponsor development of its Airport with federal and state aid in accordance with state and federal laws, respectfully represents and states as follows.

1. The Airport conforms to the requirements for an air carrier/air cargo category airport as defined by the Federal Aviation Administration.

2. The character, extent, and kind of improvements, including planning and development projects, that are the subject of this Petition are as follows: construct, maintain, repair, upgrade and improve Runways 18/36, 3/21, 14/32, 3R/21L; construct, maintain, repair, upgrade and improve perimeter roads; construct, maintain, repair, upgrade, groove and improve taxiways A, B, C, D, E, F, G, H, J, K, L, M and any other taxiways that may in the future be constructed at the Airport; reconstruct, relocate and improve the intersections of taxiways A and B with Runway 3/21 and 18/36; construct taxiway M parallel to Runway 14/32; construct, maintain, repair, upgrade, expand and improve the North, South, West and East aprons and associated taxiways and connections; remove airfield pavements determined to be unusable, unserviceable, unsafe or geometrically non-compliant in accordance with current FAA standards; acquire and upgrade wildlife control measures and equipment; conduct wildlife hazard assessment and update the wildlife hazard management plan; construct, maintain, repair, upgrade and improve taxi lanes to T-hangars and corporate hangars; construct, maintain, repair, upgrade, expand and improve Airport automobile parking facilities and pedestrian movement areas and equipment, including the resurfacing and repair of the auto parking lots and the upgrade or replacement of aircraft boarding bridges; construct, maintain, repair, upgrade and improve public roadways; acquire, develop and maintain Airport utility mapping; upgrade and maintain emergency power systems, including the purchase or lease of a generator for terminal emergency power; acquire, maintain and upgrade solar electric generation systems; upgrade and maintain approach, runway and taxiway lighting systems, including the installation of approach lighting for Runways 3, 14/32

and the purchase and installation of approach lighting related to lowering visibility minimums on Runway 18; install and maintain electric power systems for aircraft and aircraft ground support equipment; construct, repair and maintain aircraft waste disposal facility; construct, repair and maintain aircraft holding bay de-icing systems; construct, maintain, repair, upgrade and improve Airport fire station facility and related equipment; construct, maintain, repair, upgrade and improve common aircraft de-icing system; construct, maintain, repair, upgrade and improve apron lighting systems; construct, maintain, repair, upgrade and improve precision approach landing systems for all runways; construct, maintain, repair, upgrade and improve approach lighting systems and navigational aids on all runways; refurbish, upgrade, maintain and acquire Airport Rescue and Fire Fighting vehicles; refurbish, upgrade, maintain and acquire Airport snow removal and ice control equipment; construct, maintain, repair, upgrade, expand, renovate and improve Airport terminal building; construct, maintain, repair, upgrade and improve Airport maintenance facilities; construct, maintain, repair, upgrade and improve air cargo facilities; construct, maintain, repair, upgrade and improve General Aviation hangars and T-hangars and related facilities and equipment; acquire land for runway approach protection, noise abatement, navigation aids, safety areas, public roadways, auto parking, and the expansion of other Airport operations and facilities; renovate, expand and upgrade flight information display system; maintain, renovate, expand, replace and upgrade airport security system, including installation of security lighting; upgrade and maintain 800 MHZ (truncated) communication system; purchase, repair, relocate, upgrade, expand and install perimeter fencing; construct, clear and maintain safety areas for Runways 18/36, 14/32, 3/21, 3R/21L and any other runways that may in the future be constructed at the Airport; construct, maintain, repair, upgrade and improve airfield pavement sensing system; purchase runway friction tester; relocate, extend and reconstruct roads accessing the east ramp area, including site development; reconstruct and repair the ramps, including hangar demolition on the south ramp; pave shoulders on Runway 3/21, Runway

14/32, Runway 3R/21L and taxiways B, D, H, J and M; conduct a control tower relocation study; update the Airport Layout Plan, the Airport master plan and terminal area plan as needed; develop and update the Airport Sustainability Study; conduct environmental assessments, data and sample collection, analysis, monitoring, mitigation, and remediation, and prepare related reports and statements; design and construct an airport communications center and acquire associated equipment; prepare and participate in noise studies as required or authorized under 14 CFR Part 150 or other federal or state regulations, including data collection and assessment, updating noise exposure maps, and the revision and implementation of a noise compatibility program; and work and improvements necessary to implement the foregoing.

3. The foregoing Airport improvements are necessary to meet the existing and future needs of the Airport and to protect the public health, welfare and safety.

4. It is recognized that the foregoing improvements will be funded individually or collectively as funds are available, with specific project scope and costs to be approved as work is authorized, and that (a) any proportionate cost of an improvement described above which is to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (the "Secretary") shall be held in trust for the purposes of the improvement project; (b) any unneeded and unspent balance after a project is completed is to be returned to the Sponsor by the Secretary; (c) the Sponsor will make available, upon the request of the Secretary, any additional funds that may be found necessary to complete a listed improvement project; and (d) the Secretary shall have the right to suspend or discontinue a project at any time additional monies found to be necessary by the Secretary are not provided by the Sponsor.

BE IT FURTHER RESOLVED that the Sponsor hereby approves the following Designation of the Wisconsin Secretary of Transportation as Sponsor's Agent.

123 **DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR’S AGENT**
124

125 Sponsor hereby designates as its agent the Wisconsin Secretary of Transportation and
126 requests that the Secretary agree to act as such in matters relating to the Airport
127 improvement projects described above. The Secretary is hereby authorized as Sponsor’s
128 agent to make all arrangements for the development and final acceptance of completed
129 projects whether by contract, agreement, force account or otherwise, and particularly, to
130 accept, receive, receipt for and disburse federal monies or other monies, either public or
131 private, for the acquisition, construction, improvement, maintenance and operation of the
132 Airport; to acquire property or interests in property by purchase, gift, lease, or eminent
133 domain under Chapter 32 of the Wisconsin Statutes; to supervise the work of any
134 engineer, appraiser, negotiator, contractor, or other person employed by the Secretary;
135 to apply in the event of conflict applicable state law to the execution of and payment for
136 work administered as Sponsor’s agent; to execute any assurances or other documents
137 required or requested by any agency of the federal government; and to comply with all
138 federal and state laws, rules, and regulations relating to airport development projects;
139 reserving, however, to Sponsor’s Airport Director the right to exercise or direct the
140 exercise of the authority granted herein where permitted by law.

141
142 The Sponsor requests, pursuant to Chapter 114 of the Wisconsin Statutes, that the
143 Secretary provide that the Sponsor may acquire the required land or interests in land that
144 the Secretary shall find necessary to complete the aforementioned projects.

145
146 **BE IT FURTHER RESOLVED** that the Sponsor hereby approves, and agrees to maintain
147 and operate the airport in accordance with, certain airport owner assurances and
148 conditions established in Chapter Trans 55, Wisconsin Administrative Code, and in
149 accordance with Sponsor assurances enumerated in applicable federal grant
150 agreements.

151
152 **BE IT FINALLY RESOLVED** that the Dane County Executive and the Dane County Clerk
153 are authorized to execute on behalf of Dane County documents comprising the agency

154 agreement and federal block grant owner assurances approved by this resolution. The
155 Airport Director is authorized to execute on behalf of Dane County associated documents
156 necessary to implement the terms of the agency agreement, the owner's assurances, and
157 the exercise of the authority granted under this resolution.

158

159

AGENCY AGREEMENT

DEPARTMENT OF TRANSPORTATION BUREAU OF AERONAUTICS Madison, Wisconsin

AN AGREEMENT DESIGNATING THE WISCONSIN SECRETARY OF TRANSPORTATION AS ITS AGENT

WHEREAS, Dane County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Dane County Regional Airport project to:

Engage in projects to maintain, develop and improve the Airport; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55.06(3) (1997); and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution; and

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor;

IN WITNESS WHEREOF, the authorized representatives of the parties have affixed their signatures and the seal of the parties.

WITNESS:

The County of Dane, Wisconsin
Sponsor

By: _____

Dane County Executive

Dane County Clerk

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director
Bureau of Aeronautics