



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Nutrition / Wellness Committee

Wednesday, April 19, 2017

12:30 PM

DeForest Area Senior Center
505 N Main Street
DeForest, WI

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A. Call To Order

Chair Barman-Paulson called the meeting to order at 12:43 pm.

Staff and guests present: Cheryl Batterman, Mary Browning, Linda Green, Sonya Lindquist, Gretchen Stutz, and Angela Velasquez

Present 5 - ELAINE DESMIDT, BILL CLAUSIUS, PATRICK DOWNING, FRAN BARMAN-PAULSON, and NANCY STOLLA

Absent 4 - MARY HILL, VERA RILEY, DIANNE LEIGH, and HOLLY SIMON

B. Public Comment on Items not on Agenda

NONE.

C. Consideration of Minutes

[2017](#) MINUTES FROM FEBRUARY 8, 2017
[MIN-001](#)

Attachments: [2-8-17 Minutes](#)

DOWNING moved, **CLAUSIUS** seconded, that these minutes be approved. The motion carried by the following vote:

Ayes: 5 - DESMIDT, CLAUSIUS, DOWNING, BARMAN-PAULSON and STOLLA

Absent: 4 - HILL, RILEY, LEIGH and SIMON

D. Action Items

MEAL UTILIZATION

Velasquez reported home-delivered meals are being overutilized due to need. If this pace continues, funds budgeted for home-delivered meals will exceed the current year budget by approximately \$20,000. Velasquez provided a range of options to consider in the future should the trend continue without additional revenue. These included waitlists for meals based upon the nutrition risk assessment, no weekend or holiday meals provided, termination of AAA waiver clients from meals, and/or no meal delivery on Wednesdays. No action is required at this time from the Committee; however, action may be needed in June. Velasquez will alert Focal Point directors and case managers to the issue and instruct them to be judicious in allocating meals. She will direct meal site managers to instruct volunteer meal drivers to report persons they suspect no longer need meals so that they may be reassessed by case managers. Velasquez will also alert County and State officials, as well as the AAA Board, of this emerging problem.

DOWNING moved, DESMIDT seconded, that Velasquez alert Focal Point, State, and County officials of the approaching problem and ask each to offer solutions and to take this Committee's concerns to the AAA Board. The motion carried by the following vote:

Ayes: 5 - DESMIDT, CLAUSIUS, DOWNING, BARMAN-PAULSON and STOLLA

Absent: 4 - HILL, RILEY, LEIGH and SIMON

E. Presentations

DEFOREST MEAL SITE(S) REPORT

Linda Green, Executive Director of the DeForest Area Community & Senior Center, provided a report on the increasing number of participants at the two DeForest meal sites. She reports continuing to have about three new participants each week at the restaurant location, with an average attendance of 40-45 people. The Center received a grant to fund the purchase of new, colorful dishware for the congregate meal site. The incorporation of a weekly salad option as a congregate meal option has been popular.

F. Reports to Committee

UNDER UTILIZATION SITES STATUS REPORT

Velasquez reported on the status of the McFarland and Belleville meal sites. McFarland will continue to try to grow participation, but was informed if counts remain below 15 per day on average, the congregate meal program will not be funded in 2018. Instead, participants will be able to attend either the Stoughton or Oregon meal sites and transportation will be provided. Belleville is reducing congregate meals to three days a week and exploring a breakfast option if they can license their kitchen. Velasquez continues to work with these sites and will keep the Committee up to date as plans progress.

COMMITTEE MEMBERSHIP

Velasquez reported Caryl Farrell resigned from the Committee. Velasquez inquired if the Committee wished to consider additional members at this time to fill this open position. If filled, the Committee would have an even number and meeting quorum becomes more difficult. Since there are 9 members currently, the Committee advised Velasquez not to fill the open seat.

G. Future Meeting Items and Dates

NEXT MEETING: THURSDAY, 15 JUNE 2017, 12:45 PM AT OREGON SENIOR CENTER. MEAL AT 11:45 AM AT ZIGGY'S BBQ AND SMOKEHOUSE RESTAURANT MEAL SITE.

H. Such Other Business as Allowed by Law

NONE.

I. Adjournment

DOWNING moved, **DESMIDT** seconded, to adjourn. The meeting adjourned at 1:40 pm.

Minutes respectfully submitted by Gretchen Stutz