



# Dane County

## Minutes - Final Unless Amended by Committee

### Arts and Cultural Affairs Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, May 19, 2021

5:15 PM

Virtual Zoom Meeting: See top of agenda for  
instructions on how to join the webinar or call in by  
phone.

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Virtual Zoom Meeting: See top of agenda for instructions on how to join the webinar or  
call in by phone.

#### A. Call To Order

*Staff - Mark Fraire, Augusta Brulla*

**Present** 6 - Supervisor YOGESH CHAWLA, MARY KLEHR, STEVEN MORGAN, TRACY  
WILLIAMS-MACLIN, RODERICK RITCHERSON, and WALTER JANKOWSKI

**Excused** 2 - MARCIA MIQUELON, and JESSICA CAVAZOS

#### B. Consideration of Minutes

Review and Approve April 14 Commission Meeting Minutes

[2021](#)  
[MIN-066](#)

**Attachments:** [4.14.21 Dane County Arts and Cultural Affairs Commission Minutes](#)

approved

#### C. Action Items

Approve Handbook Conflict of Interest Disclosure Language

*The following change to the Code of Ethics in Commissioner Handbook was proposed:*  
*c. CURRENT LANGUAGE The sitting Commissioner entirely recuses themselves from any discussions, written evaluations, letters of support, or votes pertaining to that application.*  
*c. PROPOSED CHANGE The sitting Commissioner discloses any potential or real conflicts and recuses themselves from discussions, written evaluations, letters of support, or votes pertaining to that application, to be noted in meeting minutes.*

#### D. Presentations

Augusta Brulla: Cultural Affairs Specialist

*Cultural Affairs Specialist Brulla gave introduction and personal bio.*

## E. Reports to Committee

### *Two Panel Review Process:*

- Smaller number of financially-compensated panels yielded a more quick, efficient and user-friendly experience
- Each panel not to exceed 20 applications
- Commission is comfortable with this new process, and would like to see it applied to the next cycle
- Commissioners encouraged to sit in on panel reviews
- Strategic Planning Workgroup review should remain part of the process

### Grant Work Group: Walter Jankowski

- Commissioner Jankowski will create master data file from 2016 – 2021
- An interactive scorecard will be created to identify trends in data
- The scorecard should be available to the public and added to danearts.com
- Commissioners and Dane County staff should anticipate and prepare for potential questions from the public regarding the distribution of funding
- Commissioner Jankowski will have scorecard prototype built by next meeting on June 16th

### Chair Report

#### *3 board members' terms expire in June:*

- Commissioner Klehr and Commissioner Williams will remain
- Chair Ritcherson is awaiting response from Commissioner Montoto
- Newest Commissioner, Am Curret will be approved May 20th

### DANG! 2021

*Final approval for \$1,000,000 in COVID-19 relief funds is May 20th*

#### *Application Process:*

- Link published on homepage of danearts.com on May 21st
- Review committee includes Commissioner Williams, Chairman Ritcherson, Commissioner Cavazos, Augusta Brulla and Kate Corby (UW Madison Dance Dept)
- 4 minute application states artists must live and work in Dane County, experience significant financial loss due to COVID – 19, provide evidence of work through web presence

#### *Fund Disbursement:*

- After approval, funds will be distributed 10 days after receipt of W9

#### *Promotion:*

- Each commissioner will be asked to send out the application to their networks – Mark will send wording to commissioners
- Dane County press release going out May 20th
- Application shared with Dane Arts mailing list
- Dane Arts will not send application to individual artists

### Executive Director Report

*Reference Director Fraire's notes sent May 18th*

## **F. Future Meeting Items and Dates**

- June 16, 5:15pm (Director Fraire planned absence)
- July: No Commission Meeting
- August 18 in-person at The Rumpus Room (Commissioner Miquelon)

*Decision will be made as to whether future meetings will be held via Zoom or in-person depending on current regulations and preference of commissioners.*

## **G. Public Comment on Items not on the Agenda**

*None*

## **H. Such Other Business as Allowed by Law**

*None*

## **I. Adjourn**

**adjourned**