



# Bid Waiver Form

Revised 02/2020

<b>Short Description of Goods/Services</b>	Outreach, Information and Referral for the LGBTQ+ community
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<b>Date</b>	1.19.21
<b>Department</b>	Human Services – Adult Community Services
<b>Name</b>	Beth Freeman, Carrie Simon
<b>Email</b>	<a href="mailto:Freeman.beth@countyofdane.com">Freeman.beth@countyofdane.com</a> , <a href="mailto:simon@countyofdane.com">simon@countyofdane.com</a>
<b>Phone</b>	608.242.6448, 608.242.6468
<b>Purchasing Officer</b>	Carolyn Clow

<b>Vendor Name</b>	OutReach, Inc.
<b>Vendor MUNIS #</b>	5933
<b>Requisition #</b>	
<b>Requisition Year</b>	2022-2026
<b>Total Cost</b>	\$59,079 (year one), up to \$310,000 (five years)

## Provide a detailed description of the goods/services intended to be purchased:

The goal of the services is to decrease the effects of discrimination and oppression on the gay/lesbian/bisexual/transgender population by providing information/referral and advocacy/outreach services.

Services include information and referral to appropriate resources, community center functions including education and advocacy, crisis counseling, facilitated peer support groups, workshops, and a Speaker's Bureau.

This service includes funding dedicated to the outreach and referral of lesbian, gay, bisexual and transgender (LGBTQ+) seniors (persons 60 years and older) to Dane County senior social services. Senior service providers will receive training and consultation to improve access to friendly and culturally competent services for vulnerable LGBTQ+ seniors. The Federal Older Americans Act recently added LGBTQ+ seniors as a vulnerable population.

The service also includes \$25,000 added in 2020 budget via resolution to support a staff position to work 50% on alcohol and other drug addiction (AODA) prevention, and 50% on issues of homelessness in the LGBTQ communities in Dane County.



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Procurement Exception List (place an "X" next to any that apply)	
	<b>Emergency Procurement</b>
X	<b>Only one vendor possesses the unique and singularly available ability to meet the Department's requirements</b>
	<b>Unique and specific technical qualifications are required</b>
	<b>A special adaptation for a special purpose is required</b>
	<b>A unique or opportune buying condition exists</b>

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:
<p>A competitive bidding (RFB/RFP) process is not appropriate for this program because there are no other providers in Dane County who possess the expertise, background and understanding of LGBTQ+ persons, including those over 60 years of age. This cohort is faced with unique challenges both because of their age and because of how they identify which other persons over 60 do not face.</p> <p>OutReach is an existing and trusted agency in Dane County that has supported and advocated for the needs of LGBTQ+ persons for many years. As of result of their presence in the community LGBTQ+ persons look to them as a safe resource to meet their specific needs.</p> <p>This program is supported by a variety of funders. Dane County's allocation of \$59,079 (within total program budget of \$419,900) makes it a minority funder. Other funders are uninterested in alternative providers. Dane County could not purchase like programming from another provider for so small an allocation.</p>

## Bid Waiver Approval (Purchasing Use Only)

<b>Under \$37,000 Controller Approval</b>	<b>Date</b>
<b>\$37,000 or over Personnel &amp; Finance Committee Approval Date</b>	