24981

COUNTY OF DANE

EMPLOYEE REIMBURSEMENT FORM - 2021

MPLOYEE N	AME	DEPARTMENT	DEPARTMENT			-		-	and true and that no part of it has		
ADDRESS	Selam Nani Gebrechristos	PEI Division		previously, that the expenses were actually and necessarily incurred in the performance of my duties and paid for by me; that no part of the travel herein charged for has been had upon free pass or free transporation of any							
ADDRESS					nature whatsoever and that the mileage by personal automobile of which compensation is claimed was actually traveled in the service of Dane County.						
CITY/STATE/ZIP				Cobrochristos Noni Digitally signed by Gebrechristos, Nani						Date'	
										8/5/2021	
Provide the County building that is your centrally located work location if you are working under a telecommuting											
agreement or n	ormal work location if you are not. Do not enter "Home". Eligible	1	Department Head (or Designee) Approval						Date		
"lessor of" mil	eage from your normal work location or centrally located work lo home, if you are working/leaving from your hom	-						81	hour Tersner	8/16/202	
	DESTINATION OF TRIP PURPOSE OF TRIP		TI	IME	MILES TRAVELED	MEALS			***OTHER EXPENSE	5***	
Date	Include starting and ending address (must include block #, street name and city)	Include Conference & Training and Outreach Request Form if applicable	Left	Return	(ROUND UP TO NEAREST WHOLE MILE)	Morning \$8.00	Noon \$10.00	Evening \$20.00	Description of Item - Include original receipts with reimbursement request	Amount	
						Array Area,			TSA Precheck Enrollment.	85.00	
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^{***}Items not requiring an original receipt include parking meters, tolls, hotel gratuity (limited to \$2.00 per day). This is not an all inclusive list.

Mileage at 56.0 cents per mile

Meals 0.00
Other Expenses*** 85.00

Total \$ 85.00

0.00

^{***}Items requiring an original receipt include hotel, registration fees, taxi fare, bus fare, rental cars, ride share, parking (except for parking at meters that do not provide receipts), airfare and reimbursement for supplies purchased. This is not an all inclusive list.