

MADISON FOOD POLICY COUNCIL PROJECT SUSTAINABILITY CHARTER 2020

| Project Name | | | | | | | | |
|---|---------------|--------------------------|----------------------------------|------------------|---|--|--|--|
| Work Group | | | | | | | | |
| Chair(s) | | | | | | | | |
| Members | | | | | | | | |
| | ed (Why is th | nis project important no | w?) | | | | | |
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| Project Description / Statement of Work | | | | | | | | |
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| Stakeholders | | | Stakeholder Needs / Requirements | | | | | |
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| Stakeholder Rol | os and Bosi | noncibilities | | | | | | |
| Stakeholders | es allu Kes | Roles | | Responsibilities | | | | |
| Stakeriolders | | Roles | | Responsibilities | | | | |
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| Project Definition | n | | | | | | | |
| Project Goals | | | | | | | | |
| Project Scope | | | | | | | | |
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| Project Deliverables | | | | | | | | |
| How will | | | | | | | | |
| progress be | | | | | | | | |
| measured? | alaa aaal Da | | | | | | | |
| Project Team Ro | | - | | Decreasibilities | | | | |
| Team Members | | Roles | | Responsibilities | | | | |
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| Does this p | roject move the City t | owards sustainability? | | | | | |
|--|--|--|---|--|--|--|--|
| | SYSTEM CONDITION 1. Reduces dependence upon fossil fuels, extracted underground metals and minerals? | SYSTEM CONDITION 2. Reduces dependence on chemicals and other manufactured substances that can accumulate in Nature? | SYSTEM CONDITION 3. Reduces dependence on activities that harm lifesustaining ecosystems? | SYSTEM CONDITION 4. Reduces dependence on activities that interfere with other people's abilities to meet their basic needs? | | | |
| Specify how project moves City towards improving or achieving each system condition. | | | | | | | |
| Identify trade offs involved as relates to each system condition | | | | | | | |
| Does this p | roject provide a stepp | oing stone towards sus | tainability? | | | | |
| Does this project provide a sufficient return that the City could use to seed future investments? | | | | | | | |
| | al, environmental and s | | , | | | | |
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| Project Constraints / Risks / Key Inputs (Elements that may restrict or place control over a project, project team, or project action; results from other projects or input from other sources needed for project to be successful) | | | | | | | |
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| Implementation Plan / Milestones (Due dates and durations) | | | | | | | |
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| Communication Plan (What needs to be communicated? When is communication needed? To whom? How?) | | | | | | | |
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| Change Management / Issue Management (What is process for addressing concerns of those impacted? How decisions will be made? How changes will be made?) | | | | | | | |
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