



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, May 10, 2017

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Chair HAIGHT called the meeting to order at 5:30pm. Cmsnr. PROBASCO arrived after Item B. Consideration of Minutes was taken up. Chair HAIGHT informed the Commission that Cmsnr. Dave de Felice resigned from the County Board including this commission. He also mentioned that reappointment extending Cmsnr. Probasco's term is in progress.

Present: 6 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG, DONALD ESPOSITO JR. and MAUREEN McCARVILLE

Absent: 2 - DENNIS O'LOUGHLIN and ANDREW SCHAUER

Staff in attendance: Livingston; Jensen; Jones; LeGore; and Ladell

Guests present: Jeff Davis, Wisconsin Aviation

B. Consideration of Minutes

1. [2016 MIN-608](#) 2016 MIN-608 Airport Commission Minutes 3 8 2017

Attachments: [2016 MIN-608](#)

A motion was made by ESPOSITO, JR., seconded by ARMSTRONG, that the Minutes be approved. The motion carried by a voice vote. (5-0)

2. [2017 MIN-021](#) ART SUBCOMMITTEE MINUTES MAR 14 2017

Attachments: [2017 MIN-021](#)

A motion was made by ESPOSITO, JR., seconded by ARMSTRONG, that the Minutes be approved. The motion carried by a voice vote. (5-0)

3. [2017 MIN-054](#) Noise Abatement Subcommittee minutes 4 24 2017

Attachments: [2017 MIN-054](#)

A motion was made by ESPOSITO, JR., seconded by ARMSTRONG, that the Minutes be approved. The motion carried by a voice vote. (5-0)

C. Reports of Subcommittees**1. Art Subcommittee Report**

Cmsnr. PROBASCO reported on the Art Subcommittee meeting of March 14, 2017. Probasco advised the Center for Film and Theatre Research's - "The Splendor of Silent Film," will be on display starting September, 2017. She also mentioned new banners to display with exhibits and a future display possibility, "Bring the '60's back to Madison."

2. Noise Abatement Subcommittee Report

Noise Abatement Subcommittee Chair, RUSK reported on the Noise Abatement Subcommittee Meeting of April 24, 2017. There was a brief question and answer period, following the report.

D. Referrals (Resolutions & Ordinance Amendments) - None**E. Items Requiring Commission Action****EXEMPT LEASE**

1. [2017 ACT-070](#) TSA ADMINISTRATIVE SPACE LEASE

Attachments: [2017 ACT-070 lease amdt #12](#)

Deputy Director, Jones explained that this action would extend for 5 months, the existing lease until a new long-term lease agreement is executed. A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. PROBASCO, that the Exempt Lease be approved. The motion carried by a voice vote. (6-0)

2. Mileage and Per Diem for Airport Cmsn. members in attendance at this meeting, May 10, 2017.
3. Mileage and Per Diems for Art Subcommittee Members in attendance at the meeting, March 14, 2017.
4. Mileage and Per Diems for Noise Abatement Subcommittee members in attendance at the meeting, April 24, 2017.

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. PROBASCO to approve mileage and Per Diem for Airport Commission members in attendance at this, May 10, 2017 meeting; the March 14, 2017 Art Subcommittee meeting; and the April 24, 2017 Noise Abatement Subcommittee Meeting. Motion Carried by a voice-vote. (6-0)

F. Presentations - NONE**G. Reports to Commission****1. Activity Report**

Director Livingston reported that for the month of February, the Airport had a 6.4% increase from the same month, last year for enplanements. March realized a robust increase of nearly 18% for the same month, last year. The first quarter for 2017 was up by 10.6%. The load-factor is high for all of the airlines and overall is at a robust 90%. The parking ramp realized increased revenues over the same period. Positive feedback and discussion ensued.

2. Air Park Matters

Deputy Director Jones reported on Air Park Matters and will keep the commission informed of any action they may need to take on such matters.

3. Solar Briefing

Deputy Director Jones briefed the Commission on the bid proposal process to hire a consultant regarding the feasibility of potential future solar power collection panels on Airport property.

4. Notification of Cuna Lease Extension

Deputy Director Jones reported that Cuna elected to extend 2 additional years as written in their current hangar lease.

5. Equipment Purchase

Director Livingston introduced Airport Director of Facilities, William LeGore who briefed the commission and staff regarding the 5 new boarding bridges which are scheduled for installation over the remainder of 2017 under the Airport Improvement Plan grants. The first bridge at gate 13 has been completed. Livingston mentioned that the improvements will further enhance the passengers positive experience at the Airport.

6. Airports Council International (ACI) Award - Best Food & Beverage Program - Small Airport

Chair Haight deferred to Jones to announce the recent award she accepted on behalf of the Airport, Airports Council International Award for Best Food and Beverage Program - Small Airport

H. Future Meeting Items and Dates

Next meeting tentatively scheduled for, Wed., June 14, 2017 @ 5:30pm, or Call of the Chair

I. Public Comment on Items not on the Agenda

There was no public comment.

J. Such Other Business as Allowed by Law

Chair Haight distributed a handout from a local group describing steps for public input regarding the "CapitolAir Corridor" which runs between the Airport and the Wisconsin State Capitol downtown including the Oscar Mayer complex.

K. Adjourn

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. PROBASCO, to adjourn. Motion carried by a voice-vote. (6-0) The meeting adjourned at 6:34PM.

Minutes respectfully submitted on behalf of William Haight, Chair
WH:cjl

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1