



Bid Waiver Form

Revised 02/2020

Short Description of Goods/Services	Planning and implementation of community and market gardens through the Garden Network Program
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Date	February 8, 2021
Department	Extension
Name	Carrie Edgar
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Phone	608-224-3706
Purchasing Officer	Carolyn Clow

Vendor Name	Rooted WI Inc.
Vendor MUNIS #	24837
Requisition #	1150
Requisition Year	2021
Total Cost	\$50,000.00

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

The County desires to continue the development and implementation of the plan for community and market gardens at Anderson Farm County Park for the 2021 and 2022 season. The initiative will improve land access and create economic opportunity for underserved populations lacking prospects for stable land tenure and integration in the local food system. This project is part of the agricultural vision for the park as outlined in the Anderson Farm County Park Master Plan (2013) and Anderson County Farm: Agricultural Mission (2018).

The work will include:

- Coordinate gardens including grower recruitment, collecting plot fees, monitoring lease terms, and communicating expectations with growers.
- Manage and oversee garden plot assignments and maintenance of shared resources for the gardens.
- Implement a recruitment plan for attracting gardeners to the park through a fair process to assure garden plots are accessible to everyone.
- Advocate to insure gardens are accessible to minority and low-income residents.
- Partner with Dane County Parks, Anderson Park Friends, Inc. and Extension to further develop a plan for additional resources and infrastructure needed for supporting the gardens, which may include the creation of a concept plan that provides a framework and vision for expanding the gardens.
- Communicate regularly with Dane County Parks, Anderson Park Friends, Inc. and Extension to insure all garden plans align with the Park's master plan and agricultural mission.
- Insure community and market gardeners located outside of Madison are included and represented in activities of the Garden Network.



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Procurement Exception List (place an "X" next to any that apply)	
	Emergency Procurement
X	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
	Unique and specific technical qualifications are required
	A special adaptation for a special purpose is required
	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:
<p>Rooted, Inc. is the nonprofit organization that coordinates community and market gardens throughout Dane County including running Troy Farm and Troy Gardens. They are uniquely suited to provide the planning and implementation of the new gardens at Anderson Farm County Park.</p>

Bid Waiver Approval (Purchasing Use Only)

Under \$37,000 Controller Approval	Date
\$37,000 or over Personnel & Finance Committee Approval Date	