

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-245
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE AT LEOPOLD WAY #108 FOR EARLY CHILDHOOD INITIATIVE PROGRAM
DCDHS- PEI DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services – Prevention & Early Intervention (PEI) Division is involved in a program of providing more localized services in communities identified as needing those services the most. One such program is the Early Childhood Initiative (ECI) Program which provides services to those that are pregnant and families with children under 1 year. This program leases office space in a building located at 3301 Leopold Way, #108, Fitchburg, Wisconsin which is owned by The Fairways and managed by Wisconsin Management Company, Inc. A portion of the space is used by Forward Service Corporation to provide education and employment services to families.

The current lease expires on December 31, 2021 and ECI desires to continue leasing this space for an additional two years through December 31, 2023.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

This site leased for Early Childhood Initiative will be extended through December 31, 2023.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The Fairways has agreed to extend the lease for two years (1/1/2022 - 12/31/2023) under the same terms and provisions of the current lease and remain at the current discounted rental rate of \$585 per month for a 2 bedroom/office space unit. The annual rental rate is \$7,020 and does not include electricity, telephone or internet.

Existing budgeted funds will be used and therefore, there is no net impact for the year.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
Prepared by:	Der Xiong	Date:	10/26/2021
Reviewed by:	Chad Lillethun	Date:	10/27/2021
		Phone:	242-6314
		Phone:	242-6431