



# Dane County

## Minutes - Final Unless Amended by Committee Tree Board

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Tuesday, January 16, 2018

3:45 PM

5201 Fen Oak Drive Madison WI 53718

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### A. Call To Order

**Present** 8 - ED BARTELL, NANCY SCHLIMGEN, LAURA WYATT, NICOLAS CORRELL,  
ADAM HELMINIAK, BILL CLAUSIUS, JONATHAN KLAAS, and ERNIE PEARSON  
**Excused** 1 - MARLA EDDY

*Also absent Lisa Johnson, Extension Staff*

### B. Consideration of Minutes

*Will review at next meeting*

A motion was made by BARTELL, seconded by CLAUSIUS, that the minutes not be acted on until the next meeting. The motion carried by a voice vote of 8-0.

[2017](#)  
[MIN-436](#) 12-12-17 Tree Board Minutes

**Attachments:** [2017 MIN-436 12-12-17 Tree board Minutes](#)

**C. Action Items****1- Arbor day application review**

a. Consensus reached concerning the need for clarification for Arbor Day Applicants as to the message that is given as follow-up for those not selected for that year as to the future status of their application, amending our application as follows:

Add on page 1; under the title: To apply for the Arbor Day Celebration . . .

5. Those not selected are encouraged to resubmit an application in the following application year.

In addition, after each year's Arbor Day Applicant Cycle and current selection period, the DCTB would send out a Thank You for applying standard form letter. Also, the letter needs to stipulate that to be eligible for selection for next year's Arbor Day Celebration that each school or applicant would need to resubmit their application to verify and update the accuracy of their submission. This enables the DCTB to send a consistent message to all previous applicants matched within this written correspondence for our records and not to commit to a school going forward as there appeared to be some questions concerning applicant selection for this April's Arbor Day recipients.

b. Contact with Lindbergh Elementary School is needed ASAP to confirm their interest in this year's Arbor Day Event. Johnson or a Tree Board member needs to contact the school and let the DCTB members know if they still wish to participate in this coming Arbor Day, along with any updated applicant info. If so, then these considerations need to be adjusted or modified to fit within our scope of Tree Board volunteer commitment for Arbor Day.

i. Size of celebration: Lindbergh requested whole school participation. DCTB usually prefers working with grades 3-5 or 4-5 rotating smaller groups (10-15) students within (6-?) stations.

ii. Date of April event and DCTB volunteers available and their role.

iii. Provide handout of our usual Arbor Day Station Themes. Attempt to integrate or pair these activities with FOSS (Full Option Science System) science curriculum as currently desired by those teachers involved in designing this year's event.

iv. Determine the role of PTA in volunteer assistance and in possibly funding trees for planting and their School Forest Vision in this Arbor Day planning process.

v. Set date for prior site visit(s) for onsite coordination, logistics and tree placement by CORRELL and other interested DCTB members.

vi. Seek School Principal's and District Building and Grounds Supervisor's permission through the site coordinator for tree plantings and Digger's Hotline Contact prior to planting.

c. Research or seek funding sources to supply 5-6 Arbor Day Trees.

i. WYATT will ask Scott Nelson if MGE would donate a tree.

ii. Milwaukee Bucks, Rotary and ATC Tree Plantings for Communities are possible tree funding sources.

iii. Ask Brian Wahl about DNR or other possible sources to fund trees.

iv. Solvang Tree Nursery has often times supplied trees used.

- v. Trees selected need to be large enough to handle school site.
- d. Johnson will continue to share any new Arbor Day applications prior to our next meeting to allow time for applicant review until Feb. 28th deadline.

## **2- Web site discussion**

- a. Less text more pictures and graphics.
- b. Mimic Dane County Park site.
- c. HELMINIAK willing to get extra training on website design coordinating with CORRELL and Johnson.
- d. Link Website with Facebook Page and vice versa
- e. Facebook page is being managed (weekly as able) by WYATT.

## **D. Presentations - none**

## **E. Reports to Committee - none**

## **F. Future Meeting Items and Dates**

February 13 due to WAA conflict usual date.

April 10 since it allows more time for Arbor Day event detail planning.

Arbor Day, Website, review budget detail for 2017 and propose current year project planning with expenditure comparisons.

## **G. Public Comment on Items not on the Agenda - none**

## **H. Such Other Business as Allowed by Law**

Garden Expo February 9-11, 2018

PEARSON will contact Adam Alves about DCTB sharing WAA booth space for a small display. BARTELL is willing to help at the booth that weekend, to be determined and coordinated with Lisa Johnson for display materials.

## **I. Adjourn**

A motion was made by CLAUSIUS, seconded by BARTELL, that the meeting be adjourned. The motion carried by a voice vote of 8-0.

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Lisa Johnson, johnson.lisa@countyofdane.com  
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711 Relay*