



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, January 11, 2023

5:30 PM Hybrid Meeting: in person at the Dane County Regional  
Airport, Conference Room 1 or attend virtually via  
Zoom.

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**See below for additional instructions on how to attend the meeting and provide public  
testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más  
información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej  
txheem rau cov ntaub ntawv ntxiv.*

**The January 11, 2023 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.**

**The public can attend in person at the Dane County Regional Airport in Conference Room 1, located at the north end of the terminal past baggage claim.**

**The public can access the meeting virtually with the Zoom application or by telephone.**

**To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):**

**[https://zoom.us/webinar/register/WN\\_4zNld45ESqGLR-gBvLYHtQ](https://zoom.us/webinar/register/WN_4zNld45ESqGLR-gBvLYHtQ)**

**This link will be active until the end of the meeting.**

**To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:**

**1-833-548-0276**

**1-833-548-0282**

**1-888-788-0099**

**When prompted, enter the following Webinar ID: 927 9083 9337**

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for commission members, please send them to: [gallagher.julie@msnairport.com](mailto:gallagher.julie@msnairport.com)

**A. Call To Order**

The meeting was called to order at 5:33 PM.

Staff Present: Jones, Meyers, Kirchner, Rasmussen, Riechers, Ussher, Fairchild, Gallagher  
Commissioner ARMSTRONG and Supervisor COLLINS were present remotely via Zoom.

Present: 8 - ANGELA THOMAS, JASON ILSTRUP, LARRY PALM, MAUREEN McCARVILLE, ANDREW SCHAUER, AMANI LATIMER BURRIS, AARON COLLINS and PERRY ARMSTRONG

**1. Pledge of Allegiance****B. Consideration of Minutes**

[2022  
MIN-501](#)

MINUTES OF THE 12/14/2022 AIRPORT COMMISSION MEETING

Attachments: [2022 MIN-501](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor Schultz, that the minutes be approved. The motion carried by a voice vote. (8-0)

**C. Special Matters**

1. Recognition of former Commission Chair, Bill Haight

**D. Referrals (Resolutions & Ordinance Amendments)**

1. [2022  
OA-058](#) AMENDING CHAPTER 67 OF THE DANE COUNTY CODE OF ORDINANCES ADDRESSING FEES FOR OFF-PREMISE RENTAL CAR OPERATIONS

**Sponsors:** McCARVILLE, WRIGHT and ENGELBERGER

**Attachments:** [2022 OA-058 Chapter 67.24 Off-premise Rental Car Ops](#)  
[2022 OA-058 FISCAL NOTE CH 67 FEES](#)  
[2022 OA-058 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that this resolution was recommended for approval. The motion passed (8-0)

2. [2022  
RES-263](#) AUTHORIZING AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR ON CALL MARKETING AND ADVERTISING SERVICES  
DCRA Purchase of Service Agreement No. 14687

**Sponsors:** McCARVILLE, VELDRAN and ENGELBERGER

**Attachments:** [2022 RES-263 Affirm Amendment](#)  
[2022 RES-263 FISCAL NOTE](#)  
[2022 RES-263 CONTRACT #14687A](#)  
[2022 RES-263 SIGNED COPY](#)

A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, that this resolution was recommended for approval. The motion passed (8-0)

3. [2022  
RES-264](#) AUTHORIZING TEMPORARY LIMITED EASEMENT INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** McCARVILLE, VELDRAN, ENGELBERGER and ROSE

**Attachments:** [2022 RES-264 DOT TLE](#)  
[2022 RES-264 FISCAL NOTE WIDOT](#)  
[2022 RES-264 CONTRACT #14990](#)  
[2022 RES-264 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Commissioner THOMAS, that this resolution was recommended for approval. The motion passed (8-0)

4. [2022 RES-266](#) AUTHORIZING ASSIGNMENT OF LEASES AND AMENDING AND RESTATING LEASE INVOLVING LAND AT DCRA ON PANKRATZ ST Lease No. DCRA96-12 Lease E, DCRA 2016-16 and DCRA 2016-17

**Sponsors:** McCARVILLE, VELDRAN and ENGELBERGER

**Attachments:** [2022 RES-266 FISCAL NOTE](#)  
[2022 RES-266 Isthmus Montessori](#)  
[2022 RES-266 CONTRACT #14986](#)  
[2022 RES-266 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor SCHAUER, that this resolution was recommended for approval. The motion passed (8-0)

## E. Items Requiring Committee Action

1. Mileage and per diem for Airport Commission Members in attendance at this January 11, 2023 hybrid meeting.

A motion was made by Supervisor PALM, seconded by Commissioner ARMSTRONG, that this item be approved. The motion passed (8-0)  
Supervisor SCHAUER left at 5:59 PM, directly after this vote.

## F. Presentations & Reports

Baker Tilly - John Rader, CPA, MBA, Director

## G. Future Meeting Items and Dates

The next scheduled meeting is tentatively scheduled for Wednesday, February 8, 2022 or the call of the Chair

## H. Public Comment on Items not on the Agenda

## I. Such Other Business as Allowed by Law

*Following the adjournment of this agenda, the Commission will tour the Airport south terminal expansion, however, no business will be conducted.*

## J. Adjourn

A motion was made by Supervisor McCARVILLE, seconded by Commissioner ARMSTRONG, that the meeting be adjourned. The motion passed and the meeting adjourned at 6:25 PM (7-0)  
Supervisor SCHAUER left at 5:59 PM after the presentation..

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*