



Bid Waiver Form

Revised 02/2020

Short Description of Goods/Services	Education and employment specialists to link individuals to training and employment programs and support them to be successful
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Date	January 22, 2021
Department	Human Services
Name	Ron Chance
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Phone	608.358.8798
Purchasing Officer	Carolyn Clow

Vendor Name	Children's Hospital of Wisconsin
Vendor MUNIS #	4799
Requisition #	
Requisition Year	2022-2026
Total Cost	\$371,738 (year one), up to \$1,900,000 (five years)

Provide a detailed description of the goods/services intended to be purchased:

Children's employs 4.5 FTE Education and Employment staff (EES) to deliver community based employment and education services at five early childhood site locations: ECI Allied, ECI Leopold, ECI Northside, ECI Russett, and ECI Sun Prairie.

They deliver services to 115 families (unduplicated) in a given contract year and average of 20- 25 ECI families on their caseload at any given point in time.

Additionally, as a part of the Northside Early Childhood Zone initiative, they staff 1.0 FTE EES staff to conduct employment and education activities for two Ready Set Go (RSG) cohorts with an average of 8-15 participants per cohort and 20 to 30 participants per year. Target outcome metrics are a minimum of 60 job placements and 25 employment training or educational placements over the course of the contract which they have met repeatedly over the course of several years up until 2020 where the pandemic has substantially decreased these numbers as we have experienced in our other POS human services programs.



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Procurement Exception List (place an "X" next to any that apply)	
	Emergency Procurement
X	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
	Unique and specific technical qualifications are required
	A special adaptation for a special purpose is required
	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:
<p>Children's has been a partner to Dane County's Early Childhood efforts for over decade providing the employment and education response to mothers with young children as a part of a teaming approach with home visitation agencies including RISE, REACH DANE (Early Head Start), Nurse Family Partnership, and other partners. They also provide specialized and unique employment services (Ready Set Go) to our Early Childhood team in the Northside Early Childhood Zone (NECZ) that have been specially developed to provide employment readiness programming to some of our most vulnerable families. The Ready Set Go program is partially funded by a state DCF grant. The Oscar Rennebohm Foundation also provides funding for the home visitation component of the NECZ which is being reviewed on a year- to-year basis. ORF has approved funding for 2021, but 2022 funding is not certain. A rebid of the EES contract would be potentially disruptive to this collaboration if a separate vendor was awarded the contract. It is requested that this bid waiver be approved to maintain the consistency of our current early childhood collaboration as we emerge from the pandemic.</p>

Bid Waiver Approval (Purchasing Use Only)

Under \$37,000 Controller Approval	Date
\$37,000 or over Personnel & Finance Committee Approval Date	