



# Dane County

## Minutes - Final Unless Amended by Committee

### Kassel-Dane Sister County Task Force

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Wednesday, January 27, 2021

5:30 PM

Virtual Zoom Meeting: See top of agenda for  
instructions on how to join the webinar or call by  
phone.

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#### A. Call To Order

*Staff and others present: Courtney Erdman (intern), Lauren Kuhl*

**This meeting was called to order by Chair Erickson at 5:33 p.m.**

**Present** 7 - Supervisor CHUCK ERICKSON, CHARLES JAMES, ROE PARKER, Supervisor  
PATRICK DOWNING, Supervisor MAUREEN McCARVILLE, Supervisor MELISSA  
RATCLIFF, and Supervisor HANNAH SHAW

**Absent** 1 - Supervisor MATT VELDRAN

#### B. Consideration of Minutes

[2020](#)  
[MIN-408](#)

Minutes of the October 24, 2019 Kassel-Dane Sister County Task Force  
Meeting

**Attachments:** [2020 MIN-408](#)

This resolution was approved

#### C. Action Items

#### D. Presentations

#### E. Reports to Committee

1. Introduction of Kassel-Dane Sister County Task Force members

2. [2020](#) Review description of task force member duties  
[RPT-686](#)

**Attachments:** [Kassel Task Force Member Duties](#)

*Explanation of Kassel-Dane Sister County Task Force purpose and history.*

3. Review Edgar Knecht Trio visit from September 2019

*Erickson, James, and Parker reviewed The Edgar Knecht Trio tour of Dane County and discussed changes to make for their next visit.*

4. Kassel-Dane Sister County Task Force Intern projects overview

*Intern describes social media posts and asks for ideas from members.*

*Erickson describes shared content from other Facebook pages and where to find ideas for content. Erickson proposes a newsletter to inform the public on the work and events of the task force.*

*Parker details strategies for generating newsletter content.*

5. Future Projects

*Erickson proposes task force members meeting with officials in Kassel who have shared issue/policy interests.*

*Members express interest in meeting with officials.*

*Erickson will contact Harald Kuehlborn about this idea and schedule a meeting for all members to meet Kuehlborn.*

6. Partnerships

*James gave a report from Madison-Freiburg Sister City. Expressed interest in a trip to Germany and ideas for exchanges in the future.*

7. Fundraising

*Erickson expressed interest in fundraising and James shared ideas on how to save money.*

**Present** 5 - Supervisor CHUCK ERICKSON, CHARLES JAMES, Supervisor PATRICK DOWNING, Supervisor MELISSA RATCLIFF, and Supervisor HANNAH SHAW

**Excused** 2 - ROE PARKER, and Supervisor MAUREEN McCARVILLE

**Absent** 1 - Supervisor MATT VELDRAN

**F. Future Meeting Items and Dates**

**G. Public Comment on Items not on the Agenda**

**H. Such Other Business as Allowed by Law**

**I. Adjourn**

Meeting adjourned at 6:41 p.m.

Respectfully submitted by Courtney Erdman, pending committee approval