



# Bid Waiver Form

Revised 02/2020

<b>Short Description of Goods/Services</b>	Driver Escort service for the elderly.
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<b>Date</b>	1/20/2021
<b>Department</b>	Adult Community Services - Transportation
<b>Name</b>	Jane Betzig
<b>Email</b>	Betzig.jane@countyofdane.com
<b>Phone</b>	608-320-6639
<b>Purchasing Officer</b>	Carolyn Clow

<b>Vendor Name</b>	Retired Senior and Volunteer Program (RSVP)
<b>Vendor MUNIS #</b>	6576
<b>Requisition #</b>	
<b>Requisition Year</b>	2022-2026
<b>Total Cost</b>	\$575,387 (year one), up to \$3,000,000 (five years)

**Provide a detailed description of the goods/services intended to be purchased:**

Dane County residents 60 years of age or older have access to a Driver Escort service. The service is operated by volunteers who use their own vehicles to transport Dane County elderly to medical appointments. The drivers will escort individuals door to door and assist individuals to the correct location within the medical facility. Drivers are reimbursed for mileage. It is the most economical form of transportation for the elderly.



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Procurement Exception List (place an "X" next to any that apply)	
	Emergency Procurement
X	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
	Unique and specific technical qualifications are required
	A special adaptation for a special purpose is required
	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:
<p>RSVP is the only vendor in Dane County that provides this unique Driver Escort service using volunteer drivers. It is the most cost effective way to transport the elderly to medical appointments.</p>

## Bid Waiver Approval (Purchasing Use Only)

Under \$37,000 Controller Approval	Date
\$37,000 or over Personnel & Finance Committee Approval Date	