



# Dane County

## Minutes - Final Unless Amended by Committee

### Arts and Cultural Affairs Commission Executive Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Friday, March 3, 2023

8:00 AM

Hybrid Meeting: Attend in person at the City County  
Building in Room 421; attend virtually via Zoom.

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See below for additional instructions on how to attend the meeting and provide public  
testimony.

#### A. Call To Order

*Present in person: Chair Ritcherson*

*Present virtually: Vice Chair Klehr, Commissioner Miquelon, Commissioner Puleo Moyer*

*Staff present in person: Mark Fraire Augusta Brulla*

**Call to order at 8:02 a.m.**

**Present** 4 - Chair RODERICK RITCHERSON, MARY KLEHR, MARCIA MIQUELON, and FRAN  
PULEO MOYER

**Excused** 1 - OLIVIA XISTRIS-SONGPANYA

#### B. Consideration of Minutes

1. [2022  
MIN-593](#) [MINUTES FROM THE 02/03/2023 ARTS AND CULTURAL AFFAIRS  
EXECUTIVE COMMITTEE MEETING]

**Attachments:** [2022 MIN-593](#)

*Chair Ritcherson requested the following amendment to section I. 1: "Lussier funds will  
expire in 2027."*

**A motion was made by Vice Chair Klehr to approve the February 2023 Executive  
Committee minutes, seconded by Commissioner Puelo Moyer.**

**The minutes as amended were approved unanimously by a voice vote.**

**2. Approve February 8, 2023, commission minutes for recommendation to full commission**

*Vice Chair Klehr requested the following amendment to section E. 1: "Supervisor Xistris-Songpanya has been working with Supervisor Chuck Erickson and Supervisor Yogesh Chawla to secure \$40,000 from the Executive Budget..."*

**A motion was made by Vice Chair Klehr to recommend the February 2023 Commission minutes for approval by the full commission, seconded by Commissioner Miquelon.**

**The minutes as amended were approved for recommendation to the full commission unanimously by a voice vote.**

**C. Review Commission Discussion Topics-March (lead commissioner(s))**

*- Commissioner Puleo Moyer will discuss strategic attendance of Dane Arts commissioners at community/arts events during the March Commission meeting.*

*- The March Commission meeting will allow time to address any questions regarding the 2023 Cycle 1 grant process.*

**1. Determine follow up date(s)--November**

*November will be a time to wrap up any action items or discussions related to Commission discussion topics.*

**D. Determine May Commission Discussion Topics (lead)**

*Vice Chair Klehr and Commissioner Parks Snider would like to hold a youth engagement follow up discussion during the May Commission meeting.*

**E. Reports to Review (from last commission meeting) Commissioners Areas of Focus for Reporting- General Goals for 2023**

*Reports from February will be reviewed during the March Commission meeting: Community Engagement/Publicity, Fund Advisory/Friends of Dane Arts, Marketing/Arts and Economic Prosperity Study and any other area of focus commissioner reports that were not given in February.*

**F. Grant Cycle 1 Preparation**

**1. Review 2023 grant dollars available for distribution**

*Dane Arts 2023 grant funds total between \$180,000 and \$189,000. The exact amount will be determined by Director Fraire. 2023 funds include an additional line item for the youth equity in the arts fund of \$40,000.*

**A motion was made by Vice Chair Klehr to recommend the allocation of \$95,000 to the 2023 Cycle 1 grant cycle budget to the full commission, seconded by Commissioner Puleo Moyer.**

**The motion was carried unanimously by a voice vote.**

**Youth Equity Arts Fund**

A motion was made by Commissioner Miquelon to recommend the allocation of \$20,000 from the youth equity arts fund to the 2023 Cycle 1 grant budget, seconded by Vice Chair Klehr.

The motion was carried unanimously by a voice vote.

**2. Review number of short order and capital grant requests/dollar amounts**

*- 2023 Cycle 1 Capital and Short Order grants will be paid for through the Lussier fund, rather than the annual grant budget.*

*- There are 5 short order applications requesting a total of \$4,400 and 2 capital grant requests totaling \$4,255 which will be reviewed by panelist Jolynne Roorda and Vice Chair Klehr.*

**3. Number of commissioner's assigned grants to read**

*Each Commissioner has been assigned 5 grants to review.*

**4. Number of review panels, number of reviewers per panel, number of grants per reviewer**

*There is a total of 20 panelists. There will be 5 panels, each containing 4 panelists. Each panel will review 10-12 grants.*

**5. Panel review dates**

*Monday March 20, Wednesday March 22, Friday March 24, Monday April 3, and Wednesday April 5. All panels are scheduled 8:30 a.m. – 11:30 a.m.*

**6. Determine panel review chairs**

*Vice Chair Klehr, Commissioner Puleo Moyer and Commissioner Miquelon will each chair one review panel. Chair Ritcherson will chair two panels.*

**7. Encourage commissioners to sit in on review sessions**

*New Commissioners will be strongly encouraged to attend one grant panel review session to get a better understanding of how the process works.*

**8. Commissioner Curet to lead commissioner review session in April**

**9. Date of commission review**

*The Commission grant review and approval meeting will take place on Wednesday, April 19.*

## G. Executive Director's Report

- *The Business of Art Conference, March 30 – April 1, is nearly sold out. Agendas are set and attendees will select specific workshops at least one week in advance.*
- *Keynote speakers include Joe Parisi, Tori Allen, and Dr. Amy Gilman.*
- *In addition to workshops, conference activities include complimentary headshots, gift bags with items from local businesses, a reception with music and appetizers on Friday, and a prize drawing end of day Saturday*
- *A request for volunteers will be put to the commission during the March Commission meeting.*
- *The next Behind Creative video featuring Babette Wainwright will be released in early March.*

### 1. Friends of Dane Arts update

- *To form a friends group, Dane Arts will need to create a separate nonprofit and assemble a board of directors.*
- *This nonprofit would run in tandem with the Dane Arts Commission.*
- *A friends group would allow Dane Arts to raise and retain funds separate from the Dane County budget.*

## H. Future Meeting Items and Dates

### 1. Develop March 8, 2023, Commission Meeting Agenda

- roll call, establish quorum,*
- approve February 8, 2023, meeting minutes (action item)*
- approve cycle one grant dollars budget for distribution (action item)*
- approve the allocation of \$20,000 from the youth equity arts fund to the 2023 Cycle 1 grant budget,*
- presentation group- Susan Gardels, Wisconsin Youth Symphony Orchestra*
- March discussion topic(s) strategic attendance of Dane Arts commissioners at community/arts events, youth engagement follow up discussion*
- Chair/executive committee report; Areas of Focus Review/reports (those who did not report last mtg)*
- Executive Director's report*

*Note: Dane Arts staff will add review panel dates to the Commissioner engagement document and request that dates are filled out during the Commission meeting.*

## I. Public Comment on Items not on the Agenda

*None.*

## J. Such Other Business as Allowed by Law

*Commissioner Miquelon extended an invitation to the Wild Rumpus Circus event, "Wild Things," on Saturday March 18 and Sunday March 19 at MyArts Theater in Madison.*

## **K. Adjourn**

A motion was made by Commissioner Miquelon to adjourn.

Meeting adjourned at 8:49 a.m.

Minutes respectfully submitted by Augusta Brulla pending Commission approval.