



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging Board

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, May 1, 2023

3:45 PM This is a Hybrid Meeting: Attend in person at 210 Martin
Luther King Jr Blvd (CCB), Conference Room 357,
Attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

The Monday May 1, 2023 AAA Board meeting will be a hybrid meeting. Members of the public can either
attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and
access information will be emailed to you):

https://zoom.us/webinar/register/WN_a6XVYRqkQd-EBWrVIAIMdA

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 947 1883 7940

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: Matulle.Cindy@countyofdane.com

Guests & Staff Present: Tanya Buckingham, Jim Krueger, Laura Langer, Cindy Matulle, Sridevi Mohan, Claire Purkis, Angela Velasquez, Deana Zentner and Margie Zutter.

A. Call To Order

Chair RATCLIFF called the meeting order at 3:48pm.

Present 9 - Supervisor MELISSA RATCLIFF, Supervisor KATE MCGINNITY, Vice Chair DIANE FARSETTA, THOM RUX, Supervisor RICK ROSE, HELEN PAN, CAROLINE WERNER, CLEVELAND JAMES, and BILL CLAUSIUS
Absent 1 - Supervisor LARRY PALM

B. Consideration of Minutes

[2023](#) AAA Board Minutes from March 6, 2023
[MIN-054](#)

Attachments: [2023_0306 AAA Board Minutes](#)

A motion was made by WERNER, seconded by MCGINNITY, that the minutes be approved. The motion carried by the following vote:

Ayes: 8 - RATCLIFF, MCGINNITY, Farsetta, RUX, ROSE, PAN, WERNER and JAMES

Absent: 1 - PALM

C. Action Items

1. AAA Bylaw Amendment to reflect updated Chapter 15.10 Officers section.

[2023](#)
[ACT-032](#)

AAA Board Bylaw Updates April 2023

Attachments: [AAA Bylaws Revised-Draft 050123](#)

Motion by FARSETTA, seconded by MCGINNITY, to approve the amended AAA Board Bylaws by changing Article V Section 1 to “The Dane County Area Agency on Aging Board shall elect a chair, one vice chair, and a secretary every year at the May meeting” and Article V Section 2 shall read “Officers shall serve for a term of one (1) year”. This change is from every two (2) years. Voice vote carried.

2. 2023 AAA Board Election

MCGINNITY nominated FARSETTA for Chair. RATCLIFF asked three times for any other nominations. FARSETTA was the only nominee.

Motion by CLAUSIUS, seconded by WERNER, to appoint FARSETTA as AAA Board Chair. Voice vote carried.

RATCLIFF nominated MCGINNITY for Vice-Chair. FARSETTA asked three times for any other nominations. MCGINNITY was the only nominee.

Motion by WERNER, seconded by RATCLIFF, to appoint MCGINNITY as AAA Board Vice-Chair. Voice vote carried.

3. Recommendation for Paul Kauda, Leck, and Mally Grants

[2023](#)
[ACT-081](#)

Recommendation for Paul Kasuda, Leck and Mally Grants

Attachments: [AAA Grants \(Leck-Mally-Kasuda\) Evaluation Sub-Committee Recommendations 2023](#)

Discussion by board members of the recommendations.

Motion by RATCLIFF, seconded by WERNER, to award the Paul Kasuda, Leck, and Mally (Sugar River Only) grants.

CLAUSIUS recommended evaluation of the remaining Mally applications before making immediate decisions.

Motion by RATCLIFF, seconded by WERNER, for staff to reach out to Catholic Charities, Diocese of Madison of affirming of LGBTQI+ and Sub-Committee reconvene for selection.

4. Nomination of Deana Zentner to the AAA Access and Legislative/Advocacy Committees-Kate McGinnity

BIO on Deana. Hello, My name is Deana Zentner and I am a senior resident of 22 years in the Town of Rutland, Dane County. It has been an honor to serve on our town board for 5 years. The demographics in our town of approximately 2,000 residents indicate a high population of seniors. For 4 years, I enjoyed serving on an area Municipal Group that addressed the needs and services within the Oregon Area Senior Center. My personal experience includes caring for aging parents, which included copious research and extensive hands-on experience. My career background is grounded in elementary education. I taught in Wisconsin and also in California for several years. I love learning and researching, and would immerse myself in providing excellent service in any committee I am in.

Motion by RATCLIFF, seconded by WERNER, to appoint Deana Zentner to the AAA Access and Legislative/Advocacy Committees. Voice vote carried.

5. Nomination of Helen Pan to the AAA Nutrition/Wellness Committee-Volunteered by Helen

Motion by RATCLIFF, seconded by WERNER, to appoint Helen Pan to the AAA Nutrition/Wellness Committee. Voice vote carried.

6. Nomination of Dave Genson to the AAA Nutrition/Wellness Committee-Shannon Gabriel

-Bio- Prior to retiring from a career as a structural engineer, I volunteered at our neighborhood senior nutrition program meal site and I was a care giver for an aging parent. Since retiring; I have continued volunteering at our neighborhood senior meal sites, helped staff at our neighborhood food pantry, delivered food to older adults thru the NewBridge-Madison FoodBridge program, and obtained a ServSafe certificate allowing me to be a substitute meal site coordinator in the senior nutrition program. Currently I utilize my ServSafe certificate as a substitute meal site coordinator, filling in for meal site coordinators throughout all of the Madison meal sites when a meal site coordinator is not available. In addition, I staff our neighborhood food pantry prior to, and after, the nutrition program's senior meal on senior food pantry days and continue to volunteer at our neighborhood senior meal site. Resides in Fitchburg.

Motion by RATCLIFF, seconded by WERNER, to appoint Dave Genson to the AAA Nutrition/Wellness Committee. Voice vote carried.

D. Presentations

1. Older Adults-Tanya Buckingham-Dane County Human Resources Communication Manager

Tanya discussed what her role was in Human Services. Helping with outreach to organizations and promoting RFP's are part of her role. Helping distribute ideas out to the public. Facebook and Instagram pages has a lot of communication on them about Human Services divisions. This year Tanya would like to focus on Celebrate Aging and having something gone on monthly. Board members were encouraged to contact Tanya if they would like anything added to the newsletter or social media sites.

E. Reports to Committee

1. State and Federal Report (Langer)

Laura Langer of the WI Bureau of Aging and Disability Resources (BADR) reported several trainings coming up. Rachel Kinney Frank is the new QA staff member and Tom Balsey will be working in Policy Initiatives and Budget. Laura will reach out to Tanya Buckingham to provide their resources to her.

2. Board Member Reports

<https://dane.legistar.com/>

FARSETTA summarized the minutes from each committee.

a. AAA Access Committee (Farsetta & McGinnity)

[2023](#) Minutes from March 6, 2023
[MIN-029](#)

Attachments: [2023_0306 AAA Access Committee Minutes](#)

Next meeting: Monday July 10, 2023 at 2:30 pm

b. AAA Legislative/Advocacy Committee (Rose)

[2023](#) Minutes from March 22, 2023
[MIN-028](#)

Attachments: [2023_0322 AAA Leg-Adv Committee Minute](#)
[2023_0322 LegAdv Registrations](#)

[2023](#) Legislative/Advocacy Minutes from April 26, 2023
[MIN-066](#)

Attachments: [2023_0426 AAA Leg-Adv Committee Minutes](#)

Next meeting: Wednesday May 24, 2023 at 9 am via Hybrid

c. AAA Nutrition/Wellness Committee (Clausius & Rux)

[2023](#)
[MIN-059](#)

AAA Nutrition/Wellness Minutes April 19, 2023

Attachments: [2023_0419_AAA Nutrition-Wellness Committee Minutes](#)

Next meeting: Wednesday June 7, 2023 at 11:30am via Hybrid

d. Dane County Health & Human Needs Committee (Palm)

[2023](#)
[RPT-052](#)

Health & Human Needs Minutes from March 9 and April 10, 2023

Attachments: [2023_0309 HHN Minutes](#)
[2023_0410 HHN Minutes](#)

Next meeting: : Thursday, April 27, 2023 at 5:30 pm via Hybrid

e. Dane County Specialized Transportation Commission

[2023](#)
[RPT-053](#)

Specialized Transportation Commission Minutes from March 22 and April 17, 2023.

Attachments: [2023_0322 STC Minutes](#)
[2023_4027 STC Minutes](#)

Next meeting: Wednesday May 24, 2023 at 5:15 pm Hybrid

3. Update on Dane County Legislative Agenda

RATCLIFF is hoping the Legislative Agenda will be on the Health and Human Needs Committee agenda for May 2023.

4. Age Discrimination Discussion Update

None.

5. Regional Housing Strategy Update

They are in the planning and problem solving stages of the program now.

6. Board Member Status

-Deana Zentner's application is in process for appointment to the AAA Board.
Should be finalized by end of May.

7. Chair & Staff Reports

-State Budget Items Regarding Older Adult Population

[2023](#) Aging Recommendations in the State Budget
[RPT-054](#)

Attachments: [Aging recommendations in the state budget](#)

RATCLIFF and AAA Manager Sridevi Mohan summarized.

-Updated Hybrid Meeting Format Moving Forward-From County Board Office.

[2023](#) Recent Changes to Hybrid Meeting Protocols, and Open Meetings
[RPT-025](#) Reminders

Attachments: [Updated processes for hybrid meetings 3-27-23a](#)

MOHAN discussed a couple of the bullet points for members.

-New Human Services Director (awaiting County Board approval)

-Aging Advocate Day--May 9th at State Capital

F. Future Meeting Items and Dates

Next meeting: Monday July 10, 2023 at 3:45 PM via Hybrid, ADRC Room 108.

G. Public Comment on Items not on the Agenda

None.

H. Such Other Business as Allowed by Law

None.

I. Adjournment

A motion was made by MCGINNITY, seconded by RATCLIFF, that the meeting be adjourned at 5:13 pm. The motion carried by the following vote:

Ayes: 9 - RATCLIFF, MCGINNITY, Farsetta, RUX, ROSE, PAN, WERNER, JAMES and CLAUDIUS

Absent: 1 - PALM

Minutes respectfully submitted by Cindy Matulle, AAA Clerk.