

Dane County Contract Cover Sheet

Res 237

Revised 06/2021

Dept./Division	Sheriff's Office Field Services Division		
Vendor Name	WI Department of Justice	MUNIS #	2155
Brief Contract Title/Description	The WI Department of Justice is providing grant funding to the Dane County Narcotics Task Force to support the Drug Trafficking Response Program.		
Contract Term	October 1, 2021 - September 30, 2022.		
Contract Amount	\$ 50,000.00		

Contract # Admin will assign	14491
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input checked="" type="checkbox"/>	Grant
<input type="checkbox"/>	Other

Department Contact Information		Vendor Contact Information	
Name	Lillian Radivojevic	Name	Lt. Erik Fuhremann
Phone #	(608) 284-4801	Phone #	
Email	radivojevic@danesheriff.com	Email	efuhrmann@cityofmadison.com
Purchasing Officer	Pete Patten		

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Req #	Org: SHRFFLD	Obj: 20106	Proj:	\$ 14,500.00
	Year	Org: SHRFFLD	Obj: 47231	Proj:	\$ 35,500.00
		Org: SHRFFLD	Obj: 85021	Proj:	\$ 50,000.00

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000 (\$40,000 PW)	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works)	Res #	237
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.		Year
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
<input type="checkbox"/> No modifications.	<input type="checkbox"/> Modifications and reviewed by:	<input checked="" type="checkbox"/> Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	
Nygaard, Christopher	Digitally signed by Nygaard, Christopher Date: 2021.10.26 14:09:37 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 10/26/21	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Friday, October 29, 2021 1:27 PM
To: Hicklin, Charles; Gault, David; Patten (Purchasing), Peter; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14491
Attachments: 14491.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 10/29/2021 1:28 PM	Approve: 10/29/2021 1:28 PM
	Gault, David	Read: 10/29/2021 1:27 PM	Approve: 10/29/2021 1:28 PM
	Patten (Purchasing), Peter		Approve: 11/1/2021 8:06 AM
	Lowndes, Daniel		
	Stavn, Stephanie	Read: 11/1/2021 8:04 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14491
Department: Sheriff
Vendor: WI Dept of Justice
Contract Description: Accept grant funding to support Drug Trafficking Response Program (Res 237)
Contract Term: 10/1/21 – 9/30/22
Contract Amount: \$50,000

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

Goldade, Michelle

From: Lowndes, Daniel
Sent: Monday, November 1, 2021 7:47 AM
To: Goldade, Michelle
Subject: Approve: Contract #14491

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2021 RES-237

**AUTHORIZING ACCEPTANCE OF GRANT FUNDING FOR THE DANE COUNTY
NARCOTICS TASK FORCE DRUG TRAFFICKING RESPONSE PROGRAM**

The Wisconsin Department of Justice, Division of Law Enforcement Services, is providing grant funding to the Dane County Narcotics Task Force (DCNTF) to support the Dane County Law Enforcement Drug Trafficking Response Program. The Law Enforcement Drug Trafficking Response Grant, 2022-DT-01-16876, shall provide \$50,000 for the purchase of equipment and operating expenses for the DCNTF, funding is available October 1, 2021 through September 30, 2022.

The DCNTF is a multi-jurisdictional law enforcement collaboration consisting of Madison Police Department, Dane County Sheriff's Office, and University of Wisconsin-Madison Police Department personnel that work in conjunction with state and federal agencies to identify, disrupt, and dismantle drug trafficking organizations. Grant funding of \$50,000 will strengthen the ability of the DCNTF to combat drug trafficking throughout the County and State.

NOW, THEREFORE, BE IT RESOLVED the Dane County Executive is authorized to execute an agreement embodying the above provisions; and

BE IT FURTHER RESOLVED that \$50,000 is appropriated as additional revenue in the Sheriff's Office, Field Services Division, DCNTF Drug Trafficking Revenue (SHRFFLD 85021) budget account line and is credited to the General Fund; and

BE IT FURTHER RESOLVED that \$35,500 is transferred from the General Fund to Sheriff's Office, Field Services Division, DCNTF Drug Trafficking Equipment (SHRFFLD 47231) budget account line; and

BE IT FURTHER RESOLVED that \$14,500 is transferred from the General Fund to Sheriff's Office, Field Services Division, DCNTF Drug Trafficking Supplies (SHRFFLD 20106) budget account line; and

BE IT FINALLY RESOLVED that grant funds not spent as of December 31, 2021 are carried forward to the 2022 budget period.

WISCONSIN DEPARTMENT OF JUSTICE
Law Enforcement Drug Trafficking Response (2022)
Grant Summary Sheet

Grantee or Unit of Government: **Dane County**

Project Name: **LE Drug Trafficking Response 2022**

Address: **Dane County Narcotics Task Force, 211 S Carroll Street, Madison, Wisconsin, 53703-3400**

Project Director: **Kipp Hartman**

Phone number: **608-242-2301**

Signing Official: **County Executive Joe Parisi, Dane County, 210 Martin Luther King Jr. Blvd., Madison, Wisconsin 53709-3340**

Amount of State Award: **\$50,000**

Amount of Match:

Amount of Total Award: **\$50,000**

SUMMARY OF GRANT:

Grant funds will be used to pay for necessary equipment or supplies directly related to law enforcement related to drug trafficking.

Name of Program Manager: **Dennis Powers**

Phone number: **608-264-9441**

Name of Grants Specialist: **Jannifer Ayers**

Phone number: **608-267-2115**



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

October 8, 2021

Lt. Kipp Hartman Commander
DCNTF
Dane County Narcotics Task Force
211 S Carroll Street
Madison, WI 53703-3400

Re: LE Drug Trafficking Response 2022
DOJ Grant Number: 2022-DT-01-16876


Dear Lt. Hartman:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to Dane County in the amount of \$50,000. Funding is provided by the State of Wisconsin to support the investigation and response to drug trafficking within the state. This grant supports Dane County's LE Drug Trafficking Response 2022 Program.

To accept this award, please have the authorized official sign the *Signatory Page* in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to the Wisconsin Department of Justice within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and ensuring that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:JLA

Enclosures



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE
LE Drug Trafficking Response 2022
2022-DT-01-16876

The Wisconsin Department of Justice (DOJ), hereby awards to Dane County, (hereinafter referred to as the Grantee), the amount of \$50,000 for programs or projects pursuant to Wisconsin Statute S.165.986.

This grant may be used until 9/30/2022 for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY: Joshua L. Kaul
JOSHUA L. KAUL
Attorney General
Wisconsin Department of Justice

10/08/2021
Date

The (Grantee), Dane County, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: Dane County
BY:
NAME: Joe Parisi
TITLE: County Executive

Date

Completion of this signed grant award within 30 days of the date of the award is required to release state funds.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: Dane County
Project Title: LE Drug Trafficking Response 2022
Grant Period: From 10/1/2021 To 9/30/2022
Grant Number: 2022-DT-01-16876 Program Area: 1

APPROVED BUDGET

	<u>State Funds</u>
Personnel	
Employee Benefits	
Travel (Including Training)	
Equipment	\$35,500
Supplies & Operating Expenses	\$14,500
Consultants	
Other	
TOTAL APPROVED BUDGET	\$50,000

Award Conditions:

1. Budget changes in excess of 10% of the approved line item amount and **any** increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
2. Failure to submit an acceptable Equal Employment Opportunity Plan (if required under 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of DOJ's Certified Assurances and may result in grant termination.
3. To be allowable under a grant program, costs must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
4. Grant funds will be disbursed upon DOJ receipt of the certified Fiscal Report as well as copies of paid vendor invoices.
5. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Recipient fully understands DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
8. Reimbursement for mileage from the grant will be limited to the state of Wisconsin maximum of \$.51 per mile. Reimbursement for in-state hotel rates will be limited to the State of Wisconsin maximum of \$82.00 per night.
9. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition.
10. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
11. **All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of grant award documents.**

**LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE
ACKNOWLEDGEMENT NOTICE**

Date October 2021
Grantee: Dane County Grant No. 2022-DT-01-16876
Project Title: LE Drug Trafficking Response 2022

The following reporting requirements apply to your grant award.

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/30 includes October, November and December program activity.

PROGRESS REPORTS must be submitted on a scheduled basis and **should be completed in Egrants:** <http://www.doj.state.wi.us/>, scroll to the bottom of the website, under Resources, (in blue) and click on Grants. Narrative reports on the status of your project are due to DOJ on:
..... 01/12/22 04/12/22 07/12/22 10/30/22 FINAL

FINANCIAL REPORTS must be submitted on a scheduled basis and should be completed and certified in Egrants. Supporting documentation should be attached to the Fiscal Report in Egrants and are due to DOJ on:
..... 01/12/22 04/12/22 07/12/22 10/30/22 FINAL

INVENTORY REPORTS must be submitted in Egrants for all equipment items and are due to DOJ on:
..... 10/30/22
.....
.....

OTHER: _____

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

_____, Project Director
Date _____ Kipp Hartman