

**DANE COUNTY**  
**POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original <input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Bollig	Resolution No. _____
Vote Required:	Ordinance Amendment No. <u>2021 OA-023</u>
Majority _____ Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

Amending Chapter 12 of the Dane County Code of Ordinances regarding Board of Adjustment fees

**Policy Analysis Statement:**

Brief Description of Proposal -

Under Chapter 12 of the Dane County Code of Ordinances, there are various application fees for Planning and Development Department processes. It was discovered that the fee schedule did not list Committee Decision Appeals which are reviewed by the Dane County Board of Adjustment.

Current Policy or Practice -

The current policy was to charge the current Board of Adjustment Variance application fee of \$500 for all applications that are reviewed by the Board of Adjustment.

Impact of Adopting Proposal -

None. The ordinance change clarifies the current practice of charging \$500 for the processing of Committee decision appeals.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☒ No Fiscal Effect  
☐ Results in Revenue Increase  
☐ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

None.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses									
Contractual Services									
Capital									
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency: Planning and Development Department  
Prepared by: Roger Lane, Zoning Administrator  
Reviewed by:

Division: Zoning Division  
Date: 8/3/21  
Date:

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Phone: