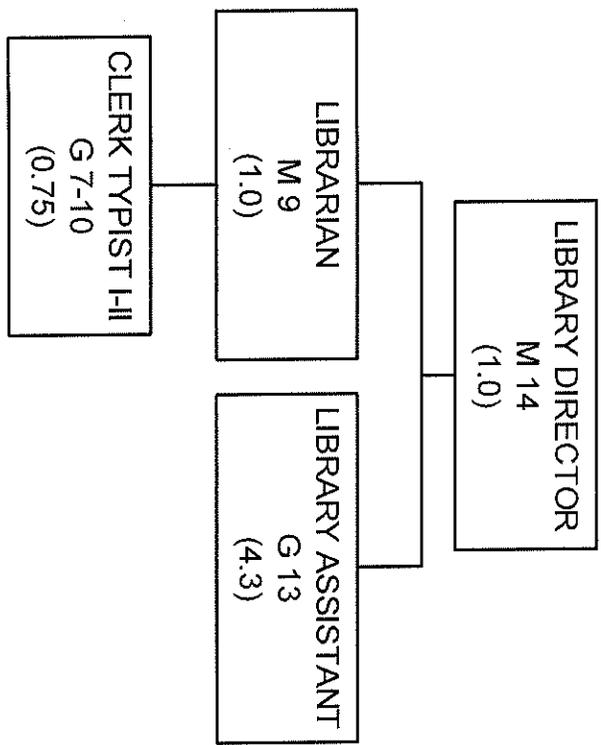


LIBRARY



**COUNTY OF DANE
BUDGETED POSITIONS**

CLASSIFICATION TITLE

RANGE

2020

2021

**MOD
2021**

2022
REQUEST RECOMM'D ADOPTED

LIBRARY

LIBRARY DIRECTOR	MC	1,000 88-01	1,000 88-01	1,000 88-01	1,000 88-01	1,000 88-01	1,000 88-01
LIBRARIAN	M 09	1,000	1,000	1,000	1,000	1,000	1,000
LIBRARY ASSISTANT	G 13	4,300	4,300	4,300	4,300	4,300	4,300
CLERK III	G 07-10	0,750	0,750	0,750	0,750	0,750	0,750
LIBRARY TOTAL		7,050	7,050	7,050	7,050	7,050	7,050
		7,050	7,050	7,050	7,050	7,050	7,050

COUNTY OF DANE
BUDGETED POSITIONS

SUMMARY OF POSITION FOOTNOTES:

LIBRARY

68-01 RES. 421, 2014, ADOPTED DEC. 04, 2014 APPROVED FIVE YEAR MANAGEMENT CONTRACT. 2019 RES-402 EXTENDS EMPLOYEE SERVICES AGREEMENT AT AN ANNUAL SALARY OF \$107,640.

Dept: Library
Prgm: Library

68
000/00

DANE COUNTY

Fund Name: Library
Fund No: 2410

Mission:

The Dane County Library Service is dedicated to providing public library services for all 92,000 residents of Dane County's towns, the villages of Blue Mounds, Brooklyn, Cottage Grove, Dane, Maple Bluff, Rockdale, and Shorewood Hills.

Description:

Dane County Library Service offers a range of library services to all residents of towns and villages upon which the county library tax is levied. These residents are free to use any municipal public library through a system of reimbursement contracts. The Bookmobile provides mobile library service to 16 communities with weekly service, as well as a dynamic Summer Reading Program. Daily delivery service to municipal libraries is provided through South Central Library System. Delivery costs are managed and billed to Dane County libraries through DCLS. Specialized Outreach programs provide age-appropriate books and curriculum kits to children enrolled in licensed and registered daycare through a partnership with those providers. DCLS Outreach coordinates services and library material delivery to residents of senior living facilities, residential care facilities, and patrons who cannot leave their homes. County residents have remote access to a rich collection of electronic resources including downloadable audio and ebooks. The Dream Bus provides mobile services to isolated urban areas. These services are reimbursed by the municipal bodies that receive them.

	Actual 2020	Adopted 2021	2020 Carry Forward	Board Transfers	Budget As Modified	2021 YTD	Estimated 2021	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$715,792	\$785,300	\$0	\$0	\$785,300	\$203,234	\$770,621	\$788,700
Operating Expenses	\$172,903	\$259,090	\$71,396	\$0	\$330,486	\$91,121	\$314,911	\$324,089
Contractual Services	\$5,130,382	\$5,503,317	\$0	\$0	\$5,503,317	\$408,796	\$5,485,801	\$5,530,217
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,019,076	\$6,547,707	\$71,396	\$0	\$6,619,103	\$703,152	\$6,571,333	\$6,643,006
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$564,773	\$615,380	\$0	\$0	\$615,380	\$7,259	\$615,380	\$621,280
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$53,487	\$60,800	\$0	\$0	\$60,800	\$1,117	\$61,900	\$125,800
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$618,260	\$676,180	\$0	\$0	\$676,180	\$8,376	\$677,280	\$747,080
TAX LEVY SUPPORT	\$5,400,817	\$5,871,527			\$5,942,923			\$5,895,926
F.T.E. STAFF	0.000	0.000					0.000	0.000

Dept: Library 68 Fund Name: Library
 Prgm: Library 000/00 Fund No.: 2410

DI#	2022 Base	Net Decision Items							2022 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personnel Costs	\$782,800	\$5,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$788,700
Operating Expenses	\$259,089	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$324,089
Contractual Services	\$5,508,017	\$0	\$16,300	\$0	\$5,900	\$0	\$0	\$0	\$0	\$5,530,217
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,549,906	\$5,900	\$16,300	\$65,000	\$5,900	\$0	\$0	\$0	\$0	\$6,643,006
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$615,380	\$5,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$621,280
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$60,800	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$125,800
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$676,180	\$5,900	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$747,080
TAX LEVY SUPPORT	\$5,873,726	\$0	\$16,300	\$0	\$5,900	\$0	\$0	\$0	\$0	\$5,895,926
F.T.E. STAFF	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE

2022 BUDGET BASE		Expenditures	Revenue	Tax Levy Support
DI #	LBRY-LBRY-1	\$6,549,906	\$676,180	\$5,873,726
DEPT	Dream Bus personnel increase	\$5,900	\$5,900	\$0
EXEC				\$0
ADOPTED				\$0
NET DI # LBRY-LBRY-1		\$5,900	\$5,900	\$0

Dept: Library 68
 Prgm: Library 000/00

Fund Name: Library
 Fund No.: 2410

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE

Expenditures Revenue Tax Levy Support

DI # LBRY-LBRY-2 ADJACENT COUNTY LIBRARY PAYMENTS
 DEPT Increase in payments to libraries in adjacent counties

EXEC \$16,300 \$0 \$16,300

ADOPTED \$0 \$0 \$0

NET DI # LBRY-LBRY-2 \$16,300 \$0 \$16,300

DI # LBRY-LBRY-3 BEYOND THE PAGE
 DEPT Beyond the Page expenses and revenue increases

EXEC \$65,000 \$65,000 \$0

ADOPTED \$0 \$0 \$0

NET DI # LBRY-LBRY-3 \$65,000 \$65,000 \$0

DI # LBRY-LBRY-4
 DEPT South Central Library Service Delivery Increase

EXEC \$5,900 \$0 \$5,900

ADOPTED \$0 \$0 \$0

NET DI # LBRY-LBRY-4 \$5,900 \$0 \$5,900

2022 REQUESTED BUDGET

\$6,643,006 \$747,080 \$5,895,926

DEPARTMENT: Library
PROGRAM: Library

YR ORG CODE	OBJECT	DESCRIPTION	DEPARTMENTAL CHANGES							AGENCY REQUEST	
			A	B	C	D	E	F	G		
			AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	
22 LIBR	10099	SALARIES AND WAGES	\$490,600								\$490,600
22 LIBR	10027	OVERTIME	\$300								\$300
22 LIBR	10072	LIMITED TERM EMPLOYEES	\$17,000								\$17,000
22 LIBR	10089	LTE-READMOBILE	\$66,900	\$5,500							\$72,400
22 LIBR	10090	PER MEETING	\$1,000								\$1,000
22 LIBR	10099	RETIREMENT FUND	\$39,100								\$39,100
22 LIBR	10108	SOCIAL SECURITY	\$4,100								\$4,100
22 LIBR	10109	SOCIAL SECURITY - READMOBILE	\$5,200	\$400							\$5,600
22 LIBR	10117	HEALTH	\$104,400								\$104,400
22 LIBR	10153	DENTAL	\$8,900								\$8,900
22 LIBR	10171	DISABILITY INSURANCE	\$100								\$100
22 LIBR	10180	LIFE INSURANCE	\$300								\$300
22 LIBR	10185	FSA ADMINISTRATION FEE	\$100								\$100
22 LIBR	10189	WORKERS COMPENSATION	\$4,800								\$4,800
22 LIBR	20437	BEYOND THE PAGE EXPENSE	\$60,000								\$60,000
22 LIBR	20507	BOOKS & MATERIALS FOR LIB COLL	\$73,000			\$65,000					\$125,000
22 LIBR	20335	CHILDREN'S PROGRAM RES	\$1,800								\$1,800
22 LIBR	20648	CONFERENCES AND TRAINING	\$2,100								\$2,100
22 LIBR	20810	DATA PROCESSING SERVICES	\$34,700								\$34,700
22 LIBR	21415	LIBRARY DONATIONS PURCHASES	\$0								\$0
22 LIBR	21463	LOCAL LIBRARY SUPPLIES	\$0								\$0
22 LIBR	21809	OPERATING EQUIPMENT EXPENSE	\$20,100								\$20,100
22 LIBR	21979	PRINCIPAL & INTEREST ON DEBT	\$41,889								\$41,889
22 LIBR	22043	PRINTING STA & OFFICE SUPPLIES	\$7,000								\$7,000
22 LIBR	22185	READMOBILE COLLECTION	\$3,000								\$3,000
22 LIBR	22186	READMOBILE PROGRAMMING	\$500								\$500
22 LIBR	22187	READMOBILE OPERATING EXP	\$2,000								\$2,000
22 LIBR	22373	SHARED UTILITIES & MAINTENANCE	\$10,000								\$10,000
22 LIBR	22646	TRAVEL EXPENSE	\$1,400								\$1,400
22 LIBR	22736	TELEPHONE	\$1,600								\$1,600
22 LIBR	30835	DELIVERY SERVICE	\$196,500				\$5,900				\$202,400
22 LIBR	31226	INDIRECT COSTS	\$76,164								\$76,164
22 LIBR	31260	INSURANCE	\$26,500								\$26,500
22 LIBR	31305	JANITOR SERVICE POS	\$20,000								\$20,000
22 LIBR	31944	PMT TO ADJ CO LIB	\$160,200		\$16,300						\$206,500
22 LIBR	31953	PMT TO LIB FOR EXTEN OF SERV	\$3,830,753								\$3,830,753
22 LIBR	31954	PMT TO LIB FOR LIB FACILITIES	\$1,082,900								\$1,082,900
22 LIBR	32232	RENTAL OF SPACE	\$85,000								\$85,000
TOTAL EXPENDITURES			\$6,549,906	\$5,900	\$16,300	\$65,000	\$5,900	\$0	\$0	\$0	\$6,643,006

DEPARTMENT: Library
 PROGRAM: Library

DEPARTMENTAL CHANGES

YR ORG CODE	OBJECT	DESCRIPTION	DEPARTMENTAL CHANGES							AGENCY REQUEST	
			A	B	C	D	E	F	G		
			AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	
22 LIBR	81566	DONATIONS	\$0								\$0
22 LIBR	84050	LIBRARY REVENUE	\$800								\$800
22 LIBR	84052	REIMBURSEMENT-REIMB-MADISON	\$71,300	\$5,900							\$77,200
22 LIBR	84055	REIMBURSEMENT PROGRAM REVENUE	\$525,580								\$525,580
22 LIBR	84058	REIMBURSEMENT-REIMB-MUNICIPAL	\$11,200								\$11,200
22 LIBR	84059	ADJACENT COUNTY PAYMENTS	\$7,300								\$7,300
22 LIBR	84060	LOCAL LIBRARY SUPPLIES	\$0								\$0
22 LIBR	84063	BEYOND THE PAGE REVENUE	\$0								\$0
		TOTAL REVENUES	\$676,180	\$5,900	\$0	\$65,000	\$0	\$0	\$0	\$0	\$747,080

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Library 3. DEPT. NO. 88 5. FUND NAME Library
 2. PROGRAM Library 4. PROGRAM NO. 000/00 6. FUND NO. 2410

7. DECISION ITEM TITLE	POSITION#	8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER		TITLE	# FTE START DATE
LBRY-LBRY-4			
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)			
South Central Library Service Delivery increase			
TOTAL REQUESTED FTE CHANGE			
			0.000

11. (a) EXPLANATION/JUSTIFICATION (please be specific)
 South Central Library System Delivery Service delivers library materials to fill holds and return items to home libraries. Delivery is made to all libraries Monday - Friday and to some libraries on Saturday. Dane County Library Service pays for Delivery and then charges it back to the Dane County Libraries as a reduction of their reimbursements. The cost of Delivery is expected to increase 2% or \$5,900. This will be charged back to libraries from their future reimbursements.

(b) What are the consequences of not funding this request?

(c) What savings/productivity improvements will result from approval of this request?

12. OPERATING EXPENSES / REVENUE SUMMARY

REQUESTED EXPENDITURES	
PERSONNEL COSTS	\$0
OPERATING EXPENSE	\$0
CONTRACTUAL EXPENSE	\$5,900
OPERATING OUTLAY	\$0
TOTAL EXPENSE	\$5,900
RELATED REVENUES	
TAXES	\$0
INTERGOVERNMENTAL REVENUE	\$0
LICENSES & PERMITS	\$0
FINES, FORFEITS & PENALTIES	\$0
PUBLIC CHARGES FOR SERVICES	\$0
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
MISCELLANEOUS	\$0
OTHER FINANCING SOURCES	\$0
TOTAL REVENUE	\$0
NET COST TO COUNTY	\$5,900

Dane County
5-Year Budget Projections
Department: Library
Program: Library

Expenditures	2021	2022	2023	2024	2025	2026
	Adopted	Projected	Projected	Projected	Projected	Projected
Personal Services	\$785,300	\$782,800	\$789,400	\$805,000	\$811,500	\$819,600
Operating Expenses	\$259,090	\$271,703	\$274,503	\$277,303	\$279,803	\$282,503
Contractual Services	\$5,503,317	\$5,558,400	\$5,614,000	\$5,670,200	\$5,726,900	\$5,784,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$6,547,707	\$6,612,903	\$6,677,903	\$6,752,503	\$6,818,203	\$6,886,203

Revenue	2021	2022	2023	2024	2025	2026
	Adopted	Projected	Projected	Projected	Projected	Projected
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$615,380	\$621,500	\$627,800	\$634,100	\$640,400	\$646,800
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$60,800	\$62,500	\$63,100	\$63,700	\$64,300	\$65,100
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$676,180	\$684,000	\$690,900	\$697,800	\$704,700	\$711,900

GPR Impact	\$5,871,527	\$5,928,903	\$5,987,003	\$6,054,703	\$6,113,503	\$6,174,303
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Percentage Change 0.98% 0.98% 1.13% 0.97% 0.99%



Prepared by Tracy Herold, Director
5-year Budget Projection, 2022-2026: Assumptions & Issues

- Payments to libraries are projected to grow, with some flux in adjacent county reimbursements and Dane County operating and facility reimbursements for municipal libraries. The new Madison Public Library Pinney Branch (2020) and the new 39,000 SF Waunakee Public Library (2019) will have effects on the operating and facility reimbursement payments to libraries. A possible Cottage Grove Public Library will have an impact on reimbursements.
- COVID-19 has affected all public destination services, including libraries. DCLS has stabilized reimbursements to libraries by repeating the 2021 payments in 2022. Beginning in 2023, the 3-year average will use 2018, 2019 & 2021 annual report data for reimbursements.
- Data processing costs have remained fairly stable and are expected to grow modestly over the next 5 years.
- Beyond the Page Endowment revenue continues to grow. This funding supports the Ripple Project, a racial equity/social justice initiative shared by all libraries in Dane County. There is likely to be staff needs to continue support of the Ripple Project. This staff will be partly supported by Beyond the Page.
- Indirect costs and rent are projected to remain stable.
- The Dream Bus partnership with Madison Public Library will continue to grow and impact staffing needs.