



Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, August 14, 2023

5:30 PM

Hybrid Meeting: Attend in person at the City County
Building in Room 351; attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public testimony.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

The August 14, 2023 Personnel & Finance Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City County Building Room 351.

The public can access the meeting virtually with the Zoom application or by telephone. To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_ZR_8Co21QL6hiM6PMIaPsw

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 968 3878 1551

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: krohn@countyofdane.com

A. Call To Order

Chair Doyle called the meeting to order at 5:30 PM

Staff present: Chuck Hicklin, Greg Brockmeyer, Meg Krohn, Roger Lane, Laura Hicklin, Kabura Mukasa, Luis Bixler, Adam Heffron, Todd Draper, Gloria Reyes, Astra Ilheukumere, John Welch, Brian Rice and Sheriff Barrett

Registrants: John Rader and Casandra Chase from Baker Tilly, Tom Mathies and Joel Lewis

Present: 5 - CHUCK ERICKSON, ELIZABETH DOYLE, MIKE BARE, MAUREEN McCARVILLE and MATT VELDRAN

B. Consideration of Minutes

- 1. [2023 MIN-199](#) Approval of Minutes - Personnel & Finance - July 17, 2023

Attachments: [PF20230717](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Minutes be approved. The motion carried by a voice vote 5-0.

C. Reports to Committee

1. [2023 RPT-174](#) 2022 Financial Audit - Baker Tilly

Attachments: [2023 RPT-174 FSHIGHT Financial Highlights-1](#)
[ACFR 2022](#)
[Comp Mgt Letter 2022](#)

John Rader and Casandra Chase from Baker Tilly presented the 2022 Financial Audit highlights.

D. Fund Transfers

1. [2023 FTR-023](#) FUND TRANSFER REQUEST FOR JOB CENTER FIRE PANEL REPLACEMENT

Attachments: [2023 FTR-023](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Fund Transfer be approved. The motion carried by a voice vote 5-0.

2. [2023 FTR-026](#) Request for Transfer of Funds - Public Safety Communications - PSC Building

Attachments: [2023 FTR-026](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Fund Transfer be approved. The motion carried by a voice vote 5-0.

E. Referrals (Resolutions & Ordinance Amendments)

1. [2023 OA-009](#) AMENDING CHAPTER 10 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING SALVAGE OPERATIONS

Sponsors: DOOLAN and ENGELBERGER

Attachments: [Sub 1 to 2023 OA-009](#)

[2023 OA-009](#)

[2023 OA-009 Fiscal Note](#)

[2023 OA-009 Staff Memo_ZLR](#)

[Town action summary](#)

[2023 OA-009 Town Packet](#)

[2023 OA-009 Memo to PF w_Map Attachment](#)

[2023-08-14 2023 OA-009 - Tom Mathies PUBLIC COMMENT](#)

[SUB 1 TO 2023 OA-009 SIGNED COPY](#)

Tom Mathies registered in opposition and provided written testimony to the committee.

A motion was made by ERICKSON, seconded by McCARVILLE, that the Ordinance be recommended for approval. The motion carried by a voice vote 5-0.

2. [2023 RES-098](#) AUTHORIZING LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM, WAUNAKEE DCDHS - PEI DIVISION

Sponsors: WEGLEITNER, RITT and ROSE

Attachments: [2023 RES-098](#)

[2023 RES-098 FISCAL NOTE](#)

[2023 RES-098 CONTRACT #15163](#)

[2023 RES-098 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

3. [2023 RES-100](#) APPROVING AGREEMENTS FOR AN AFFORDABLE HOUSING PROJECT AT 831 & 871 CENTER DRIVE IN THE VILLAGE OF OREGON DCDHS - HAA DIVISION

Sponsors: WEGLEITNER, BOLLIG, RITT, ROSE and HYNES

Attachments: [2023 RES-100](#)

[2023 RES-100 FISCAL NOTE](#)

[2023 RES-100 CONTRACT #15177](#)

[2023 RES-100 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

4. [2023 RES-101](#) AUTHORIZING RECLASSIFICATION OF 2 SOCIAL WORKER POSITIONS TO 2 LEAD SOCIAL WORKER POSITIONS; 1 SOCIAL SERVICE SPECIALIST TO 1 LEAD SOCIAL SERVICE SPECIALIST; AND 1 PROGRAM LEADER TO A LEAD PROGRAM LEADER POSITION DCDHS - CYF DIVISION

Sponsors: WEGLEITNER

Attachments: [2023 RES-101](#)
[2023 RES-101 FISCAL NOTE](#)
[2023 RES-101 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

5. [2023 RES-102](#) AWARD OF CONTRACT FOR BADGER PRAIRIE HEALTH CARE CENTER PARKING LOT DRAINAGE IMPROVEMENTS

Sponsors: RIPP and RITT

Attachments: [2023 RES-102](#)
[2023 RES-102 FISCAL NOTE](#)
[2023 RES-102 CONTRACT #15161](#)
[2023 RES-102 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

6. [2023 RES-104](#) AGREEMENT FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF CTH M FROM ONCKEN RD TO STH 113

Sponsors: RIPP

Attachments: [2023 Res-104.pdf](#)
[2023 Res-104 Fiscal Note.pdf](#)
[2023 RES-104 CONTRACT #15173](#)
[2023 RES-104 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

7. [2023 RES-105](#) APPROVING THE ADDITION OF VILLAGE OF MARSHALL TO THE DANE COUNTY URBAN COUNTY CONSORTIUM DCDHS - HAA DIVISION

Sponsors: WEGLEITNER, ROSE and HYNES

Attachments: [2023 RES-105](#)
[2023 RES-105 FISCAL NOTE](#)
[2023 RES-105 CONTRACT #15168](#)
[2023 RES-105 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

8. [2023 RES-111](#) ACCEPTING STATE FUNDS AND AWARDING A CONTRACT FOR HOMEBUYER ASSISTANCE DCDHS - HAA DIVISION

Sponsors: WEGLEITNER, RITT, DOWNING and ROSE

Attachments: [2023 RES-111](#)
[2023 RES-111 FISCAL NOTE](#)
[2023 RES-111 CONTRACT #15178](#)
[2023 RES-111 CONTRACT #15180](#)
[2023 RES-111 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

9. [2023 RES-113](#) AUTHORIZING A PERMIT AGREEMENT AND PERMIT FOR OCCUPANCY FOR WORLD DAIRY EXPO 2024-2028 AT THE ALLIANT ENERGY CENTER

Sponsors: RIPP, DOWNING and ROSE

Attachments: [2023 RES-113](#)
[2023 RES-113 Fiscal Note](#)
[2023 RES-113 CONTRACT #15171](#)
[2023 RES-113 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

10. [2023 RES-114](#) AMENDING THE 2023 BUDGET TO PROVIDE FUNDING TO INSTALL A FIRE PANEL SYSTEM AT 1738 ROTH STREET

Sponsors: DOYLE

Attachments: [2023 RES-114](#)
[2023 RES-114 FISCAL NOTE](#)
[2023 RES-114 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

11. [2023 RES-116](#) AWARD OF CONTRACT FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR AEC CAMPUS LIGHTING UPGRADES

Sponsors: RIPP

Attachments: [2023 RES-116](#)
[2023 RES-116 FISCAL NOTE](#)
[2023 RES-116 CONTRACT #15175](#)
[2023 RES-116 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

12. [2023 RES-117](#) AWARD OF CONTRACT FOR MECHANICAL AND CONTROL UPGRADES FOR THE ALLIANT ENERGY CENTER PAVILIONS 1&2, 1919 ALLIANT ENERGY CENTER WAY, MADISON, WI
CONTRACTOR: MECHANICAL TECHNOLOGIES INC.

Sponsors: RIPP

Attachments: [2023 RES-117](#)
[2023 RES-117 FISCAL NOTE](#)
[2023 RES-117 CONTRACT #15176](#)
[2023 RES-117 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

13. [2023 RES-118](#) AUTHORIZING MAZOMANIE LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS- PEI DIVISION
- Sponsors:** WEGLEITNER, RITT, DOWNING and ROSE
- Attachments:** [2023 RES-118](#)
[2023 RES-118 FISCAL NOTE](#)
[2023 RES-118 CONTRACT #15164](#)
[2023 RES-118 SIGNED COPY](#)
- A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.
14. [2023 RES-119](#) AUTHORIZING A CONTRACT TO PROVIDE A FREEWAY SERVICE TEAM FOR THE WISCONSIN DEPARTMENT OF TRANSPORTATION
- Sponsors:** ANDRAE and ROSE
- Attachments:** [2023 RES-119](#)
[2023 RES-119 FISCAL NOTE](#)
[2023 RES-119 CONTRACT #15169](#)
[2023 RES-119 SIGNED COPY](#)
- A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.
15. [2023 RES-120](#) AMENDING THE 2023 CAPITAL BUDGET FOR THE PURCHASE OF SHERIFF VEHICLES
- Sponsors:** ANDRAE, BOLLIG and RATCLIFF
- Attachments:** [2023 RES-120](#)
[2023 RES-120 FISCAL NOTE](#)
- A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

16. [2023 RES-121](#) AUTHORIZING A RECREATIONAL TRAIL EASEMENT WITH THE WISCONSIN DEPARTMENT OF NATURAL FOR CONSTRUCTION OF A BICYCLE PEDESTRIAN TRAIL

Sponsors: CHAWLA, HATCHER, RITT, DOWNING and ROSE

Attachments: [2023 RES-121](#)
[2023 RES-121 FISCAL NOTE](#)
[2023 RES-121 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

17. [2023 RES-122](#) AUTHORIZING DONATION OF FUNDS FOR AN ACCESSIBLE FISHING PIER FROM THE FOUNDATION FOR DANE COUNTY PARKS

Sponsors: CHAWLA, RITT, HATCHER, RATCLIFF, DOWNING and ROSE

Attachments: [2023 RES-122](#)
[2023 RES-122 FISCAL NOTE](#)
[2023 RES-122 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

18. [2023 RES-123](#) AUTHORIZING A GRANT APPLICATION TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR DEVELOPMENT OF THE WALKING IRON STATE TRAIL

Sponsors: CHAWLA, HATCHER, RITT and ROSE

Attachments: [2023 RES-123](#)
[2023 RES-123 FISCAL NOTE](#)
[2023 RES-123 SIGNED COPY](#)

A motion was made by VELDRAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

F. Items Requiring Committee Action

1. [2023 ACT-088](#) Request for Exception to Co. Ord 20.08 60 day reporting - Human Services (Beischel March 2023)

Attachments: [2023 ACT-088 BIESCHEL MARCH 2023](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

2. [2023 ACT-089](#) Request for Exception to Co. Ord 20.08 60 day reporting - Human Services (Thao March 2023)
Attachments: [2023 ACT-089 THAO MARCH 2023](#)
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.
3. [2023 ACT-090](#) Request for Exception to Co. Ord 20.08 60 day reporting - Human Services (Thao April 2023)
Attachments: [2023 ACT-090 THAO APRIL 2023](#)
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote.
4. [2023 ACT-091](#) Request for Exception to Co. Ord 20.08 60 day reporting - Human Services (Parpart March 2023)
Attachments: [2023 ACT-091 PARPART MARCH 2023](#)
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.
5. [2023 ACT-096](#) Approval of Bills and Accounts - Personnel & Finance August 14, 2023
Attachments: [BILLS 08-14-23FIN-1](#)
[2023 ACT-096 Dowing - per diem - Mar - 23](#)
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.
6. [2023 ACT-097](#) Request for Exception to Co.Ord. 20.08 - Human Services (Menning March 2023)
Attachments: [2023 ACT-097 MEMO- Mennig 7.17.23](#)
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.
7. [2023 ACT-098](#) Request for Exception to Co.Ord. 20.08 - District Attorney (Lewis April 2023)
Attachments: [2023 ACT-098 Memo regarding Mileage Reimbursement - Lewis](#)
Lewis registered in support.
A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

- 8. [2023 ACT-102](#) Request for Exception to Co. Ord. 20.08 - 60 Day Reporting - Human Services (Mwita May 2023)

Attachments: [2023 ACT-102 Mwita May 2023 MEMO to Personnel and Finance Committee](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

- 9. [2023 ACT-107](#) Request for Waiver of Bid - Airport - Planned Service Agreement (Johnson Controls)

Attachments: [2023 ACT-107 JCI PSA Bid Waiver - 20231](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

- 10. [2023 ACT-109](#) Request for Exception to Co. Ord. 20.08 60 Day Reporting - Human Services (Bell May 2023)

Attachments: [2023 ACT-109 May 2023 Mileage Request](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

- 11. [2023 ACT-110](#) Request for Exception to Co. Ord. 20.08 60 Day Reporting - Human Services (Ross May 2023)

Attachments: [2023 ACT-110 Ross May 2023 Mileage Request](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 5-0.

G. Future Meeting Items and Dates

8/17/2023 at 6:45 to take up Res. 115.

H. Public Comment on Items not on the Agenda

None

I. Such Other Business as Allowed by Law

None

J. Adjourn

A motion was made by ERICKSON, seconded by McCARVILLE, that the meeting be adjourned at 6:21 PM. The motion carried unanimously.

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Dane County Controller's Office at 608-266-4110 or krohn@countyofdane.com