



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant (CDBG) Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, September 14, 2021

5:00 PM

Zoom meeting ID: 990 0469 0999

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A. Call To Order

The meeting was called to order at 5:00 p.m.

Staff and others present: Heidi Wegleitner (Supervisor); Peter Ouchakof, Casey Becker, Joanna Cervantes, and Pedro Ruiz (staff).

B. Public Comment on Items not on the Agenda

None.

C. Consideration of Minutes

Motion by Johnson, seconded by Amegashie, to approve the minutes of the August 3, 2021 CDBG Commission meeting. Motion carried unanimously by a voice vote.

Motion by Amegashie, seconded by Brown, to approve the minutes of the August 26, 2021 CDBG Commission- Application Review Team meeting. Motion carried unanimously by a voice vote.

*Motion by Brown, seconded by Amegashie, to approve the minutes of the August 31, 2021 CDBG Commission- Application Review Team meeting. Ripp commented that for future funding cycles a breakdown of the expended funding resources be sent out to the Review Team at least 30 minutes prior to the meeting.
Motion to approve the minutes carried unanimously by a voice vote.*

Motion by Amegashie, seconded by Ripp, to approve the minutes of the September 2, 2021 CDBG Commission- Application Review Team meeting. Motion carried unanimously by a voice vote.

[2021](#)
[MIN-262](#)

MINUTES OF THE AUGUST 3, 2021 CDBG COMMISSION MEETING.

Attachments: [08.03.21 CDBG Minutes](#)

08.03.21 - Registration Report2

The minutes were approved.

[2021
MIN-263](#) MINUTES OF THE AUGUST 26, 2021 CDBG COMMISSION-
APPLICATION REVIEW TEAM MEETING.

Attachments: [08.26.21 ART Minutes](#)

08.26.21_RegistrationReport

The minutes were approved.

[2021
MIN-274](#) MINUTES OF THE AUGUST 31, 2021 CDBG-APPLICATION REVIEW
TEAM MEETING.

Attachments: [08.31.21 ART Minutes](#)

The minutes were approved.

[2021
MIN-275](#) MINUTES OF THE SEPTEMBER 2, 2021 CDBG-APPLICATION REVIEW
TEAM MEETING.

Attachments: [09.02.21 ART minutes](#)

The minutes were approved.

D. Action Items

[2021
ACT-152](#) CDBG APPLICATION REVIEW TEAM INITIAL FUNDING
RECOMMENDATIONS FOR 2022 CDBG/HOME PROPOSALS.

Attachments: [2022 Scores and Funding \(9.14.21\)](#)

Supervisor Ripp summarized the 2022 proposals, scoring, and initial funding recommendations by the Application Review Team. Staff noted that since the Review Team meeting, additional dollars have become available to 2022 projects due primarily to two prior year projects not moving forward. The spreadsheet attached to the agenda contains the latest amounts available for 2022 CDBG and HOME projects.

A motion by Solberg, seconded by Johnson, to table the funding recommendations until the next Commission meeting, and allow the Review Team members an opportunity to meet again this month to distribute the remaining funds. The Review Team will meet on Thursday, September 23 at 11:00 to discuss and allocate the additional funds. The next full Commission meeting will be moved from October 5th to September 28th to allow a 30-day public comment period on the funding recommendations prior to the November 2 public hearing and final funding recommendations.

Motion carried unanimously by a voice vote.

This item was tabled.

[2021](#)
[ACT-172](#)

DISCUSSION AND POSSIBLE ACTION OF RESOLUTION 156:
PURSUING TEMPORARY AND PERMANENT HOUSING SOLUTIONS
FOR PEOPLE EXPERIENCING HOMELESSNESS AND AUTHORIZING
FUNDING.

Attachments: [Sub 1 to RES-156 as Amended by HHN on 9.2](#)

Chair Solberg summarized a recent resolution being considered by the County Board, RES-156: Pursuing temporary and permanent housing solutions for people experiencing homelessness and authorizing funds. This Resolution recommends ear-marking the \$2.2 million in HOME-ARP funds that are expected to be allocated to Dane County for a specific project- to purchase a hotel and convert it to supportive housing. Traditionally, the CDBG Commission's role has been to solicit proposals for CDBG/HOME funds and make award recommendations to the County Board. RES-156 would be pre-determining a funding priority and depart from the normal CDBG Commission process.

Supervisor Wegleitner, introducer of RES-156, was present to provide a summary of the Resolution and answer questions from the Commission. The Resolution still needs to make rounds to various County sub-committees, and is expected to be acted on at the Personnel and Finance Committee meeting in early October (Personnel and Finance is the final committee to receive the Resolution for consideration before it is brought before the full County Board for final action).

Motion by Solberg, seconded by Audet, to table this item until the September 28th CDBG Commission meeting. Commissioners were asked to review the resolution and submit any questions/comments/concerns in writing to Chair Solberg prior to the September 28th Commission meeting. Staff will also meet with Corp Counsel to discuss the permissibility of ear-marking HOME funds for a specific project. Solberg will compile a draft of the comments submitted and present it to the Personnel and Finance Committee at their meeting in early October.

Motion to table this item until the September 28th Commission meeting carried unanimously by a voice vote.

E. Reports to Committee

[2021](#)
[RPT-430](#)

SEPTEMBER 2021 EXPENDED FUNDS REPORT.

Attachments: [CDBG - Expenditure Status Report September.2021 \(V.2\)](#)

Staff summarized the September Expended Funds Report.

[2021](#)
[RPT-431](#)

CDBG-CV EXPENDED FUNDS REPORT.

Attachments: [CDBG - Expenditure Status Report September.2021 - CV Grants](#)

Staff summarized the September CDBG-CV Expended Funds report.

[2021](#)
[RPT-429](#) SEPTEMBER 2021 RLF LOAN REPORT.

Attachments: [09.14.21 RLF report](#)

Staff summarized the September RLF loan report.

[2021](#)
[RPT-437](#) PROJECT HOME WAIVER REQUEST UPDATE- APPRAISAL REPORT.

Attachments: [Fergusson Appraisal](#)

Staff summarized the appraisal report for a prospective home to be assisted with CDBG funds via the Project Home program. The new appraisal was one of the conditions made by the CDBG Commission at their last meeting in which they approved the waiver requests pending this appraisal report. Project Home submitted the new appraisal done on the property to be in-compliance with the conditions set forth by the Commission. at their previous meeting.

[2021](#)
[RPT-433](#) WWBIC QUARTERLY LOAN REPORT.

Attachments: [WWBIC Dane County Q2 2021 Quarterly Report](#)

Staff summarized the WWBIC quarterly loan report. WWBIC administers a micro-enterprise business loan fund on behalf of Dane County capitalized by federalized CDBG monies. Recipients of these loan funds must be LMI micro-business owners in the Dane County Urban County Consortium.

F. Future Meeting Items and Dates

Application Review Team: September 23, 2021 at 11:00 a.m. (remotely).

CDBG Commission: September 28, 2021 at 5:00 p.m. (remotely).

G. Adjourn

Motion by Audet, seconded by Amegashie, to adjourn. Motion carried unanimously by a voice vote, and the meeting adjourned at 6:00 p.m.