












<p align="center"><b>Section 1, LIVING &amp; DINING ROOMS</b></p>	<p align="center">Pass Fail</p>	<p align="center">Repairs</p>
<p>1.1 LIVING ROOM PRESENT Is there a living room?</p>		
<p>1.2 ELECTRICITY Are there at least two working outlets or one working outlet and one working light fixture?</p>		
<p>1.3 ELECTRICAL HAZARDS Is the room free from electrical hazards?</p>		
<p>1.4 SECURITY Are all windows and doors that are accessible from the outside lockable?</p>		
<p>1.5 WINDOW CONDITION Is there at least one window, and are all windows free from signs of severe deterioration or missing or broken out panes?</p>		<ul style="list-style-type: none"> <li>•Dining room, wall B, on large picture frame window, repair broken exterior pane or replace window</li> </ul>
<p>1.6 CEILING CONDITION Is the ceiling sound and free from hazardous defects?</p>		
<p>1.7 WALL CONDITION Are the walls sound and free from hazardous defects?</p>		
<p>1.8 FLOOR CONDITION Is the floor sound and free from hazardous defects?</p>		
<p>1.9 LEAD PAINT Are all interior surfaces either free of cracking, scaling, peeling, chipping, and loose paint or adequately treated and covered to prevent exposure of the occupants to lead-based paint hazardous?</p>		
<p align="center"><b>Section 2, KITCHEN</b></p>	<p align="center">Pass Fail</p>	<p align="center">Repair</p>
<p>2.1 KITCHEN AREA PRESENT Is there a kitchen?</p>		
<p>2.2 ELECTRICITY Are there at least one working electrical outlet and one working, permanently installed light fixture?</p>		
<p>2.3 ELECTRICAL HAZARDS Is the kitchen area free from electrical hazards?</p>		
<p>2.4 SECURITY Are all windows and doors that are accessible from the outside lockable?</p>		
<p>2.5 WINDOW CONDITION Are all windows free of signs of deterioration or missing or broken out panes?</p>		






2.6 CEILING CONDITION Is the ceiling sound and free from hazardous defects?	✓	
2.7 WALL CONDITION Are the walls sound and free from hazardous defects?	✓	
2.8 FLOOR CONDITION Is the floor sound and free from hazardous defects?	✓	
2.9 LEAD PAINT Are all interior surfaces either free of cracking, scaling, peeling, chipping, and loose paint or adequately treated and covered to prevent exposure of the occupants to lead-based paint hazardous?	✓	
2.10 STOVE OR RANGE WITH OVEN a. Is there a working oven, and a stove (or range) with top burners that work? b. Pilot lights which are present on gas stoves must be in proper working order.	✓	
2.11 REFRIGERATOR If included, does the refrigerator that work and maintain a temperature low enough so that food does not spoil over a reasonable period of time?	✓	
2.12 SINK Is there a kitchen sink that works with hot and cold running water?	✓	
2.13 SPACE FOR STORAGE AND PREPARATION OF FOOD Is there a space to store and prepare food?	✓	
<b>Section 3, BATHROOM</b>	Pass Fail	Repair
3.1 BATHROOM AREA PRESENT Is there a bathroom?	✓	
3.2 ELECTRICITY Are there at least one permanently installed light fixture?	✓	
3.3 ELECTRICAL HAZARDS Is the bathroom area free from electrical hazards?	✓	
3.4 SECURITY Are all windows and doors that are accessible from the outside lockable?	✓	
3.5 WINDOW CONDITION Are all windows free of signs of deterioration or missing or broken out panes?	✓	

3.6 CEILING CONDITION Is the ceiling sound and free from hazardous defects?	✓	
3.7 WALL CONDITION Are the walls sound and free from hazardous defects?	✓	
3.8 FLOOR CONDITION Is the floor sound and free from hazardous defects?	✓	
3.9 LEAD PAINT Are all interior surfaces either free of cracking, scaling, peeling, chipping, and loose paint or adequately treated and covered to prevent exposure of the occupants to lead-based paint hazardous?	✓	
3.10 FLUSH TOILET IN ENCLOSED ROOM IN UNIT Is there a working toilet in the unit for exclusive private use of the tenant?	✓	
3.11 FIXED WASH BASIN OR LAVATORY IN UNIT Is there a working, permanently installed wash basin with hot and cold running water in the unit?	✗	•Upstairs bathroom, right sink, repair leak where sink & plumbing meet
3.12 TUB OR SHOWER IN UNIT Is there a working shower or tub with hot and cold running water in the unit?	✓	
3.13 VENTILATION Are there openable windows or a working vent system?	✓	
<b>Section 4, BEDROOMS &amp; LIVING AREAS</b>	Pass Fail	Repair
4.2 ELECTRICITY/ILLUMINATION If a bedroom, are there at least two working outlets or one working outlet and one working, permanently installed light fixture? If not a bedroom, is there a means of illumination?	✓	
4.3 ELECTRICAL HAZARDS Is the room free from electrical hazards?	✓	
4.4 SECURITY Are all windows and doors that are accessible from the outside lockable?	✓	
4.5 WINDOW CONDITION If a bedroom, is there at least one window? And, regardless of room type, are all windows free of signs of severe deterioration or missing or broken out panes?	✗	•Bed A upstairs, wall A, right window, repair broken gas seal or replace window" •Bed B upstairs, wall B, left window, repair panes that have fallen out of upper sash, or replace window

4.6 CEILING CONDITION Is the ceiling sound and free from hazardous defects?	✓	
4.7 WALL CONDITION Are the walls sound and free from hazardous defects?	✓	
4.8 FLOOR CONDITION Is the floor sound and free from hazardous defects?	✓	
4.9 LEAD PAINT Are all interior surfaces either free of cracking, scaling, peeling, chipping, and loose paint or adequately treated and covered to prevent exposure of the occupants to lead-based paint hazardous?	✓	
<b>Section 5, SECONDARY ROOMS NOT FOR LIVING</b>	Pass Fail	Repair
5.2 ELECTRICAL HAZARDS Is the room free from electrical hazards?	✗	•Basement stairway, wall C, replace missing outlet cover
5.3 SECURITY Are all windows and doors that are accessible from the outside lockable?	✓	
5.4 WINDOW CONDITION If Room Code = 1, is there at least one window? And, regardless of Room Code, are all windows free of signs of severe deterioration or missing or broken out panes?	✓	
5.5 CEILING CONDITION Is the ceiling sound and free from hazardous defects?	✓	
5.6 WALL CONDITION Are the walls sound and free from hazardous defects?	✓	
5.7 FLOOR CONDITION Is the floor sound and free from hazardous defects?	✓	
5.8 WET/FLOODING BASEMENT Is basement/crawlspace free of active water leakage?	✓	
5.9 LEAD PAINT Are all interior surfaces either free of cracking, scaling, peeling, chipping, and loose paint or adequately treated and covered to prevent exposure of the occupants to lead-based paint hazardous?	✗	•Basement stairway, ceiling, test paint to see whether it is lead-based paint; if negative, no repair is necessary. If positive, or if testing is skipped, stabilize the ceiling paint.
<b>Section 6, BUILDING EXTERIOR</b>	Pass Fail	Repair

<p>6.1 CONDITION OF FOUNDATION Is the foundation sound and free from hazardous?</p>		
<p>6.2 CONDITION OF STAIRS, RAILS, AND PORCHES Are all the exterior stairs, rails and porches sound and free from hazards?</p>		
<p>6.3 CONDITION OF ROOF AND GUTTERS Are the roof, gutters and downspouts sound and free from hazards? All roofs must have at least one year's life. If inspector requests certification, it must specify that the roof has at least one year's life remaining. Certifications will only be accepted if specifically requested.</p>		
<p>6.4 CONDITION OF EXTERIOR SURFACES Are exterior surfaces sound and free from hazards?</p>		
<p>6.5 CONDITION OF CHIMNEY Is the chimney sound and free from hazards?</p>		
<p>6.6 LEAD PAINT Are all painted surfaces free of deteriorated paint? If no, does the deteriorated surface exceed 20 s.f.?</p>		<p>•On exterior siding, soffits &amp; window casings, test paint to see whether it is lead-based paint; if negative, no repair is necessary. If positive, or if testing is skipped, stabilize the paint. In the case of the siding, it mostly needs to be completely re-coated.</p>
<p><b>Section 7, HEATING, PLUMBING, ELECTRIC</b></p>	<p>Pass Fail</p>	<p>Repair</p>
<p>7.1 ADEQUACY OF HEATING EQUIPMENT a. Is the heating equipment capable of providing adequate heat (either directly or indirectly) to all rooms used for living? b. "Adequate heat" is defined to be 65 degrees within 3 feet of the floor and from an exterior wall for all rooms used for living.</p>		
<p>7.2 SAFETY OF HEATING EQUIPMENT Is the unit free from unvented fuel burning space heaters or any other types of unsafe heating conditions?</p>		
<p>7.3 VENTILATION AND ADEQUACY OF COOLING Does this unit have adequate ventilation and cooling by means of operable windows or a working cooling system?</p>		

<p>7.4 HOT WATER HEATER                  a. Is hot water heater located, equipped, and installed in a safe manner?                  b. Do hot water lines discharge approximately 12" - 18" from the floor or do discharge lines connect to a working drain.</p>		<p>•Basement mechanicals, repair water heater vent so 1) flue is not crushed by surrounding water pipes &amp; 2) flue does not run downhill on route to chimney</p>
<p>7.5 WATER SUPPLY                  Is the unit served by an approved public or private sanitary water supply?</p>		
<p>7.6 PLUMBING                  Is plumbing free from major leaks or corrosion that causes serious and persistent levels of rust or contamination of the drinking water?</p>		
<p>7.7 SEWER CONNECTION                  Is plumbing connected to an approvable public or private disposal system, and is it free from sewer back up?</p>		
<p>7.8 ELECTRIC PANEL                  a. Is electric located, equipped and installed in a safe manner?                  b. Is the electric paneling at least 100 amps?</p>		
<p><b>Section 8,                  GENERAL HEALTH &amp; SAFETY</b></p>	<p>Pass Fail</p>	<p>Repair</p>
<p>8.1 ACCESS TO UNIT                  Can the unit be entered without having to go through another unit?</p>		
<p>8.2 EXITS                  Is there an acceptable fire exit from this building that is not blocked?</p>		
<p>8.3 EVIDENCE OF INFESTATION                  Is the unit free from rats or severe infestation by mice or vermin?</p>		
<p>8.4 GARBAGE AND DEBRIS                  Is the unit free from heavy accumulation of garbage or debris inside or outside?</p>		
<p>8.5 REFUSE DISPOSAL                  Are there adequate covered facilities for temporary storage and disposal of food wastes, and are they approvable by a local agency?</p>		

<p><b>8.6 INTERIOR STAIRS &amp; COMMON HALLS</b>                  Are all interior stairs and common halls free from hazards to the occupant because of loose, broken or missing steps on stairways; absent or insecure railings; inadequate lighting; or other hazards?</p>		<ul style="list-style-type: none"> <li>•Upstairs hallway, install stairway guards between railing &amp; wall (see pic)</li> <li>•Basement stairway, install missing stair guards conforming to WI SPS 321.04</li> </ul>
<p><b>8.7 OTHER INTERIOR HAZARDS</b>                  Is the interior of the unit free from any other hazards not specifically identified previously?</p>		
<p><b>8.9 INTERIOR AIR QUALITY</b>                  Is the unit free from abnormally high levels of air pollution from vehicular exhaust, sewer gas, fuel gas, dust or other pollutants?</p>		
<p><b>8.10 SITE CONDITIONS</b>                  The site free from conditions which would seriously and continuously endanger the health or safety of the residents?</p>		
<p><b>8.11 Lead-Based Paint: Owner Certification</b>                  If the owner of the unit is required to correct any deteriorated paint or lead-based paint hazards at the property, has the Lead-Based Paint Owner’s Certification been completed, and received by the funding source?</p>		

## SCOPE OF WORK

- Dining room, wall B, on large picture frame window, repair broken exterior pane or
- Upstairs bathroom, right sink, repair leak where sink & plumbing meet
- Bed A upstairs, wall A, right window, repair broken gas seal or replace window"
- Bed B upstairs, wall B, left window, repair panes that have fallen out of upper sash, or replace window
- Basement stairway, wall C, replace missing outlet cover
- Basement stairway, ceiling, test paint to see whether it is lead-based paint; if negative, no repair is necessary. If positive, or if testing is skipped, stabilize the ceiling paint.
- On exterior siding, soffits & window casings, test paint to see whether it is lead-based paint; if negative, no repair is necessary. If positive, or if testing is skipped, stabilize the paint. In the case of the siding, it mostly needs to be completely re-coated.
- Basement mechanicals, repair water heater vent so 1) flue is not crushed by surrounding water pipes & 2) flue does not run downhill on route to chimney
- Upstairs hallway, install stairway guards between railing & wall (see pic)
- Basement stairway, install missing stair guards conforming to WI SPS 321.04



Needs guards



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