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2020 RES-405

**AUTHORIZING THE RECLASSIFICATION OF DEFERRED PROSECUTION CASE
MANAGER TO VICTIM WITNESS CASE MANAGER POSITION IN THE DANE
COUNTY DISTRICT ATTORNEY OFFICE**

The Dane County District Attorney Office has requested that vacant position no. 3181 be reclassified from DPU Case Manager to Victim Witness Case Manager.

This request is based on the following reasons:

1. The Victim Witness Unit has significantly increased workload due to the enactment of Marsy's Law in the spring of 2020 that mandated an increase in service delivery.
2. Caseloads in the Victim Witness Unit have doubled and in some situations tripled due to the increase in backlogged cases as a result of the COVID 19 health pandemic.
3. Position 3181 is currently vacant in the Deferred Prosecution Unit and is in the same classification pay range as the victim witness case manager position. Therefore, there will be no impact on the overall District Attorney's budget.
4. Although temporary, the Deferred Prosecution Unit is experiencing a decline in cases due to the COVID 19 health pandemic suspension of in person court hearings and jury trials in the criminal court system.

This position is currently vacant and after conducting a review and analysis of the reclassification request, the Department of Administration – Employee Relations recommended approval.

NOW, THEREFORE BE IT RESOLVED that the Dane County Board of Supervisors does hereby authorize the reclassification of the DPU Case Manager position (SW20, position no. 3181) in the District Attorney Office to a Victim Witness Case Manager, commensurate with the department's request and approval of the Department of Administration – Employee Relations Division.

BE IT FINALLY RESOLVED that position no. 3181, which has been vacant for more than six months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15), which requires the Personnel and Finance Committee to approve filling positions that are vacant for more than six months.